

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
03 AUGUST 2016
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a Regular Meeting on August 3, 2016 at 7:30 P.M at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, Tom Boissonnault,
Village Engineer:
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen

Absent:

Erin Meagher
John Folchetti

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd all in favor 4 to 0.

1. Eastview Avenue Sidewalk Rehabilitation bid evaluation, recommendation, and award. The Board reviewed the engineer's bid evaluation. Trustee Bryde said the bids were separated by a large amount but all three bidders were compliant to specifications and qualified to do the work. Mayor Schoenig motions to award the contract to LASCON, for \$41,200, Trustee Bryde 2nd discussion; Mayor Schoenig explains that the sidewalk is in a hazardous condition and needs to be remediated before school resumes, all in favor 4 to 0.
2. Suburban Carting contract status – tabled until Trustee Meagher arrives.
3. Employee policy update – Trustee Bryde notes some additional sections that may need to be deleted in section 3 on page 20. The Board has addressed the removal of the Introductory Period and Counsel Molé has revised the handbook to reflect that change and will make any additional changes as described this evening and draft a letter for each employee to sign acknowledging the change.
4. Code Enforcement personnel – Mayor Schoenig motions to authorize Clerk Hansen to request the Civil Service lists for Building Department personnel, Deputy Mayor Piccini 2nd all in favor 4 to 0.
5. Budget Report – Clerk Hansen says it is early in the year and there is currently nothing worth noting. Deputy Mayor Piccini says we received notice back from the State Comptroller agreeing to the extension to file the Annual Financial report. Trustee Bryde says that Clerk Hansen was accurate when he said he would hear back within a few days of them receiving the letter.
6. Newspaper Status – Mayor Schoenig asks if all articles are completed. Clerk Hansen says we are still missing Trustee Meagher's article(s) on village beautification and informing the public about revising the Refuse contract specifications for bid in time to select the best value beginning January 1, 2017. Trustee Bryde says that is unfortunate as Trustee Meagher did not do an article for the previous edition either. The timeline is to complete a mock-up for Board review and approval at the August 17, 2016 regular meeting. Additional items to be included are the Halloween Yard Haunt, Ragamuffin Parade & Trunk or Treat, closing of Prospect Street and Wells Lane for Trick or Treaters.
7. Minutes for approval;
 - 7.1. July 20, 2016 Regular Meeting – Trustee Bryde motions to approve the July 20, 2016 minutes, Deputy Mayor Piccini 2nd all in favor 4 to 0.
8. Vouchers Payable – Trustee Bryde reviewed the vouchers payable and found everything in order.

8.1. A - GENERAL FUND	\$20,059.77
8.2. C – REFUSE & GARBAGE	628.65
8.3. F - WATER FUND	3,313.77
8.4. G - SEWER FUND	55,731.06
8.5. TA - TRUST & AGENCY	2,216.90

Total Vouchers Payable \$81,950.15

Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 4 to 0.

9. Other Business

9.1. Deputy Mayor Piccini

- 9.1.1. Deputy Mayor Piccini motions to notice a Board of Trustees meeting on a Saturday morning when the Farmers Market is in session with no rain date for "Coffee in Wells Park", an informal discussion on a variety of topics with the general public, September 24, 2017 at 10 A.M. Mayor Schoenig 2nd all in favor 4 to 0.
- 9.1.2. Deputy Mayor Piccini says the presentation at PACE University Mayor's Redevelopment Roundtable last month was so well received that the American Planning Association annual meeting in NYC in May of 2017 is soliciting information to make this an agenda item at their national conference. Counsel Molé is scheduled to present at that venue on behalf of the Village of Brewster regarding the Urban Renewal process as a model for other communities to follow.
- 9.1.3. Deputy Mayor Piccini said the Town of Southeast has scheduled a public hearing for Barrett Hill on August 18th at their regular meeting.
- 9.1.4. Deputy Mayor Piccini says the Town hired some additional Code Enforcement personnel for Fire Inspector, Code Enforcement, and Parking Enforcement for the Town of Southeast.
- 9.1.5. Deputy Mayor Piccini will be attending NYS Planning Federation training in Corning, NY this weekend particularly with regard to the topic of statutory authority and procedure.

9.2. Trustee Bryde

- 9.2.1. Trustee Bryde says the Fireman's Inspection Parade went well and it appeared to be better attended this year than in previous years. Mayor Schoenig, Deputy Piccini, Trustee Boissonnault & Trustee Bryde were all in attendance on the reviewing stand.
- 9.2.2. Trustee Bryde says there was an article and picture of Jenny Hinsman promoting the Brewster Farmers Market in the Putnam Courier.
- 9.2.3. Trustee Bryde says there was a lengthy article on Village of Brewster's Sargent Italiano and our K-9 Falco in the Putnam Courier.

9.3. Trustee Boissonnault

- 9.3.1. Trustee Boissonnault said the concert that was planned for July 30th was canceled due to rain but said the band offered to come back. Trustee Boissonnault suggests we cancel the September 30th concert and schedule a movie night for September 24, 2016 perhaps preceded by the Cantando Asi performance that was canceled on July 30, 2016. Trustee Boissonnault says we should focus on movie nights instead of concerts. Trustee Bryde asked how the Southeast Museum's concert fared on Sunday July 31st. Trustee Boissonnault said there were 50 people or less who turned out for their concert.
 - 9.3.2. Trustee Bryde suggests advertising events in Wells Park as there is good attendance on a routine basis.
 - 9.3.3. Trustee Boissonnault says the First Baptist Church is putting on a Soccer camp this month and asked for permission to post signs advertising the event inside Wells Park.
 - 9.3.4. Trustee Boissonnault provides a plaque with a picture of our sponsored softball team presented to the Village of Brewster.
- 9.4. Mayor Schoenig says the "Shed the Meds" event was a great success and we are looking into making a more permanent drop-off point at our Police station at 208 Main Street. Mayor Schoenig, Deputy Mayor Piccini, Trustee Bryde and Clerk Hansen were all in attendance along with Senator Murphy.
- 9.4.1. Trustee Bryde says that Community That Cares (CTC) offers to help facilitate the shed the meds receptacle.

10. New Business

- 10.1. Mayor Schoenig says he discussed the new Carmel Avenue Bridge with Senator Murphy's Chief of Staff that the new bridge alignment is an asset to the Fire District and asked if the Senator's office could contact DOT to tell them the request for a meeting between the Fire District, the Village, and DOT is unnecessary.
- 10.2. Trustee Bryde asked Clerk Hansen about the EDC investor's breakfast event held this morning at the Putnam County Golf Course. Clerk Hansen says it went well with County Executive Odell investing time lauding the Envision Brewster initiative, recognizing the effort that went into the revitalization program, and says the outcome is exactly what Putnam County needs to attract Millennials to the area.
- 10.3. Trustee Boissonnault attended the Columbia graduate students' session at the Studio Around The Corner and asked them how they could run a program like this without involving the Village of Brewster. The Studio Around The Corner was led to believe that this presentation was sponsored by the Village. They were not happy to learn that this event was not a Village sanctioned event. Trustee Boissonnault said it appeared the students cut and pasted the information from Village documents and used the

material to mislead attendees into thinking there was still an opportunity to influence the Urban Renewal Plan which had already been adopted according to law after all required public hearings and informational engagements conducted by the Village.

- 10.3.1. Deputy Mayor Piccini said she spoke with Studio Around The Corner representatives and they felt the Columbia students were not forthcoming when they solicited the use of the space without charge.

11. Public Comment

- 11.1. Wayne Karns asks which government organization is constructing the Morningthorpe Avenue Pedestrian Bridge. Mayor Schoenig says it is Putnam County running the project.
 - 11.2. Wayne Karns asks what the Studio around the Corner is. Mayor Schoenig says it is the basement of old Town Hall at 67 Main Street.
 - 11.3. Wayne Karns asks about the pictures being taken around town. Trustee Boissonnault says it appears the Town is taking pictures for new assessments.
 - 11.4. Wayne Karns asks about the Carmel Avenue Bridge project and what would happen if the current bridge became impassable. Deputy Mayor Piccini says the existing bridge is in poor condition and NYS DOT is fast-tracking relocation and replacement which can be done without impacting traffic on the existing bridge making the project happen approximately twice as fast rather than rebuilding the existing bridge in place.
 - 11.5. Richard Skjerle asks if there was a deadline to protest the Urban Renewal Plan to the Board of Trustees. Mayor Schoenig says the time for protests is past as the Urban Renewal Plan is adopted. Counsel Molé concurs and says there is no opportunity to continue submitting comments to the Village on the Urban Renewal Plan. Mr. Skjerle asks if there are any plans being brought forward regarding the actual Urban Renewal areas. Mayor Schoenig says there are no plans yet and we are all waiting for plans. When plans are submitted they will be available to the public just as any project, and will have to go through the usual approval process with public hearings as required. Mr. Skjerle says there is a lot of negative chatter going on about the revitalization among some of the property owners. Mayor Schoenig says there will always be a vocal minority who will be against change for whatever reason. Deputy Mayor Piccini says, speaking for herself that she represents the entire Village and not just a small vocal group of dissenters and the decisions she makes are for the betterment of the Village as a whole.
12. Mayor Schoenig motions to enter executive session to discuss contractual issues and personnel, Trustee Bryde 2nd all in favor 4 to 0. Mayor Schoenig motions to come out of executive session and resume the regular meeting, Trustee Bryde 2nd all in favor 4 to 0.
 13. Suburban Carting contract status will be addressed at the next regular meeting on August 17, 2016 since Sanitation Commissioner Trustee Meagher was absent. Deputy Mayor Piccini asks if Trustee Meagher notified anyone she would be absent tonight or provided any revisions to the bid specification. Clerk Hansen said he did not receive any information or notice from Trustee Meagher. Mayor Schoenig, Deputy Mayor Piccini, Trustee Bryde, and Trustee Boissonnault said they did not receive any information or notice from Trustee Meagher's about the bid specification or her absence from the meeting tonight.
 14. Mayor Schoenig motions to adjourn, Trustee Bryde 2nd all in favor 4 to 0.