

# VILLAGE OF BREWSTER

## BOARD OF TRUSTEES

### Minutes

#### REGULAR MEETING

The Board of Trustees of the Village of Brewster is holding a Regular Meeting on August 19, 2009, at Village Hall, 208 Main Street, Brewster, New York. The meeting is called to order at **7:30 P.M.** by Deputy Mayor Piccini, Trustee Stockburger 2<sup>nd</sup>, all in favor 5 to 0.

#### Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees: William Banks, Yoshihiko Ito, Terri Stockburger  
Village Engineer: John Folchetti  
Village Counsel: Anthony Molé,  
Clerk & Treasurer: Peter Hansen

#### Absent:

#### Pledge to flag.

- 1) Monthly reports
  - a) Code – Mr. Robert Serino delivered the July, 2009 code enforcement report. Deputy Mayor Piccini motioned to accept the report, 2<sup>nd</sup> by Trustee Stockburger, all in favor 5 to 0.
  - b) Engineer – Mr. John Folchetti delivered the engineer's report for July.
    - i) Mr. Folchetti asked the Board if they wanted to pursue NYSERDA grants for energy conservation studies, particularly for a WWTP solar array and possibly for a wellfield solar array. The deadline for submission is August 24. Mayor Schoenig motioned to authorize the grant applications, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
    - ii) Mr. Folchetti advised the Board that there was a leak in the Force Main on 12A Eastview and the leak needed to be fixed immediately. Mayor Schoenig motioned to authorize the repair of the Force Main using Cassidy Contracting while the contract was still open. Trustee Ito 2<sup>nd</sup> all in favor 5 to 0.
    - iii) Trustee Stockburger motioned to accept the July Engineer's report, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
- 2) Approval of Minutes – August 5th regular meeting
  - a) Deputy Mayor Piccini motions to approve the August 5<sup>th</sup>, 2009 minutes, Mayor Schoenig 2<sup>nd</sup> all in favor 5 to 0.
- 3) Correspondence sent Received – July
  - a) Deputy Mayor Piccini motions to approve the August 5<sup>th</sup>, 2009 minutes, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.
- 4) Prospect Street Block Party – August 29, 2009
  - a) Mayor Schoenig and Trustee Banks recuse themselves as they are Prospect St. residents.
  - b) Deputy Mayor Piccini motions to approve the block party on Prospect St. scheduled for August 29, 2009 from 9 A.M. to 11 P.M., with the street closed between Oak Street and Michael Neuner Dr., Trustee Stockburger 2<sup>nd</sup>, all in favor 3, opposed 0, Abstain 2 (Schoenig & Banks).
- 5) Accounting and Utility Billing Software Purchase
  - a) Clerk Hansen recommends the Board approve purchase of KVS software as described in the contract documents. Hansen reviewed bids from Tyler Technology in Texas who came in at twice the price for the same functionality, and Edmunds software of New Jersey who was similar in pricing to KVS but designed their software around New Jersey accounting requirements which differ from NY. Edmunds described workarounds for the differences but the Clerk believes it would be unnecessarily confusing to use software designed for a different state. All three vendors had good references in the industry. Trustee Stockburger motions to authorize the Mayor to sign a contract with KVS Information Systems for General Ledger and Utility Billing software to replace the Harris Spectrum product. Trustee Banks 2<sup>nd</sup> all in favor 5 to 0.
- 6) Proposed Local law re: towing and impound of vehicles

- a) Trustee Ito motions to hold a Public Hearing at 50 Main Street, Brewster, NY 10509 at 7:30 P.M. regarding a local law addressing towing and impound of vehicles within the village of Brewster and directs the Clerk to publicly notice the same as well as make a copy of the draft local law available for review no later than Friday August 28, 2009. Trustee Banks 2<sup>nd</sup> all in favor 5 to 0.

7) Proposed Local Law – Signs

- a) Deputy Mayor Piccini motions to hold a Public Hearing at 50 Main Street, Brewster, NY 10509 at 7:30 P.M. regarding a local law addressing signage within the village of Brewster and directs the Clerk to publicly notice the same as well as make a copy of the draft local law available for review no later than Friday August 28, 2009. Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.

8) Justice Court Audit

- a) Trustee Banks will contact the Court Clerk, review the audit checklist and report back to the Board on September 2, 2009.

9) Vouchers Payable

- a) Total of \$137,001.41 consisting of
  - i) A – \$49,149.45
  - ii) F – 14,135.48
  - iii) G – 62,297.84
  - iv) H05 - 5,576.07
  - v) H10 – 5,000.41
  - vi) H90 - 670.56
  - vii) T - 171.60

Mayor Schoenig motions to approve Vouchers Payable, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

10) Other Business

- a) Mayor Schoenig advises the Board of a planned search for a missing 16 year-old Hispanic male within the Village scheduled for 8-20-09.
- b) Clerk Hansen has received a request from the Southeast Museum director for one of the surplus desks at 208 Main St. Mayor Schoenig motions to make a desk available to the Museum, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.

11) New Business

- a) None

12) Public Comment

- a) Clerk Hansen advises the Board that the month of July was a record month for Fines and Forfeitures approaching \$30,000 gross.
- b) Mayor Schoenig advises the Board of repairs needed to the K-9 Police car.
- c) Trustee Ito asks for the status of processes and procedures for the PD. Trustee Ito wants to understand the current purpose of the Brewster Police Department as it has undergone a metamorphosis from the original concept of a “Lake George Constabulary” as described back in 2006 and prior.
- d) Trustee Banks asks about the recent communication from the Town of Southeast regarding the SEQRA process for Brewster Honda. Counselor Molé explains that the Town is lead agency but that the village is an involved agency and has the opportunity to weigh in with impacts on the Village and its environs.

13) Executive Session

- a) Deputy Mayor Piccini motions to go into Executive Session to discuss legal and contractual matters, with no business expected to be transacted at the conclusion of this evenings regular meeting, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.
- b) Trustee Stockburger motions to come out of Executive Session and resume the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

14) Adjourn

- a) Deputy Mayor Piccini motions to adjourn the regular meeting, Trustee Stockburger 2<sup>nd</sup> all in favor 5 to 0.