

VILLAGE OF BREWSTER

BOARD OF TRUSTEES

June 15, 2011

REGULAR MEETING

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 P.M. on June 15, 2011 at Village Hall, 50 Main Street, Brewster, New York.

Attendees:

Mayor: James Schoenig

Deputy Mayor and Trustee: Christine Piccini

Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger

Village Engineer: John Folchetti

Village Counsel: Anthony Molé,

Clerk & Treasurer: Peter Hansen

Village Police: John Del Gardo

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the regular meeting, Trustee Stockburger 2nd all in favor 5 to 0.

1) 2nd Part-time Code Enforcement Officer

- a. Mayor Schoenig introduces Joe Szilagyi as his choice for a second part time code enforcement officer with the Board's approval. Trustee Stockburger motions to appoint Joe Szilagyi part time code enforcement officer effective 6-16-11, Trustee Bryde 2nd all in favor 5 to 0.

2) Monthly Reports

- a. Engineer's Report – John Folchetti delivers the engineer's report. Trustee Stockburger motions to accept the engineer's report, Deputy Mayor Piccini 2nd all in favor 5 to 0.
 - i. Emergency Sewer Repair – Mr. Folchetti relates the events surrounding the line leakage at the Green Lot and concludes that in his opinion this is "nobody's fault" and the Village should pay for the repairs.
 - ii. Trustee Bryde asks for the Engineer's opinion of the St. Lawrence Church report of sidewalk danger.
- b. Police Report – Chief Inspector John Del Gardo delivers the May Police Report.. Mayor Schoenig motions to accept the May Police Report, Trustee Boissonnault 2nd all in favor 5 to 0.
 - i. Michael Neuner: blocking of driveways – Chief Del Gardo says that blocking driveways can be ticketed and asks that a sign be erected to notify the traffic. Also no U-turn signs. Deputy Mayor Piccini asks why a sign needs to be put out; do we need signs at other locations in the village. Counsel advises that it is perfectly okay to have signs with there is established problems and they do not necessarily be placed throughout the Village. Deputy Mayor Piccini notes that the St. Lawrence Church area has similar problems on certain days of the week and would like to see the "no blocking driveway" sign in those locations as well. Regardless of the signs the Police and Parking Enforcement

Officer can ticket based on the Village code ordinances and NYS Vehicle and Traffic Law.

- c. Planning Board Report – David Kulo delivers the Planning Board Report for May. Deputy Mayor Piccini motions to accept the Planning Board Report for May, Trustee Stockburger 2nd all in favor 5 to 0. Deputy Mayor Piccini asks about training plans for Planning Board members. Mr. Kulo is exploring multiple options.
- 3) Sidewalk art fair – Bob Dumont
 - a. Mr. Dumont is looking at ways to increase foot traffic. Mr. Dumont has been speaking with some of the merchants about a sidewalk art fair. Questions about the logistics would include; permits? Rules for sidewalk presence? Insurance requirements? Property owner involvement? Perhaps a 1st Saturday of the month type of thing. Considering an Association which will include insurance requirements and buy-in from business owners.
- 4) June 1 Minutes for approval
 - a. Trustee Bryde motions to approve the June 1, 2011 minutes, Trustee Boissonnault 2nd all in favor 4 to 0. Deputy Mayor Piccini abstains.
- 5) Health Insurance & Co-pay Policy – The Board of Trustees will provide feedback via an email chain and discuss at a future time.
- 6) Correspondence sent-received
 - a. Mayor Schoenig motions to approve the Correspondence Sent-Received for May, Trustee Bryde 2nd all in favor 5 to 0.
- 7) Vouchers Payable

a. A	General	\$62,731.51
b. F	Water	23,460.67
c. G	Sewer Operations	54,096.45
d. H15	Sidewalks SAFETEA-LU	8,454.50
e. TA	Trust and Agency	2,210.70
Total Vouchers Payable		\$150,953.83
- Mayor Schoenig motions to approve Vouchers Payable, Deputy Mayor Piccini 2nd all in favor 5 to 0.
- 8) Other Business
 - a. Deputy Mayor Piccini – Is there an update on the Welcome to Brewster sign? Trustee Boissonnault says there is no update as yet.
 - b. Trustee Bryde – Requested the status of the Blight Study. At a standstill waiting for GIS and Assessment files. Status of Electric contract? Went with existing provider who quoted a lower rate and gave us 30 days to pay. Status of the Workers Compensation Insurance – Current carrier is releasing us from our contract. New carrier will save us a minimum of \$4,500 this year and potentially up to \$11,500 if they distribute the usual and customary dividend (in our next fiscal year).
- 9) New Business
 - a. Mayor Schoenig – Emergency Sewer Repair disposition. Counsel Molé will review the situation in greater detail and provide a proposed letter with recommendations for review by the Board of Trustees on how to address this situation. This letter will not necessarily concur with the Engineer’s recommendation. Where do we stand with the water? Counsel Molé Still working on it. Our new Code Enforcement Officer may need Counsel’s help getting acclimated. Mayor Schoenig advises that the Putnam County Emergency group has invited us to participate. This should qualify us to receive a share of the Homeland Security funds received by the County..
- 10) Public Comment – There was a general complaint about having a Village of Brewster Police car in Sciortino’s parking lot last Friday night about 11:30.

- a. Rick Stockburger asks about the status of the new Parking overlay. Not filed yet. Deputy Mayor Piccini suggests the Planning Board make decisions based on the expectation of filing.
 - b. Denis Castelli notifies the Village Board that the flag outside village hall should be lit at night or taken down each day. Denis suggests addressing the flag and the Village sign at the same time.
 - c. Rick Stockburger says the light on the big flagpole is not working.
- 11) Mayor Schoenig motions to adjourn the meeting, Trustee Stockburger 2nd all in favor 5 to 0.

Village of Brewster Planning Board Report
David P. Kulo Jr.
Chairman

Public Hearing June 7, 2011

- **5-7 Putnam Avenue – Subdivision.** First Public Hearing was opened concerning the Village of Brewster Planning Board acting as Lead Agency under SEQR for SBL No. 56.19-2-1. There was no comment from the public. The Motion to approve was passed. Second Public Hearing was opened concerning the Village of Brewster Planning Board, as Lead Agency, a Negative Declaration was made under SEQR for SBL No. 56.19-2-1. There was no comment from the public. The Motion to approve was passed. Third Public Hearing was opened for public review of Site Plan - SBL No. 56.19-2-1. Mr. Liguori represented the applicant, Charles Fowler, and described the applicant's willingness to be in accord with the recommendations of Village Engineer, Bruce Martin. The most significant was the easements that will allow The Village access to water shut off valves and installations. Mr. Fowler had gone to ZBA which stated that variance was not required for the subdivision. Mr. Liguori stated that he would submit the plat in its final form with these recommendations. The Planning Board would grant final approval of the site plan based on the following conditions:
 - Condition 1. Plat to be revised showing first easement recommended by the engineer which is shown beyond the property line.
 - Condition 2. Plat to be revised showing second easement from Route 6 to Putnam Avenue as recommended by the engineer.
 - Condition 3. Village of Brewster has right to shut off water service as needed.
 - Condition 4. A legal instrument reflecting all the above must be crafted and approved with metes and bounds descriptions of easement areas.
 - Condition 5. New lot line showing distance from it to accessory garage on Lot 1, with required 5 foot setback.

There was no comment from the public. The Motion was passed.

Regular Meeting (rescheduled from May 24, 2011)

The Planning Board welcomed Tyler Murello as a new member.

There was no new business.

The PB went on to discuss training opportunities for the year.

David Kulo
Chairman, Planning Board
June 15, 2011

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT - 2011

TO: Mayor James Schoenig - Board of Trustees
From: Chief Inspector John Del Gardo
Re: Monthly Report May 2011

TICKETS

Uniform Traffic Tickets:	272
DOT Truck Enforce:	98
Parking Tickets:	101
Taxi Soliciting:	1
Taxi Parked in Meter:	1
Tickets Total:	375

TAXI INSPECTIONS	114
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ARREST FOR MAY

Frezza	511	VTL
Oliver	512	VTL
Croston	511	VTL
Oliver	511	VTL

TOTAL ARRESTS	4
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SECURITY VISITS PATROL

Sewer:	155
Water Tank:	138
Well Field:	113

TOTAL VISITS	406
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FOOT PATROL

Main St:	89
Village:	55
Metro North:	100

TOTAL FOOT PATROL	244
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911 Calls	55
Walkin complaints	38
Administration	30 Officer in station with reports
Assists	63

Court Security	18 hours	2 Officers	3 Dates
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VEHICLE

Repairs:	\$33
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MILEAGE

Ford 245	911
Ford 246	623
Chevy K9	293
DWI	932

Mileage Total:	2759
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Fuel:	390
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PARKING ENFORCEMENT

P.E.O Stockburger -	Hours:	46
	Summons:	35

911 DISPATCHED CALLS – 55

AIDED CASE – 13

VEHICLE ACCIDENT – 8

DISPUTE – 3

DOMESTIC DISPUTE - 1

911 HANG UP – 3

LARCENY – 2

WELFARE CHECK – 2

FIRE ALARM – 1

SUSPICIOUS PERSON – 2

HARASSMENT – 1

FIGHT - 1

NOISE COMPLAINT – 2

TRAFFIC CONDITION – 2

TRESSPASS – 1

ALARM – 2

CRIMINAL MISCHIEF – 1

WIRES BURNING – 1

LARGE UNRULY CROWD – 1

INTOX FEMALE – 1

LARGE TURTLE STRUCK BY CAR – 1

DOG ON ROOF – 1

BOLO – 3

WIRES BURNING – 1

MOTORCYCLE RACING - 1

VILLAGE OF BREWSTER POLICE

**SELECTIVE TRAFFIC ENFORCEMENT
MONTH OF MAY 2011**

STOP SIGN – 54

CELL PHONE – 18

SPEEDS – 10

SEAT BELTS – 13

RED LIGHT – 3

UNLICENSED DRIVER – 19

VEHICLE TRAFFIC LAW ARRESTS - 4

DRIVING WRONG WAY ONE WAY STREET - 4

D.O.T. TRUCK ENFORCEMENT – 98

TOTAL - 223

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 6 of 2011	Date: 6/15/2011	Contract No:
Facility Name: VOB / SANITARY SEWER MAINTENANCE		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer=s Contract and Scope of Work including©)		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> • Inspect hole in service at the corner of Park Street and Marvin Avenue. 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 6 of 2011	Date: 6/15/2011	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)		
a. Activities completed this month (attach additional pages as needed):		
<ul style="list-style-type: none"> • Provided stormwater literature for dissemination throughout the Village. • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the number of cubic yards of sand cleaned up throughout the Village. • Submitted Annual Report to NYSDEC on May 27, 2011. • Completed coordination with NYS DOT on repair of Route 6 catch basin/inlet structure. 		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> • Awaiting decision on soils contamination before adopting Lead Agency for Tonetta Brook Retrofit. • Awaiting NYCDEP re-write of old wastewater treatment plant Phase 1 Site Assessment. • Continue to negotiate with Putnam County for additional funding for Wells Brook Retrofit project. • NYS DOT repairing catch basin/inlet structure on Route 6. 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> • Negotiate Change Order with NYCEP • Submit revised Wells Brook calculations for increase phosphorus removal of 85.8 kg. 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. GENERAL INFORMATION		
Report No: 6 of 2010	Date: 6/15/2011	Contract No:
Facility Name: VOB / SAFTEA LU SIDEWALK		

2.	ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:)
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Addressing comments received on April 26, 2011 from NYSDOT on Engineer's Report
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Re-submit Engineer's Report to NYSDOT by June 24, 2011