

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
August 1, 2012
PUBLIC HEARING & REGULAR MEETING

Minutes

The Board of Trustees of the Village of Brewster held a Public Hearing at 7:30PM followed by a Regular Meeting on August 1, 2012 at 7:31 PM or as soon thereafter as time permits at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee:
Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen

Absent:

Christine Piccini

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the Public Hearing, Trustee Boissonnault 2nd all in favor 4 to 0.

Public Hearing

Revisions to the Fine Schedule and related language in Chapter 250 of Village Code entitled "VEHICLES AND TRAFFIC." Erin Meagher complained about bicycles being chained to street signs and would like the board to take action to prohibit. No other public comment.

Mayor Schoenig motions to close the Public Hearing, Trustee Boissonnault 2nd all in favor 4 to 0.

Mayor Schoenig motions to open the regular meeting, Trustee Stockburger 2nd all in favor 4 to 0.

Regular Meeting

1. Hudson Valley Cerebral Palsy Association Emergency Shelter – Howard Yeager and Melissa Kamin. Mayor Schoenig would like to add a link to HVCPA on our website. Miss Kamin says there is no information regarding this capability on their website and asks we wait until they have a chance to fortify content. Mr. Yeager says the building is a 48,000 square foot building very well appointed. The building houses 7 different programs including a medical clinic serving the community. The building has natural gas and a generator providing continuous power. There are cots in the basement to provide for an influx. One thing still lacking is completed commercial kitchen designed to feed 600 people. When funding becomes available they will finish the kitchen. In the meantime it is still available as an emergency shelter. Mayor Schoenig asks how will we communicate with your staff if there is an emergency. The mechanics of the plan still need to be fleshed out but it is relatively simple to access the facility and Putnam County Emergency Services is aware of the facility's use. Mayor Schoenig would like this discussion repeated at a Team Brewster meeting to further raise awareness.
2. Parade Permit – Founders Day – Erin Meagher provided the parade permit application and a letter describing the event and requests of the village. Mayor Schoenig motions to approve the parade permit for Founders Day from 7AM to 5PM on September 30, 2012. On-street parking will be blocked off the day before; from Main Street at Oak to Main Street and Hoyt will be closed the day of, waiving fees, Trustee Bryde 2nd all in favor 4 to 0.
3. Budget Report – We took a hit on Park Street sink hole, unbudgeted. The budget did not include the Code Enforcement Officer payment to Town of Southeast, money will have to be transferred for both items either from Fund Balance or Contingency or a combination thereof. Insurance premium stayed the same and we had budgeted a 10% increase. However, Workers Comp was higher than budgeted with the potential for a rebate but uncertain that will happen this budget year if at all. We have begun scrutinizing every office supply expense and are using

Amazon whenever favorable pricing can be had. We are still waiting for a new electric supply contract which may help us and will make some gains against phone service with the switch to Cornerstone. Jetting of sewer mains is another unbudgeted expense we must incur to keep the lines clear. This could prove to be a very challenging year but we are vigilant in every regard possible. All suggestions for savings are welcome.

4. Fine Schedule – Trustee Boissonnault motions to adopt the new fine schedule, Trustee Bryde 2nd all in favor 4 to 0.
5. FBS Contract – signed copies are being distributed.
6. Refuse Contract (new RFQ or renewal?)
 - 6.1. Current: 18.54/month/unit
 - 6.2. 2013 Renewal: 19.14/month/unit
 - 6.3. 2014 Renewal: 19.75/month/unit

Pursue an RFI to gather useful money saving ideas and then issue an RFP.

7. Proclamation – September 11th – rework and reprint.
8. July 18, 2012 Minutes for Approval – Trustee Bryde motions to approve the July 18, 2012 minutes, Trustee Boissonnault 2nd all in favor 4 to 0.
9. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

9.1.A	General	\$15,113.42
9.2.EN	Professional Fees	843.75
9.3.F	Water	4,466.79
9.4.G	Sewer	13,285.32
9.5.H05	50 Main Capital Project	913.01
9.6.H10	WWTP Capital Project	620.00
Total Vouchers Payable		\$35,242.29

Mayor Schoenig motions to approve the vouchers payable, Trustee Stockburger 2nd all in favor 4 to 0.

10. Other Business
 - 10.1. Trustee Stockburger will check on the progress of banner hanging.
 - 10.2. Trustee Bryde notes the Firemen’s Parade went well. The filming at 208 Main was actually moved to Brewster Honda. Is there an update on NY Alert? Mayor Schoenig is still talking to Tom Lannon. Trustee Bryde continues to push for a presentation and dissemination of information to the general public.
11. New Business
 - 11.1. Trustee Bryde & Trustee Boissonnault will be attending Winfield Greene’s Eagle Scout ceremony and we will be providing a proclamation.
 - 11.2. Mayor Schoenig met with the School representatives regarding shared cost of the Pattern for Progress proposal for GSS. The school is amenable to sharing by providing \$2,500 toward the cost.
12. Public Comment
 - 12.1. Rick Stockburger asks about the building maintenance IMA with the Town of Southeast. The Town has not provided any IMA to that end. There are other channels we will pursue to accomplish the tasks.
 - 12.2. The flower baskets on the bridge are not evenly spaced.
 - 12.3. Major Tom thanks the Mayor and all for taking care of him.
13. Mayor Schoenig motions to go into Executive Session to discuss litigation, Trustee Bryde 2nd all in favor 4 to 0. Mayor Schoenig motions to come out of Executive Session, resume the regular meeting, and adjourn, Trustee Stockburger 2nd all in favor 4 to 0.