

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
18 February 2015
Regular Meeting

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 PM on 18 February 2015 at Village Hall, 50 Main Street, Brewster, New York 10509.

Attendees:

Mayor:

Deputy Mayor and Trustee: Christine Piccini

Trustees; Tom Boissonnault, Terri Stockburger, Mary Bryde

Village Engineer: John Folchetti

Village Counsel: Anthony Molé

Clerk & Treasurer: Peter Hansen

Village Police: John Del Gardo

Absent:

James Schoenig

Pledge to flag.

Notation of Exits

Regular Meeting

Deputy Mayor Piccini motions to open the regular meeting, Trustee Stockburger 2nd all in favor 4 to 0.

1. Parade Permit Application – Good Friday

1.1. Deputy Mayor Piccini motions to approve the Good Friday Parade Permit Application for April 3, 2015 at 7:30PM, assembly 7PM at 121 Main Street, proceeding along Main Street to Progress Street to Prospect Street to St. Lawrence O’Toole Church, ending at 8:45PM, waiving all fees, Trustee Boissonnault 2nd all in favor 4 to 0.

2. St. Andrews Vendor Fair – Parking on March 28th

2.1. Stephanie Fiorentino requests the Board waive parking rules for vendors as in years past. An identification placard will be placed in each vendor vehicle. Trustee Stockburger motions to waive parking rules for Michael Neuner and Garden Street on March 28th between the hours of 8:00AM and 5:00PM, Trustee Bryde 2nd all in favor 4 to 0.

3. Monthly Reports

- 3.1. Engineer’s Report – Village Engineer John Folchetti delivers the Engineer’s report for January/February. Trustee Boissonnault motions to approve the Engineer’s report, Trustee Bryde 2nd - discussion: Trustee Bryde asked about the activity at the Route 22 Pump Station; Engineer Folchetti says VRI is performing very well and this is an activity that should always have taken place under the prior operator; Deputy Mayor Piccini asks about the status of the Severn Trent final invoice, Engineer Folchetti says we are nearing resolution and hope to be finished tallying activity and costs attributed to STES failure to perform according to the contract after the end of February; vote to accept the report; all in favor 4 to 0. A copy of the report is appended to these minutes.
- 3.2. Police Report – Chief John Del Gardo delivers the Police report for January. Trustee Stockburger motions to approve the Police report, Trustee Bryde 2nd – discussion; Trustee Bryde asked where the twelve stop sign violations were; Chief Del Gardo says all around the Village no one particular place. Trustee Bryde asks if they were rolling stops; Chief Del Gardo says no, the violators blew right through; Trustee Bryde asks where the intoxicated males were cited; Chief Del Gardo says one was on Oak Street, one was in the Gulf Gas Station lot and the 3rd was at 34 Putnam Avenue; Trustee Bryde asks what is meant by shots fired; Chief Del Gardo said there was a 911 report of gunfire but when officers responded nothing was in evidence; Trustee Bryde asked about the vehicle accidents and if they were all weather related; Chief Del Gardo says one was definitely weather related, the rest were not; Deputy Mayor asks how many 911 calls outside the Village; Chief Del Gardo says there were six; Trustee Boissonnault inquires as to the outside police agencies frequently operating in the Village; Chief Del Gardo says the agencies say they are just passing through but some have witnessed them setting up speed traps and stop sign monitoring. Trustee Boissonnault asks if the tickets are adjudicated in Village court; Yes. Trustee Boissonnault notes that he receives frequent compliments about the

friendliness of our officers though we sometimes hear the opposite; vote to accept the report; all in favor 4 to 0. A copy of the report is appended to these minutes.

- 3.3. Code Enforcement Report – Bill Scorca delivers the Code Enforcement report for January. Trustee Boissonnault motions to approve the Code Enforcement report, Trustee Stockburger 2nd all in favor 4 to 0. A copy of the report is appended to these minutes.
- 3.4. Planning Board Report – there were no meetings in January due to the weather. No report submitted as there was no activity.
- 3.5. Zoning Board of Appeals Report - there were no meetings in January as there were no applications.
4. 2010 Crown Victoria asset disposition
 - 4.1. Trustee Stockburger asks if we have sold one of the police cars; Clerk Hansen says not yet and the disposition is subject to the buyer’s mechanical inspection and we need authorization from the Board of Trustees to dispose of the asset before proceeding. Trustee Boissonnault motions to approve the sale of the 2010 Crown Victoria Police vehicle to the New Hyde Park Police agency for \$6,500, Trustee Stockburger 2nd – discussion; Trustee Boissonnault asks about prior discussions regarding code enforcement use of a Village vehicle; Clerk Hansen says at the moment the thinking is we would be better served to sell these assets and deposit the cash and asking MTA for a surplus car at no charge; Trustee Bryde asks if the vehicle was advertised for sale; Clerk Hansen says no, this was a word of mouth opportunity that came to us and upon research of recent sales of 2010 Crown Victoria Police Interceptors on Auctions International the sale price was verified to be in our favor; Trustee Bryde asked if the vehicle was in good condition; Clerk Hansen says both vehicles are in good condition; Deputy Mayor Piccini asks if the mechanical review of the vehicle is not favorable, will the sale of this vehicle return to the Board of Trustees for authorization to dispose; Clerk Hansen says it will; vote to approve the sale of the 2010 Crown Victoria for \$6,500; all in favor 4 to 0.
5. Blight Study - consideration for acceptance
 - 5.1. Deputy Mayor Piccini asks Counsel for his comments regarding the Blight Study; Counsel Molé advises that the report was further reviewed by himself and John Nolan at PACE University Land Use Law Center. Changes were suggested and made then reviewed for accuracy and finalized. All the revisions in this final draft meet our goals and needs and there are no issues remaining.
 - 5.2. Deputy Mayor Piccini reads the text of an email from Mayor Schoenig who is absent tonight – “Dear Board Members, I wish I could be there tonight to vote in favor for the acceptance of the Blight Study. I had this vacation planned for months to see my dad. I would like this email read into the record. We have had this study vetted by an outside source, to pass the smell test as I like to call it. This has been our goal from the beginning and it has done so. With that being said I would like to make it known, that if I was with you tonight I would vote in favor of accepting this study. Thank you, James J Schoenig – Mayor” A copy of this email is appended to these minutes.
 - 5.3. Trustee Stockburger motions to accept the February 2015 version of the Blight Study, Trustee Boissonnault 2nd no discussion - all in favor 4 to 0.
6. Village Code update – authorization to proceed
 - 6.1. Trustee Boissonnault motions to approve the quotation expenditure up to \$2,185, Trustee Stockburger 2nd all in favor 4 to 0 to codify the Village Code Book update the Disposition List Index bringing it up to date.
7. Minutes for approval – 4 February 2015 Minutes
 - 7.1. Trustee Bryde motions to approve the February 4, 2015 minutes, Trustee Boissonnault 2nd all in favor 4 to 0.
8. Correspondence sent - received for January, 2015
 - 8.1. Trustee Bryde motions to accept correspondence sent and received in January, Trustee Boissonnault 2nd - discussion; Trustee Bryde asks why the Brewster Chamber of Commerce withdrew from the Putnam Chamber of Commerce. Some reasons were offered but there is no evidence to support these assertions. Trustee Bryde asks for what reason did Jackson-Lewis FOIL. Counsel advises that the firm is probably looking for collective bargaining agreements to compare against. Clerk Hansen says no collective bargaining agreements exist in the Village; Deputy Mayor Piccini notes the FOIL response on Salaries and Benefits for Trustees, Mayor, and Village Justice which will appear in the February correspondence; vote to accept correspondence sent and received; all in favor 4 to 0.
9. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers payable and found everything in order.
 - 9.1. A General \$34,101.51
 - 9.2. C Refuse/Garbage 17,796.19

9.3.	F	Water	11,551.15
9.4.	G	Sewer	111,132.82
9.5.	H10	Waste Water Treatment Capital	2,070.00
9.6.	TA	Trust & Agency	4,079.25

Total Vouchers Payable \$180,730.92

Deputy Mayor Piccini motions to approve the vouchers payable as written, Trustee Stockburger 2nd all in favor 4 to 0.

10. Other Business

- 10.1. Trustee Stockburger says she is testing battery operated lights that could be used as decorative accessories throughout the Village and will likely include the cost of purchase and maintenance in the coming budget.
- 10.2. Trustee Bryde reminds everyone about the HVCPA emergency shelter. In addition Putnam County is teaming with NYSEG to distribute ice and water at the Putnam County Board of Elections in the event of emergency. Trustee Bryde says the presentation for the Wells Park recreation meeting was well done by Trustee Boissonnault. Trustee Bryde notes that we do not have an update on the Town Budget and whether the Mayor met with the Supervisor to discuss the issues. Trustee Bryde notes the revised Land Use Training dates will be covered by Deputy Mayor Piccini. Trustee Bryde notes that the Suburban Carting pickups have been very confusing with the weather and holiday interruptions. Trustee Stockburger says the Holiday schedule provided by Suburban Carting was available on our web site and it called for pickup on Tuesday night/Wednesday morning because the carting personnel did not work on Presidents Day. Clerk Hansen will send the Holiday schedule with Refuse bills, also noting bulk pickup April 29th, Spring Cleanup for April 25th. Trustee Stockburger would also like to publicize the date the street sweeper will come through the neighborhoods so residents will move their vehicles off the street and notes the sweeper should come before the hydrant flushing. Trustee Bryde asks if the Preventing Violence in the Workplace training is complete. Clerk Hansen says it is. Trustee Bryde says that a "due by" date should be included next year so people are conscious of a deadline.
- 10.3. Trustee Boissonnault notes we had a great meeting with a high turnout for the Wells Park recreation initiative, added 52 people to the Wells Park Facebook Page. Trustee Boissonnault would like to facelift the entrance at Wells Park and is talking to outside agencies about winter activities for the park in addition to fair weather activities.
- 10.4. Deputy Mayor Piccini notes the PACE Land Use/Putnam County training are revised to March 16th and March 30th for the Land Use training, an RSVP is needed. Deputy Mayor Piccini notes the PACE University Mayor's Roundtable is rescheduled for April 1st at PACE. Deputy Mayor Piccini says the Comprehensive Plan meeting dates for March 11 and March 25 should be noticed. Deputy Mayor Piccini says the intent is to finish the comprehensive plan committee review by February 25, 2015 so it can be referred to the board and public hearings scheduled. Deputy Mayor Piccini says there are financial motivations for grant reimbursement driving the process.

11. New Business

- 11.1. Trustee Stockburger will be working on the budget and would like to partner with the Brewster-Carmel Flower Club to get the hanging baskets already planted and ready to hang. Trustee Boissonnault suggests feeding at least twice a month, and watering every other day; twice a week is not enough.
- 11.2. Deputy Mayor Piccini notes the Putnam Chambers of Commerce is hosting another annual gathering of elected officials, March 15th a Sunday, 1-3PM, Trustee Stockburger might be able to attend. Deputy Mayor Piccini asks about the bicycle race and whether this event is scheduled again this year. Trustee Bryde says she believes they were going to alternate between Cold Spring and Brewster. Deputy Mayor Piccini asks if we can purchase the bicycle racks out of this year's budget. Clerk Hansen says the snow and ice have put a crimp in the budget and it would perhaps be better to wait until Fiscal Year 16. Not sure where we stand. Deputy Mayor Piccini asks about the Water Serial Bond Refunding analysis and the State Fiscal Stress Susceptibility report. Clerk Hansen says we are reviewing the feasibility of positive returns if we refund (or refinance) the \$7.14 Million 4.18% bond taken out in 2007. Clerk Hansen suggests we have a bond refunding resolution put on the agenda for March 4, 2015 and a subsequent estoppel notice be published to set the stage for a refinancing if the Board of Trustees decide to move forward. The New York State Fiscal Stress ratings were issued and the Village is not susceptible to financial stress at 27.5%. The first breakpoint to be susceptible to financial stress is 50% so the Village is well under that level and the moderate level is 60% and the high level is 70% and above.

12. Public Comment

- 12.1. Rick Stockburger says some of the streetlights still need attention and we need to inventory the conditions again.
- 12.2. Trustee Stockburger is working with Jack Gress on new flagpoles and holders.
13. Trustee Boissonnault motions to go into executive session to discuss potential litigation, Trustee Bryde 2nd all in favor 4 to 0.
14. Trustee Boissonnault motion s to come out of executive session and adjourn, Trustee Bryde 2nd all in favor 4 to 0.

1. <u>GENERAL INFORMATION</u>		
Report No:	2 of 2015	Date: 2/18/2015
Contract No:		
Facility Name: VOB / Wastewater Treatment Plant and Collection System		
2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> • The average daily flows at the plant in December were approximately 129,000. 		
<ul style="list-style-type: none"> • The non-potable water pump was replaced. 		
<ul style="list-style-type: none"> • All locks have been replaced. 		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> • RBC parts delivered January 19, 2015; Repair completed February 12th. 		
<ul style="list-style-type: none"> • Good Progress with EVOQUA on Microfilter programming. 		
<ul style="list-style-type: none"> • Park Street Pump Station repair complete. 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> • Continue to assess Plant condition and upgrade issues identified by VRI. 		
<ul style="list-style-type: none"> • Install hydrogen sulfide sensor in Headworks Building. 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 2 of 2015	Date: 2/18/2015	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Develop new Educational Outreach Materials for Village • Begin compiling data for inclusion in Annual Report due to NYSDEC on June 1, 2015. 2014-2015 Reporting Year ends on March 9, 2015.
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Awaiting any comments from NYSDEC on the Annual Report

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

January 2015

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
 FROM: Police Chief John Del Gardo
 RE: Monthly Report January - 2015

TICKETS		
Uniform Traffic Tickets:		43
Parking Tickets:		165
Code Tickets		3
TOTAL TICKETS		208
TAXI INSPECTION		
		42
ARRESTS		
MIRKO	Larceny	
Peiffer	VTL 511	
C. Baumgardt	Assault 2	
TOTAL ARRESTS		3
SECURITY VISITS PATROL		
Sewer Plant		267
Water Tank:		233
Well Field:		47
TOTAL VISITS		547
FOOT PATROL HOURS		
Main Street:		83
M.T.A Station:		74
Residential:		16
TOTAL HOURS		173
911 CALLS		
		53
Walk in / Pickup Compl's		
		30
Court Hours	S.E.	67
Court Hours	Village	24

VEHICLE REPAIRS
\$85
MILEAGE TOTAL
5509
Total Fuel
674

PEO Stockburger	Tickets:	21
	Hours:	32
	Tickets:	12
PEO Giangguzi	Hours:	5

(Security Detail) 2 Officers
 (Security Detail) 2 Officers

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

JANUARY 2015

CELL PHONE - 5

SEAT BELTS - 2

SPEEDS - 4

STOP SIGN - 12

D.O.T. TRUCK ENFORCEMENT - 0

VTL ARRESTS - 1

RED LIGHT - 1

FAIL TO YIELD PEDESTRIAN - 0

SCHOOL BUS - 0

TOTAL - 24

January, 2015 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

JANUARY 2015 SUMMARY REPORT

BUILDING FEES = \$5,105
PROPERTY REGISTRATION 25
SAFETY INSPECTION = 1,217
TOTAL FOR JANUARY = \$6,347

PERMITS: 12

INSPECTIONS: 6
(Property Reg, Property Maintenance,

TOTAL COs, CCs: 28

APPEARANCE TICKETS 0

ORDERS TO REMEDY: 1

STOP WORK ORDER: 0

Email from Mayor Schoenig regarding the support for the Blight Study acceptance:

From: Jim Schoenig <jim.schoenig@gmail.com>
Date: February 18, 2015 at 2:04:32 PM EST
To: Christine Piccini <Dpiccini@aol.com>
Subject: Blight Study

Christine
Please read this for me tonight

> Dear Board Members
> I wish I could be there tonight to vote in favor for the acceptance of the Blight Study. I had this vacation planned for months to see my dad. I would like this email read into the record. We have had this study vetted by an outside source, to pass the smell test as I like to call it.
> This has been our goal from the beginning and it has done so. With that being said I would like to make it known, that if I was with you tonight I would vote in favor of accepting this study.
> Thank you,
> James J Schoenig
> Mayor