

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
01 AUGUST 2018  
7:30 P.M.  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 PM on August 1, 2018 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, Tom Boissonnault, George Gaspar  
Village Engineer: Todd Atkinson  
Village Counsel: Anthony Molé  
Clerk & Treasurer: Peter Hansen  
Deputy Clerk-Treasurer Michelle Chiudina

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

**Regular Meeting**

1. Sun Homes Development – Bill McGuinness with Sun Homes talks about proposed development phase of Envision Brewster. Mr. McGuinness says their company builds luxury condominiums, townhomes, and apartments. Mr. McGuinness goes over a depiction of the area under consideration at this early stage of development. The project still needs to go through engineering, setbacks, wetlands review, SEQRA, etc. The drawings show multi-floor Townhouses which are single family occupancy with a garage. The intention is to promote home ownership. The initial development would start with 208 Main Street on the river. Sun Homes hopes to set the tone with 208 Main Street development and create demand which would carry through the other stages of the area which includes a concept for southeast side of Main Street, east of Marvin Avenue to the River and including 208 Main Street property. All development is intended to use the best elements of existing buildings and stay in concert with that look and feel of the Village. There is some traffic geometry that will need attention to access the 208 Main Street site and that still needs to be worked out. Everything proposed is intended to be consistent with the Urban Renewal Plan, Master Plan and current Zoning regulations. Mayor Schoenig thanks Mr. McGuinness for the presentation.
  - 1.1. Fall Festival permit application – Margaret Carey – Ms. Carey is really excited about the fall festival which is planned for 11 am to 4 pm on September 9, 2018 on Main Street. There is currently interest from about 80 vendors, petting zoo, pie eating contest, mixing some old ideas with new ideas. Ms. Carey says they have permission to use the County Trolley and would like permission to park at 25 Marvin Ave. Mayor Schoenig motions to allow parking at 25 Marvin Avenue on September 9<sup>th</sup> for the Fall Festival, Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.
2. DPW report – DPW Superintendent Domenic Consentino says the County sent their street sweeper through the Village and did a decent job. Mayor Schoenig motions to accept the DPW report, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.
3. Financial update – Treasurer Hansen says the budget is on plan through the first two months with the exception of Medicare and Social Security which will be looked into to determine why there is a variance in the run rate.
4. Zoning Amendment for Special Exception Use Permit in PB District – Counsel Molé says there is still a question of parking in front or rear. Mayor Schoenig says the applicant intends to make an updated presentation to the Board on September 5, 2018 which includes a different access point to the property and sidewalk on Wells Street.
5. Police AWD Utility vehicle award - Van Bortel Ford provided the Onondaga County BID 8771 2018 contract pricing proposal to us with all emergency equipment; Lights, Siren, Prisoner partitions, front push bumper, etc. all labor and material for \$\$42,525.00 – Treasurer Hansen says he is still looking for a better price from other dealers and aftermarket sources. Mayor Schoenig motions to award the bid for the new Police vehicle to the lowest price bidder not to exceed \$42,525.00, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.

6. Authorize loan application for new Police Vehicle
  - 6.1. Tompkins Mahopac Bank loan application in the amount not to exceed \$\$42,500 for a period of four years with annual payments and authorize Mayor Schoenig to sign the loan application and associated documents – Trustee Boissonnault motions to authorize Mayor Schoenig to sign the application, Trustee Gaspar 2nd all in favor 5 to 0.
7. Parking on Prospect Street adjacent to Michael Neuner Street corner – Mayor Schoenig motion to set a public hearing to amend Local Law 4 of 2018 Chapter 250-17 on September 5, 2018 at Village Hall, 50 Main Street, Brewster, NY 10509 at 7:30 pm or as soon thereafter as time permits as follows:

PLEASE TAKE NOTICE that the Board of Trustees of the Village of Brewster will hold the Public Hearing on September 5, 2018 at 7:30 PM or as soon thereafter as time permits for the purpose of obtaining public input in regard to amending Village Code Chapter 250-17: “Vehicle & Traffic Parking Prohibited at all times”: (proposed local law 4 of 2018) revising parking on Prospect Street to “as posted”, to improve the health, safety and general welfare of the Village of Brewster and its inhabitants.

Text of the proposed Local Law will be available to the general public in the Village Clerk’s office or online at [www.brewstervillage-ny.gov](http://www.brewstervillage-ny.gov) at least 5 days before the public hearing.

Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.

8. Minutes for approval;
  - 8.1. July 18, 2018 Regular Meeting Minutes – Trustee Bryde motions to approve the July 18, 2018 minutes, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.
9. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.
 

9.1. A -	GENERAL FUND	\$25,724.62
9.2. C –	REFUSE & GARBAGE	290.48
9.3. F -	WATER FUND	16,961.89
9.4. G -	SEWER FUND	63,236.64
9.5. T -	TRUST & AGENCY	1,557.45

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Total Vouchers Payable \$107,771.08

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

10. Other Business
  - 10.1. Deputy Mayor Piccini asks about the status of Village Matters. Clerk Hansen says the google docs approach is disjointed and we probably should go back to old format of drafting and sending it around for proof. Trustee Bryde agrees that we need a more hands-on process.
  - 10.2. Trustee Bryde asks about the status of electronic payments. Treasurer Hansen says we are very close and he needs to clarify a couple of things with the credit card processor. Trustee Bryde says the Firemen’s parade was a nice event, well represented by multiple dignitaries from the Village and elsewhere.
  - 10.3. Trustee Boissonnault has the keys to the bulletin board in the park.
  - 10.4. Mayor Schoenig motions to authorize Fall Festival parade permit for the Cultural Arts Coalition on September 9, 2018 from 9:00 to 5:00, prohibit parking on Main Street from 152 Main to 27 Main, waiving all fees, cover the meters, put no parking signs out. Cultural Arts Coalition to notify Putnam County Emergency Services and the Brewster Fire Dept. , Trustee Gaspar 2<sup>nd</sup> all in favor 5 to 0.
11. New Business
  - 11.1. Deputy Mayor Piccini asks if we have a definite date for Shed the Meds and promotional material for Village Matters. Clerk Hansen says he let Senator Murphy’s office know that the date of September 6, 2018 was solid and will request promotional information or a press release from their office for our newspaper.
  - 11.2. Mayor Schoenig says the Insurance renewal that Treasurer Hansen emailed to us is up 1.5% this year over last year but this is the first increase we have gotten in the premium since we started shopping the insurance each year. When we were with NYMIR in 2007 their premium was about forty thousand dollars higher than our current premium is eleven years later. Mayor Schoenig motions to award the contract as presented, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.
  - 11.3. Mayor Schoenig says he, Village Counsel Molé, Village Clerk & Treasurer Hansen met with DEP about the land transfer is moving forward through the NYC Water Board, the Mayor’s office and hopes is complete in approximately 18 months or less.
12. Public Comment

- 12.1. John Lord asks about the insurance scope. Clerk Hansen says it is the property, casualty and liability policy for the Village which includes all our assets.
  - 12.2. Lynne Eckardt says the Town of Southeast will likely be putting a kiosk in Town Hall for medication takeback.
  - 12.3. Renee Diaz thanks the Board for the development presentation and is thrilled with new owner occupied development proposal. Ms. Diaz says the new police car will add cost to next year's budget and asks if the Board intends to cut expenditures elsewhere rather than raise taxes. Mayor Schoenig says that taxes are likely to increase next year regardless of the police car purchase and we do our best to offset cost increases with cost savings wherever we can. Mayor Schoenig says that next year's budget will be addressed at the appropriate time during the March and April meetings.
13. Mayor Schoenig motions to adjourn, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.