

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
19 JULY 2017  
7:30 P.M.  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster held a Regular Meeting on July 19, 2017 at 7:30 P.M. at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, Tom Boissonnault  
Village Engineer: Todd Atkinson  
Village Counsel: Anthony Molé  
Clerk & Treasurer: Peter Hansen  
Police Chief: John Del Gardo

Absent:

Erin Meagher

**Pledge to flag**

Notation of Exits

**Regular Meeting**

Mayor Schoenig motions to open the regular meeting, 2<sup>nd</sup> all in favor 4 to 0.

1. Trustee Erin Meagher, Request for Immediate Resignation – Mayor Schoenig says this is the fifth consecutive meeting Trustee Meagher did not attend. Mayor Schoenig says this behavior of not showing up for meetings and not advising us in advance of her absence coupled with her criminal conviction for petty larceny are cause to ask for her immediate resignation as Trustee of the Village of Brewster, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0. Deputy Mayor Piccini says she finds it very disturbing and brazen of Trustee Meagher to say she needs to stay on the Board and will not be pushed out of her spot and yet not show up to do her job. Deputy Mayor Piccini goes on to say this is the second summer in a row that Trustee Meagher has not attended meetings and perhaps she has some misapprehension about Board meetings and thinks she has summers off.
2. Monthly Reports
  - 2.1. Planning Board Report – Rick Stockburger reads the June Planning Board report. Mayor Schoenig asks about the Brewster Honda gates on the service center property site plan approval as there have been repeated complaints about loud deliveries at the location after 9:00 P.M. Code Enforcement Officer Scorca is working to ensure compliance to the site plan requirements. Deputy Mayor Piccini motions to accept the June Planning Board report, Trustee Bryde 2<sup>nd</sup> all in favor 4 to 0.
  - 2.2. Engineer’s Report – Todd Atkinson delivers the June Engineer’s report. Clerk Hansen says the average flow exceeds the water consumption for the same period and believes there may be excessive infiltration skewing the flow numbers which impacts our DEP reimbursement rate. Mr. Atkinson will raise the infiltration issue on his priority list. Deputy Mayor Piccini says there was a large amount of runoff during a major rain event onto Eastview Avenue and asks if the remediation has been done to specifications for the project. Mr. Atkinson says remediation has not been completed as yet. Deputy Mayor Piccini motions to accept the June Engineer’s report, Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0. Copy attached to these minutes.
  - 2.3. Police Report – Police Chief John Del Gardo delivers the June Police report. Trustee Bryde asks the twelve vehicle accidents nature and location. Chief Del Gardo says the accidents were all at different locations and were not major accidents. Trustee Bryde asks where the robbery assault was. Chief Del Gardo says it was on Oak Street. Trustee Bryde asks about the suspicious person. Chief Del Gardo says there was someone who needed to be isolated and questioned. Trustee Bryde asks about the red lights, seat belts and cell phones. Chief Del Gardo says it is a continuous problem. Deputy Mayor Piccini asks about the one-way street violations. Chief Del Gardo says that two were on Wells Street and one on Progress Street. Trustee Bryde asks about the downed tree. Chief Del Gardo said there was a tree was down on Sodom Road and one on Prospect Street. Trustee Bryde asks about the intoxicated person. Chief Del Gardo says it was on Main Street. Trustee Bryde asks about the intoxicated driver. Chief Del Gardo says there was no subject found when responding to the complaint. Trustee Bryde asks the noise complaints. Chief Del Gardo says they were caused by loud music and

excessive noise. Deputy Mayor Piccini motions to accept the June Police report, Trustee Bryde 2<sup>nd</sup> all in favor 4 to 0. Copy attached to these minutes.

2.4. Code Enforcement Report – Code Enforcement Officer Bill Scorca delivers the June Code Enforcement report. Deputy Mayor Piccini mentions the garbage on the streets for pickup. Mayor Schoenig asks if there is anything he would like to bring to our attention. Mr. Scorca says there is. Mr. Scorca says we are sending a letter to certain businesses that may be operating as a cabaret and have not yet applied for a Special Exception Use Permit. Deputy Mayor Piccini says there is a problem with garbage being put out on the street in plastic bags outside a container with no lids which is a violation. Mr. Scorca says this is a continuous problem we are constantly following up on. Mayor Schoenig motions to accept the June Code Enforcement report correcting “May” to June where referenced, Trustee Bryde 2<sup>nd</sup> all in favor 4 to 0. Copy attached to these minutes.

2.5. Zoning Board of Appeals Report – Todd Gianguzzi provides a report of no activity for the month of June. Mayor Schoenig motions to accept the June ZBA report of no activity, Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0. Copy attached to these minutes.

3. Special Exception Use Permit for Cabaret – Mayor Schoenig motions to refer Cabaret Special Exception Use Permit to the Planning Board and to Putnam County Planning Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0.

4. Correspondence Sent/Received for June, 2017 – Trustee Bryde asked about the letter from Antoinette Heit regarding her water meter being broken. Clerk Hansen says the problem has been addressed and Ms. Heit is satisfied that everything is in order. Mayor Schoenig motions to accept correspondence sent and received for June, Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0.

5. Minutes for approval;

5.1. July 5, 2017 Approval of Minutes for Regular Meeting – Trustee Bryde motions to approve the July 5, 2017 minutes, Trustee Boissonnault 2<sup>nd</sup> all in favor 3 to 0. Deputy Mayor Piccini abstains due to absence.

6. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

6.1. A - GENERAL FUND	\$36,687.62
6.2. C - REFUSE & GARBAGE	19,222.13
6.3. F - WATER FUND	27,394.70
6.4. G - SEWER FUND	3,735.96
6.5. T - TRUST & AGENCY	5,237.94

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Total Vouchers Payable \$92,278.35

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0.

7. Other Business

7.1. Trustee Bryde says Dan Crawford updated the Board with the status of the DPW at the first meeting of the month and asked if he would do this monthly. Mayor Schoenig said the DPW report would be monthly at the first meeting of the month. Trustee Bryde said the Brewster Chamber of Commerce 60<sup>th</sup> Anniversary Proclamation should be available for the meeting on August 2, 2017 for formal adoption and presentation at the August 6<sup>th</sup> event. Trustee Bryde asks about the Bus service on Sundays for Hudson Valley Regional Farmers Market and if a Certificate of Insurance is needed. Clerk Hansen says he checked with our insurance carrier and they said a certificate should be provided to the Village. Trustee Bryde asks about the Eagle Scout project. Trustee Boissonnault says there is one or two days more work needed and the Eagle Scout will hold a fund raiser at the end of the summer. Trustee Boissonnault says the Installation date is yet to be determined.

7.2. Trustee Boissonnault: July 15<sup>th</sup> movie, band, with about 120 people attending was a terrific event.

8. New Business

8.1. Employee Handbook Chapter 4 p 13: Village Vehicles – consideration for amendment Mayor Schoenig motions to adopt Resolution No. 071917-1 to amend the Employee Handbook approving the change to the language to Chapter 4 page 13 Village Vehicles as written, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0. Revised policy as follows:

*Operators of Village vehicles are responsible for the safe operation and cleanliness of the vehicle.*

*Accidents involving a Village vehicle must be reported to your supervisor immediately.*

*Village vehicles shall be operated and occupied by the employee (or employees) only. Village vehicles may only be used for job-related travel.*

*Smoking is prohibited in Village vehicles.*

*The use of seat belts is mandatory for operators and passengers of Village vehicles.*

*Employees shall take appropriate safety precautions when using their cellular telephones. The use of cellular telephones, including texting, while driving is prohibited. Employees shall comply with applicable state laws regarding the use of cellular telephones.*

*With permission of the Board of Trustees, and at the sole discretion of the Board of Trustees, certain employees may travel to and from their residence with a Village vehicle, where applicable. In such case, the Village vehicle shall not be used for personal transportation. The Village vehicle shall only be used to travel between the employee's residence and to report to duty for the Village, and during the course of performing the employee's duties for the Village, which includes responding to emergency calls related to the employee's position as a Village employee. The list of Village vehicles subject to this provision includes, but is not limited to, the following: a vehicle for use of the Water Superintendent, a K-9 police vehicle, and a police vehicle for the Chief of Police.*

- 8.2. Chapter 159 Noise –consideration for amendment – Mayor Schoenig would like to amend the noise ordinance to 8:00 A.M. start on Saturday. Mayor Schoenig motions to set a Public hearing for proposed Local Law amendment to Chapter 159 Noise for August 2, 2017 at 7:30 PM at Village Hall, 50 Main St., Brewster, NY 10509 Trustee Boissonnault 2<sup>nd</sup> all in favor 4 to 0.
  - 8.3. Chapter 75 Animals – consideration for amendment – complaints about Roosters and the number of chickens per lot. The Board will consider setting a public hearing at the August 2, 2017 Board of Trustees meeting.
  - 8.4. Smoking controlled in certain public spaces – Deputy Mayor Piccini says there is a problem with smokers using the public benches in front of 50 Main Street for smoking which is causing unpleasant conditions for some residents with wafting smoke. Deputy Mayor Piccini says it is her firm belief that removing the benches will not solve the problem as the residents will revert to pulling out plastic chairs as they had in the past which is unsightly and will not alleviate the smoking problem. Clerk Hansen says there are residents of 50 Main Street and other local residents who sit and smoke. Counsel Molé says we can prohibit smoking outside the building in front of Village offices.
9. Public Comment
- 9.1. Wayne Karns says there are a lot of cars parked on Putnam Terrace all day long which is problematic for him when backing out. Mayor Schoenig says we are looking into the problem to see if there is an underlying cause that can be addressed and enforcement of the three hour parking limit.
  - 9.2. Peggy Bruen thanks the Board for their willingness to publish the article regarding the library expansion.
10. Mayor Schoenig motions to adjourn, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 4 to 0.

## **Village of Brewster Planning Board**

**George J. Gaspar, AIA**

**Chair**

**To:** James Schoenig, *Mayor*                      Christine Piccini, *Trustee, Deputy Mayor*  
Tom Boissonnault, *Trustee*                      Mary Bryde, *Trustee*  
Erin Meagher, *Trustee*  
Peter Hansen, *Clerk & Treasurer*              Anthony Mole, *Council*

### **Regular Meeting – July 19, 2017**

#### **Planning Board Meeting – June 20, 2017**

##### **Board Members & Consultants in attendance;**

George Gaspar, AIA, Chair      Rick Stockburger, Assist. *Chair*  
Tyler Murello                      David Kulo                      Rick Lowell

##### **Consultant not in Attendance:**

*Greg Folchetti, Council*

##### **Pending Business:**

Board member discussion regarding Brewster Library, Lia Honda and Search for Change construction start.

##### **New Business:**

No new business at this time.

**July 18th Planning Board meeting has been moved to July 25<sup>th</sup> due to vacation schedules. Report of the July 25<sup>th</sup> Planning Board meeting will be available for the August 16<sup>th</sup> Village Board meeting.**

##### **Additional Business:**

No new additional business

1. GENERAL INFORMATION		
Report No:	7 of 2017	Date: 7/19/2017
		Contract No:
Facility Name: <b>VOB / Wastewater Treatment Plant and Collection System</b>		
2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> <li>• The average daily flows at the plant in June were 131,000.</li> <li>• Sewer Main Jetting was performed on July 14, 2017. Results attached.</li> </ul>		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> <li>• Continue painting of CMF area.</li> <li>• Brush hog sewer easement from Putnam Terrace to Putnam Avenue Pump Station.</li> <li>• Clear/Cut sewer easements.</li> </ul>		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> <li>• The 6-inch valve between EQ tank and pump chamber needs to be replaced.</li> <li>• Repair CIP system.</li> </ul>		



Environmental Service Inc.

July 15, 2017

J.E. FOLCHETTI, P.E.  
WASTEWATER SUPERINTENDANT  
J. Robert Folchetti & Associates  
31 Sodom Road  
Brewster, NY 10509

**RE: Village of Brewster Sewer Main Jetting**

Dear Mr. Folchetti,

VRI along with Electric Snake and Stuart Bates jetted the follow areas on 7/14/17:

- Marvin Avenue- Moderate amount of grease heading east from the pump station. At the station, the line to the wet well was jetted and had some solids build up.
- Main Street- Moderate to heavy amount grease.
- North Main- We started at the pump station, huge amount of grease at the manhole in the street, Stuart Bates was able to vacuum out before it entered the station. 250' up from the station had heavy amount of grease. Past that up to Kobockers was fine.
- Wells Park- We jetted that area and the main was clear. The line from the Trailer Park, we pulled out three small pieces of Orangeburg pipe.

It was a successful day; We will schedule another cleaning of North Main in a few months to see have much accumulation of grease there is.

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VRI Environmental Services, Inc.  
1847 Rt 55  
LaGrangeville, NY 12540

[www.vri-usa.com](http://www.vri-usa.com)

845-677-3839  
Toll Free: 800-880-6165  
Fax 845-677-3940

**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1. GENERAL INFORMATION</b>		
Report No: 5 of 2017	Date: 7/19/2017	Contract No:
Facility Name: <b>VOB / PLANNING BOARD REVIEW AND CONSULTATION</b>		

<b>2. ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:	
a.	Projects reviewed this month (attach additional pages as needed)
	<ul style="list-style-type: none"> <li>• Brewster Honda Sales (Show Room), 899 Route 22 – 2 hours</li> <li>• Search for Change, Inc., 2611 Route 6 – .75 hours</li> <li>• 538 North Main Street – 2 hours</li> <li>• Route 22 LLC, 876 Route 22 (Old Getty Station) – .75 hours</li> <li>• 530 North Main Street Subdivision – 6.75 hours</li> </ul>
b.	Status of Planning Board projects (attach additional pages as needed):
	<ul style="list-style-type: none"> <li>• B.O.S. Land Development – Scheduling a meeting with the NYCDEP</li> <li>• Brewster Honda – Construction ongoing</li> </ul>
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> <li>• Continue plan review and meetings for B.O.S. Land Development</li> <li>• Perform site inspections on Search For Change Site, when needed.</li> <li>• Perform site inspections on Brewster Honda Site, when needed.</li> <li>• Perform site inspections on Route 22 Brewster LLC Site, when needed.</li> </ul>

**VILLAGE OF BREWSTER  
MONTHLY PROGRESS REPORT**

<b>1. GENERAL INFORMATION</b>		
Report No: 7 of 2017	Date: 7/19/2017	Contract No:
Facility Name: <b>VOB / EPA Stormwater Phase II Regulations</b>		

<b>2. ENGINEERS STATUS OF PROJECT</b> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :
<b>a. Activities completed this month (attach additional pages as needed):</b>
<ul style="list-style-type: none"><li>Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village.</li></ul>
<b>b. Status of activities in progress this month (attach additional pages as needed):</b>
<ul style="list-style-type: none"><li>Submitted MS4 Interim Report and Annual Report to NYSDEC on May 19, 2017.</li></ul>
<b>c. Activities scheduled (attach additional pages as needed):</b>
<ul style="list-style-type: none"><li>Respond to comments, if any, from NYSDEC on MS4 reports.</li></ul>



**VILLAGE OF  
BREWSTER POLICE  
DEPARTMENT  
MONTHLY REPORT**

**JUNE 2017**

**POLICE CHIEF  
John Del Gardo**

# VILLAGE OF BREWSTER POLICE DEPARTMENT

## MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees  
 FROM: Police Chief John Del Gardo  
 RE: Monthly Report June 2017

911 CALLS		94
Walk In Complaints		33
<b>TOTAL CALLS FOR SERVICE</b>		<b>127</b>
<b>SECURITY VISITS</b>		
Sewer Plant		304
Water Tank		290
Wells Park		289
Wells Field		19
<b>TOTAL VISITS</b>		<b>902</b>
<b>FOOT PATROL</b>		
Main Street:		50
M.T.A Station:		99
Residential:		31
<b>TOTAL HOURS</b>		<b>180</b>
Court Hours - Village		16
Court Hours - S.E.		78
<b>TICKETS</b>		
Uniform Traffic Tickets:		223
Parking Tickets:		107
Local Ordinance:		1
<b>TOTAL TICKETS</b>		<b>331</b>
<b>ARRESTS</b>		
PO Mendelson		
Robbery / Assault		2
<b>TOTAL ARRESTS</b>		<b>2</b>

VEHICLE REPAIRS		\$380.00
VEHICLE MILEAGE		7374
VEHICLE FUEL		963
PEO STOCKBURGER	Tickets	23
	Hours	26
PEO GIANGUZZI	Tickets	7
	Hours	10

(Security Detail)2 Officers
(Security Detail)2 Officers

**911 DISPATCHED CALLS – 94**

**AIDED – 16**  
**E.D.P. - 6**  
**VEHICLE ACCIDENT – 12**  
**DISPUTE - 8**  
**911 HANGUP - 5**  
**LARCENY - 8**  
**ROBBERY/ASSAULT - 2**  
**MISSING PERSON - 1**  
**SUSPICIOUS PERSON - 4**  
**DISORDERLY PERSON - 4**  
**STOLEN VEHICLE - 1**  
**NOISE COMPLAINT - 3**  
**VEHICLE LOCK OUT - 3**  
**WELFARE CHECK - 2**  
**FIRE ALARM - 6**  
**INTOX PERSON - 1**  
**INTOX DRIVER - 1**  
**LOST DOG - 1**  
**LOST PROPERTY - 2**  
**FOUND PROPERTY - 2**  
**OPEN DOOR - 1**  
**LOOSE SNAKE - 1**  
**SEWER BACKUP - 2**  
**TREE DOWN - 2**

**VILLAGE OF BREWSTER POLICE**

**SELECTIVE TRAFFIC ENFORCEMENT**

**JUNE 2017**

**CELL PHONE - 28**

**SPEEDS - 68**

**STOP SIGN - 38**

**RED LIGHT - 10**

**SEATBELTS - 10**

**ONE WAY - 3**

**D.O.T. - 29**

**TOTAL - 186**

## JUNE, 2017 Code Enforcement Report

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VILLAGE OF BREWSTER  
50 MAIN STREET  
BREWSTER, NY 10509  
(845) 279-3760

### JUNE 2017 SUMMARY REPORT

BUILDING FEES =	\$658
SAFETY INSPECTION =	2,295
PROPERTY REGISTRATION=	<u>1,275</u>
TOTAL FOR JUNE =	\$4,228

PERMITS: 6

TOTAL COs, CCs: 1

VIOLATIONS 4

INSPECTIONS 16

PROPERTY REGISTRATIONS PENDING: 418

(As of July 18, 2017 there are approximately 230 Property Registrations pending.)

July 3, 2017

Attention: Peter Hansen & Village Trustees

Reference: June ZBA Activity

Please be advised we had no activity for the month of June.

Best Regards,

Todd Gianguzzi ZBA, Chairman