

VILLAGE OF BREWSTER

BOARD OF TRUSTEES

3 FEBRUARY 2016

7:30PM

REGULAR MEETING

MINUTES

The Board of Trustees of the Village of Brewster is holding a Regular Meeting on February 3, 2016 at 7:30 P.M. or as soon thereafter as time permits at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig

Deputy Mayor and Trustee: Christine Piccini

Trustees; Mary Bryde, Tom Boissonnault, Erin Meagher

Village Engineer:

Village Counsel: Anthony Molé

Clerk & Treasurer: Peter Hansen

Absent:

John Folchetti

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.

1. St. Lawrence O'Toole Good Friday parade permit application
 - 1.1. Mayor Schoenig motions to approve the Good Friday parade permit for March 25, 2016, gathering at 121 Main Street between 7-7:30 P.M, marching along Main Street to Progress Street, Prospect Street to church, ending approximately 8:45 P.M., waiving all fees, Trustee Meagher 2nd all in favor 5 to 0.
2. Deputy Mayor Piccini amends agenda to hear St. Andrews parking waiver request. Stephanie Fiorentino asks for relaxation of parking enforcement for their vendor fair from 7:30 P.M to 4 P.M. Deputy Mayor Piccini motions to waive the parking regulations on Michael Neuner Drive in the vicinity of St. Andrews Church for vendor parking on March 19, 2016, a parking pass will be visible in each vehicle, Trustee Boissonnault 2nd all in favor 5 to 0.
3. Budget report Year to Date FY 2016
 - 3.1. Treasurer Hansen says we will need budget transfers for various lines in General, Water & Sewer. He will prepare a recommended transfer amount by account for the first meeting in March. The Board of Trustees had no questions.
4. VHB contract amendment & Urban Renewal Plan next steps-
 - 4.1. Deputy Mayor Piccini notes that the VHB contract was complete as of July, 2015 and the board made a decision to finish any editing changes needed to the deliverables. Deputy Mayor Piccini says we received a quote from VHB to attend the proposed informational offsite meeting for \$1,214.
 - 4.2. Deputy Mayor Piccini says we are planning to have VHB provide a public informational meeting for February 24, 2016 starting at 7 P.M at St. Lawrence O'Toole gymnasium, with a February 27, 2016 snow date at 10 A.M. In order to have VHB attend the meeting we need to authorize the Mayor to sign the contract for the additional meeting at \$1,214. Deputy Mayor Piccini motions to hold the public informational session on February 24, 2016 at St. Lawrence O'Toole Gymnasium, 36 Prospect Street, Brewster, NY 10509 and authorize the Mayor to sign the VHB amendment so they can attend. Additionally, there is a snow date of February 27, 2016 at 10 A.M. at the same location if needed, Trustee Boissonnault 2nd, Trustee Meagher asks why the February 27, 2016 meeting is not in the evening. Deputy Mayor Piccini says it is a Saturday and the earlier time provides additional opportunity for people to attend as we witnessed with the Comprehensive Plan public engagement sessions. All in favor 5 to 0.
 - 4.3. Deputy Mayor Piccini says we as a board are not in a position to do anything further with the Urban Renewal Plan because we are giving the Planning Board more time to provide their comments. We are hoping they forward their comments after their February 16, 2015 meeting. If the comments are forthcoming then we might want to set a meeting between the regular board meeting on February 17th and the public information session on February 24th.

4.4. Deputy Mayor Piccini says it is possible that at the regular board meeting on February 17th we might be able to set the Public Hearing for March 9, 2016.

5. Wells Park operations

5.1. Trustee Boissonnault provides a calendar of possible dates. Trustee Boissonnault suggests the opening date should be scheduled for May and park hours of operation from Memorial Day weekend to Labor Day weekend from 10 A.M. to dusk with provision for the Farmer's Market to operate on Wednesdays and Saturdays starting at 7 A.M from June to November. Trustee Boissonnault asks if anyone has any comments on start and stop dates for park operations. Board members express their openness to these dates and times. Trustee Boissonnault says the Farmers Market starts the 2nd week of June and ends the 2nd week of November. Trustee Boissonnault will be meeting with a Tennis court maintenance company on February 4, 2016 to see how much it might cost to bring the tennis court back to full operational status and says that the Town of Southeast is interested in partnering with the village on tennis court activities including possible lessons. Memorial Day to Labor Day operations with Opening Day May 14, 2016 with a ribbon cutting. Hours of operation roughly 10AM to dusk to be reevaluated as time goes on. Trustee Boissonnault says event days for movie nights and concerts Friday nights and or Saturday nights alternating and possible Sundays on a long weekend. Concerts could be once per month, perhaps on a regular monthly schedule (2nd week or 3rd week or similar). Three movie nights in between concert weekends are sponsored and there is interest from others in the community to sponsor the concert nights.

5.2. Trustee Boissonnault says that he spoke with an alarm company whose proposal may or may not work as there may be too many triggers – the contract would only cover four per month. Alternative could be video surveillance 24 hours a day with live monitoring from authorized internet connections.

6. Minutes for approval;

6.1. January 20, 2016 Regular Meeting

6.1.1. Trustee Bryde motions to approve the January 20, 2016 minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.

7. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

7.1. A - GENERAL FUND	\$ 22,960.92
7.2. C – REFUSE & GARBAGE	726.55
7.3. EN - ENGINEERING FEES ESCROW	337.50
7.4. F - WATER FUND	5,153.14
7.5. G - SEWER FUND	64,002.29
7.6. T - TRUST & AGENCY	1,365.23

Total Vouchers Payable \$ 94,545.63

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

8. Other Business

8.1. Deputy Mayor Piccini

8.1.1. Deputy Mayor Piccini says the fee schedule is still in process

8.1.2. Deputy Mayor Piccini wants to move forward with adjusting winter parking rules. Counsel advises any changes would need to be codified. Deputy Mayor Piccini motions to set a public hearing for February 17, 2016 at 7:30PM at Village Hall, 50 Main Street, Brewster, NY 10509 to change the parking regulations to end at 6 A.M. instead of 7 A.M. on side streets, Trustee Bryde 2nd all in favor 5 to 0.

8.1.3. Deputy Mayor Piccini suggests we may want to revisit the noise ordinance restriction hours as the garbage trucks will be coming through the Village as early as 6 A.M. This may be done as an exception to the existing code or modifying the hours. Either way a local law would need to be approved with public hearing if the noise hours are proposed to be changed.

8.1.4. Deputy Mayor Piccini says an email was received from a resident about earlier trash collection on Carmel Avenue. Not a complaint but an informational email.

8.1.5. Deputy Mayor Piccini suggests to Trustee Meagher that a reminder be published on FaceBook regarding holiday pickup date for Presidents Day.

8.1.6. Deputy Mayor Piccini provides a Town of Southeast meeting update. There was a discussion that revolved around examining a process to allow food trucks in the town. This is only discussion at this point.

8.2. Trustee Meagher

8.2.1. Trustee Meagher said she spoke with the "bigbelly" trash can vendor and they asked if we had a park that would need a trash receptacle. Trustee Meagher asks about the current park trash pickup and if a

contract amendment is needed to have Suburban pick up the trash at the park or if we should continue having DPW pick up the trash and deposit it at 208 Main St, or if we should consider putting a “big belly” trash can there as well as the ones on Main Street. Trustee Bryde says that we are already looking at a \$4,000 in cost for the “bigbelly” trash cans increase for Main Street and this addition could make that price even higher. Trustee Meagher says the price is not yet finalized and she is trying to get the company to visit downtown so they can have full knowledge before proposing a solution. Trustee Meagher says there is a problem with people pulling recycling from trash receptacles and making a mess on the street & sidewalk. Trustee Meagher suggests we think about putting recycle receptacles on Main Street. Mayor Schoenig says that is not a good idea as we have had recycle receptacles on Main Street in the past and people just throw trash in the recycle bins and recycle in the trash bin. Deputy Mayor Piccini asks about businesses sponsoring the cost of the cans. Trustee Meagher says if we allow advertising options on the can businesses may participate to offset the cost. Mayor Schoenig asks how many refuse accounts we have. Clerk Hansen says roughly 900+ are listed in our contract.

8.3. Trustee Bryde

8.3.1. Trustee Bryde thanks Dan Crawford and the DPW crews for their attention to detail in keeping the streets clear of snow and ice.

8.3.2. Trustee Bryde asks if the Westchester Community College course will end on February 7, 2016 and if we will get any reports from WCC regarding the course. Clerk Hansen says it will end on February 7th and will try to get feedback on the course.

8.4. Mayor Schoenig

8.4.1. Mayor Schoenig says the DEP lab is empty and we have some feelers out for leasing the space. There is one company actively discussing the possibility. Another company was shown the space and said they would be getting back to us in a few weeks.

8.4.2. Mayor Schoenig says he sent an email regarding home sales on Oak Street and the history of the urban renewal area designation (email is attached) as that seemed to be a bone of contention at the January 12th Planning Board public hearing on the Urban Renewal Plan.

9. New Business

9.1. Deputy Mayor Piccini

9.1.1. Deputy Mayor Piccini says she, Mayor Schoenig, and Clerk Hansen met with Jill Varricchio of Putnam Economic Development Corporation and asks Clerk Hansen to provide a status report of issues discussed.

9.1.1.1. Clerk Hansen

9.1.1.1.1. Clerk Hansen says one of the things Ms. Varricchio suggested was a branding and marketing campaign for the village. Clerk Hansen solicited and received a proposal regarding FaceBook page management and a quarterly newsletter. The proposal is in front of each board member. Deputy Mayor Piccini says we should digest this and revisit the issue at the February 17th meeting.

9.1.1.1.2. Clerk Hansen says the second thing discussed is the addition of a volunteer position in the village from either the Office for the Aging or one of the community colleges but a job description needs to be written and input is needed from the board on what activities that might include.

9.1.1.1.3. Clerk Hansen says the third thing discussed was securing the services of a grant application firm. To this end he met with Victor Cornelius of Endeavor Municipal Development, Inc. Mr. Cornelius believes he could be of help to the village in securing grants and provides those services for a retainer. One of the items discussed was the local share and Mr. Cornelius says that it doesn't necessarily have to be provided by the village. Clerk Hansen will provide a further update at a future meeting.

9.1.1.1.4. Clerk Hansen says the Carmel Avenue Bridge & Main Street sidewalks projects are supposed to be discussed at a DOT-village meeting later in February, date currently unspecified.

9.1.1.1.5. Clerk Hansen says NYSEG is applying for a tariff to provide LED streetlamp lighting and this could be of interest if we decide to continue leasing the streetlamps from NYSEG. Alternatively we could own our own lighting and have control over what we hang on the posts. But the Village would also be responsible for purchase and maintenance.

9.2. Trustee Meagher

9.2.1. Trustee Meagher asks if a volunteer could be used for the FaceBook marketing campaign. Clerk Hansen says he does not think a volunteer or intern could bring the skills provided by a professional marketer.

- 9.2.2. Trustee Meagher asks about the Green Lot culvert situation. Clerk Hansen says there has been no movement but there might be an alternative approach. However it would require excavation to see if it was feasible and stream disturbance is a concern. Additionally, the culvert under Marvin Avenue is in need of repair. State funds are identified for this project but no schedule has been determined.
- 9.2.3. Trustee Meagher asks about the Tristate stairs reconstruction and asks if we are losing parkers because of the closure. Clerk Hansen says there is nothing solid for reconstruction at this time and is not aware of any impact on parking.
- 9.2.4. Deputy Mayor Piccini asks Trustee Meagher about the Carmel Avenue trash bag complaint she brought up at the last meeting. Trustee Meagher says a complaint was filed with the building department. Clerk Hansen says that is not the appropriate way for complaints to be filed. Any complaint should be filed with the Clerk and recorded. Clerk Hansen says the building department should not be contacted directly regarding complaints as there would be no official village record or sanctioned method to follow up. Clerk Hansen asks for the address so he can follow up.
- 9.2.5. Trustee Meagher says the Metro-North substation construction is very loud early in the morning around 6 A.M.

9.3. Trustee Bryde

- 9.3.1. Trustee Bryde asks about the Pattern for Progress request for an agricultural liaison spokesperson. Clerk Hansen says we don't really have any agriculture of substance in the village but he did provide them with the name of the Farmers Market manager, Jenny Hinsman. Ms. Hinsman reached out to them and let them know she was available to talk.
- 9.3.2. Trustee Bryde asks about the Planning Federation training requested by Planning Board. Clerk Hansen says that the Board would have to adjust or amend the budget to support attendance by all Planning Board members and Planning Board chair George Gaspar is working on a plan. Trustee Meagher asks how many Planning Board members did not meet the annual training requirements. Clerk Hansen says training certificates are on file for 4 of the 5 members and the 5th member was just appointed at the last board meeting.
- 9.4. Trustee Bryde says she will attend the Southeast Library dedication of the David D. Bruen Reading Room.

10. Public Comment

- 10.1. Janet Ward asks about the agriculture information request. Clerk Hansen says if there is something unique being done on home gardens then it could be passed on but does not think home garden plots were the intent of the request but rather agricultural land and the farmers market.

11. Mayor Schoenig motions to go into executive session to discuss litigation, Trustee Boissonnault 2nd all in favor 5 to 0.
12. Trustee Bryde motions to come out of executive session, resume the regular meeting and adjourn, Trustee Boissonnault 2nd all in favor 5 to 0.

From: Jim Schoenig <jschoenig@brewstervillage-ny.gov>
Sent: Thursday, January 21, 2016 3:42 PM
To: 'Karen Hill Photography'; 'Crugie Riccio'; 'Frank Marshal'; 'Rick Stockburger'; 'Andrea Dunham'; 'Barry Nesson'; 'Beverly Cody'; 'Catherine Osullivan'; 'Charlie and Verna Bergstrom'; 'Dawn Papanrea-Khan'; 'Dawn Willis and Joan Lawrence'; 'Debbie'; 'Denis and Cathrine O'Sullivan'; 'Denise Friedly'; 'Dino and Christine Piccini'; 'Don Rains and Amanda Schreider'; 'Dory Burdick'; 'Earl and Cheryl Johnson'; 'Eddie Coogan'; furpatrator@aol.com; 'Gary and Clare Kropkowski'; 'Gerorge and Jannet'; 'Heather and'; 'Heather and Brad Santoro'; 'Jack and Beverly Ciesielsk'; 'Jackie Boissonnault'; 'Jackie Degnan'; 'Janet and Rodney Ward'; 'Janet Gaspar'; 'Jay and Karen Johnson'; 'Jean and Kristina Houdusse'; 'Jim and Joanne Lawlor'; 'Joan Billig'; 'Jodi Ellis'; 'Jodi Ellis and Marshall Goldstein'; 'Jodi Ellis and Marshall Goldstein'; 'Joe and Janette Lambert'; 'Joe and Janette Lambert'; 'Joe and Karen Desantis'; 'Joe and Karen Desantis'; 'Joe and Karen Saunders'; 'Joe Lin'; 'Judi Joseph'; 'Judy Birdsall'; 'kenny wells'; 'Kim Vasquez'; kornelyawells@aol.com; 'larysa and steven'; 'Margaret Foxmoore'; 'Mimi Berlin'; 'Miriam Figueroa'; 'Noreen Donovan and Sean Edwards'; ohara127@comcast.net; 'Paul and Christina McGann'; 'Rich and Lori Dubin'; 'Rick and Miriam Lowell'; 'Terry Stockburger'; 'Rob and Eby Griffin'; 'Rob and Eby Griffin'; 'sean shannono'; 'Steve Laurie and David Hoagland'; 'Terri Stockburger'; 'Thomas Higgins'; 'Todd Gianguzzi'; 'Tom and Jackie Boissonnault'; vze2j4cv@verizon.net; bbedu07@gmail.com; 'Joe Lambert'; marksioukemail@gmail.com; john.degnan@verizon.net; 'Erin Meagher'
Cc: 'Village Clerk'; cpiccini@brewstervillage-ny.gov; 'Thomas Boissonnault'; jschoenig@brewstervillage-ny.gov; 'Mary Bryde'; 'Anthony Mole'; 'Meagher, Erin'
Subject: Information on Blight Study and home sales

Andrea

I went back to get some dates about the Blight Study, I just want you to have some history
We signed a contract with VHB in May of 2014 to do a Blight Study and Comp Plan
On August 13 of 2014 a **Public Power Point Presentation** was done at St Lawrence Church
I feel it is important that you know that the map of the Blight Study area from that day is the one that would eventually be adopted on Feb 18th 2015
Over the course of the next few months the Blight Study was tweaked, but the area map never changed.
On Feb 18th a meeting which I was not at, but did send a letter of support to accept the Feb.2015 Blight Study
Here is how that vote went
"Trustee Stockburger motions to accept the February 2015 version of the Blight Study, Trustee Boissonnault 2nd no discussion - all in favor 4 to 0"
As per minutes of VOB meeting for Feb 18, 2015
As promised here are the real estate transactions that have taken place over the last 3 years in the Urban Renewal Area, which I could find.

Past Year	1-2 Years Back	2-3 Years Back
132 Main Street	72 Marvin Ave	7 Park Street
8 Oak Street	81 Oak Street	
4-10 Park Street	14 Oak Street	

Thank you,
James J. Schoenig
Mayor of Brewster