

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
6 MARCH 2019
7:30 P.M.
PUBLIC HEARINGS & REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a public hearing at 7:30 PM followed by a public hearing at 7:31PM or as soon thereafter as time permits, followed by a public hearing at 7:32, or as soon thereafter as time permits, followed by a regular meeting at 7:33 PM, or as soon thereafter as time permits, on March 6, 2019 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, Tom Boissonnault, George Gaspar
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Deputy Clerk-Treasurer: Michelle Chiudina

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open Public Hearing Number 1 regarding Amending the Vehicle & Traffic Fine Schedule, Trustee Bryde 2nd all in favor 5 to 0.

Public Hearing 1 – Amended Vehicle & Traffic Fine Schedule

No public comment.

Mayor Schoenig motions to close Pubic Hearing Number 1, Trustee Gaspar 2nd all in favor 5 to 0.

Mayor Schoenig motions to open Public Hearing Number 2 at 7:31 PM regarding renewal of the Comcast Cable Franchise Agreement, Trustee Gaspar 2nd all in favor 5 to 0.

Public Hearing 2 – Cable Television Franchise Renewal Agreement, the present agreement expires in April of 2019. The Renewal is for 10 years with an optional 5-year period (total of 15 years).

No public comment.

Mayor Schoenig Motions to close Pubic Hearing Number 2, Trustee Gaspar 2nd all in favor 5 to 0.

Mayor Schoenig motions to open Public Hearing Number 3 at 7:32 PM regarding adopting a local law establishing a Utilities Gross Receipts Tax, Trustee Bryde 2nd all in favor 5 to 0.

Public Hearing 3 – Proposed Utilities Gross Receipts Tax Local Law

No public comment.

Motions to close Pubic Hearing Number 3, Trustee Boissonnault 2nd all in favor 5 to 0.

Mayor Schoenig motions to open the regular meeting at 7:33 PM, Trustee Gaspar 2nd all in favor 5 to 0.

Regular Meeting

1. Comcast Franchise Agreement – Deputy Mayor Piccini asks about the Franchise fee permanence and if the fee were to change what mechanism is in place to address that. Matt Skane responds the 5% cap is made by State Law and there are provisions in the agreement that will protect both parties. Mr. Skane explains that it would be in Comcast's best interest to not pull the rug out under its customers because its bad business. Deputy Mayor Piccini asks if the law changes and raises the 5% cap during the first 10 years of the agreement, will there be a chance to renegotiate before the Village adds on an additional 5 years. Mr. Skane responds saying yes the Village has that right, along with any of the material terms within the agreement. Mayor Schoenig motions to adopt resolution No. 030619-1 authorizing Mayor Schoenig to sign the Comcast Franchise Renewal Agreement, Trustee Boissonnault 2nd all in favor 5 to 0.

- ~~2. DPW Report – Domenic Consentino delivers the DPW report – Mr. Consentino is unavailable this evening.~~
3. Putnam County Real Property Tax Contract – Mayor Schoenig motions to adopt Resolution No. 030619-2 authorizing Putnam County Real Property to prepare tax bills in accordance with our 2020 budget adoption, Trustee Gaspar 2nd all in favor 5 to 0.
4. Temporary Library Storage at 25 Marvin Avenue – Peter Carey, President of the Brewster Library Board of Trustees. The Library needs to store their materials for ten to twelve months during the renovation project. The Village building at 25 Marvin Avenue has space in the far back of the building which will be out of the way should the relocation of the Village office begins. Trustee Bryde asks about insurance requirements involved with keeping the storage there. Mr. Carey will provide a certificate of insurance naming the Village as additional insured for all items stored. Mayor Schoenig motions to authorize the library to store materials for 10 to 12 months as described, Trustee Bryde 2nd all in favor 5 to 0.
5. Amended Fine Schedule – Mayor Schoenig motions to adopt the revised Vehicle and Traffic Fine Schedule increasing the fine for parking in a handicapped designated parking space without the proper credentials to \$250 per occurrence, Trustee Boissonnault 2nd all in favor 5 to 0.
6. Gross Receipts Tax Local Law – Mayor Schoenig motions to adopt local law 2 of 2019 establishing a Utility Gross Receipts Tax in the Village of Brewster as amended to include in lieu of an annual return, returns may be filed quarterly at the Clerk-Treasurer’s discretion, Trustee Gaspar 2nd all in favor 5 to 0.
7. Public Hearing Amendments to Local Law Vehicles & Traffic Chapter 250 – Counsel Molé explains that the Village Code should be more specific in the areas where the No Standing, No Stopping, etc. areas are so that these codes can be more enforced by our police and court forces. A Public Hearing will be set at the March 20 meeting.
8. Financial Update – Clerk Peter Hansen gives the Financial Update. Clerk Hansen explains that he is continuing to work on the budget for the 2020 fiscal year. The rest of this year’s budget is not in bad shape, the Village will not be using all of the designated fund balances but funds will need to be moved around in order to cover those funds that have exceeded their forecasted expenditures. There are no significant issues forecasted for the rest of this fiscal year. Mayor Schoenig asks about the collection of the arrears due, including those outside water uses and their affect on the budget. Clerk Hansen explains that it is helping to have that money but there is no way to quantitate that at this time and contracts have been written up for those outside the Village that have outstanding water bills.
9. Minutes for approval;
 - 9.1. February 20, 2019 Regular Meeting Minutes – Trustee Bryde motions to approve the February 20, 2019 minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.
10. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

10.1.	A - General Fund	\$34,921.98
10.2.	C – Refuse & Garbage	350.57
10.3.	EN - Engineering Fees Escrow	2,090.00
10.4.	F - Water Fund	5,285.70
10.5.	G - Sewer Fund	107,434.42
10.6.	H63 - Tonetta Brook Marvin Ave	1,300.00
10.7.	T - Trust & Agency	2,591.68
Total Vouchers Payable		\$153,974.35

Mayor Schoenig motions to approve vouchers payable as written, Trustee Boissonnault 2nd all in favor 5 to 0.
11. Other Business
 - 11.1. Trustee Bryde is still waiting for Judy Callahan and Melissa Kamin to come in for head shots for the Women of Distinction photographs that will be posted in the Village Hall. Mayor Schoeng will contact them again and ask them to get back to her. Trustee Bryde asks Trustee Boissonnault about the Little League team sponsorship.
 - 11.2. Trustee Boissonnault says that the Board of Trustees will be donating to sponsor a Little League team again for the Village of Brewster girls’ softball team, which were the Division Champions last year.
 - 11.3. Trustee Bryde would also like to thank DPW Superintendent Domenic Consentino and the crew for the excellent job they do keeping the streets safe in the bad winter weather.
12. New Business
 - 12.1. Deputy Mayor Piccini would like to meet with Trustee Bryde on the final copy of the Village Matters for the final edit so the newspaper can be sent out to the Board a few days before the March 20, 2019 meeting.
 - 12.2. Mayor Schoenig says that he will be going to the State of the County meeting on March 7, 2019.
13. Public Comment
 - 13.1. No public comment

14. Mayor Schoenig motions to go into executive session to discuss contractual matters, Deputy Mayor Piccini 2nd all in favor 5 to 0.
15. Mayor Schoenig motions to come out of executive session, resume the regular meeting and adjourn, Trustee Gaspar 2nd all in favor 5 to 0.