

VILLAGE OF BREWSTER  
BOARD OF TRUSTEES  
01 JUNE 2016  
7:30 P.M.  
REGULAR MEETING  
MINUTES

The Board of Trustees of the Village of Brewster held a Regular Meeting on June 1, 2016 at 7:30 P.M at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig  
Deputy Mayor and Trustee: Christine Piccini  
Trustees; Mary Bryde, Tom Boissonnault, Erin Meagher  
Village Engineer:  
Village Counsel: Anthony Molé  
Clerk & Treasurer: Peter Hansen

Absent:

John Folchetti

Pledge to flag.

Notation of Exits

**Regular Meeting**

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

1. Fireman's Inspection Parade – Rick Tofte representing the Brewster-Southeast Fire District provides the annual the parade application details. Mayor Schoenig motions to authorize the parade permit for Brewster-Southeast Volunteer Fire Department July 27<sup>th</sup> at 6 P.M. for line-up and staging E. Main and or Marvin Avenue (if needed), parade kick-off 7 P.M. continuing to the Fire Station and perhaps on to Markel Park. Trustee Bryde 2<sup>nd</sup> – discussion: Trustee Bryde asks if Mr. Tofte will contact the Brewster Police. Mr. Tofte will contact Chief Del Gardo. Deputy Mayor Piccini asks how many police might be on duty. Mr. Tofte says the regularly scheduled officers should be enough as the Sheriff and the Fire Police will also be on duty. Vote - All in favor 5 to 0.
  - 1.1. Mayor Schoenig motions to waive the fees for the Fireman's Inspection Parade, Trustee Bryde 2<sup>nd</sup> all in favor 5 to 0.
  - 1.2. Mayor Schoenig asks Mr. Tofte about a phone call he had with a ranking member of the Fire Department wherein he was told a Trustee said the Mayor had no use for the Fire Department. Mayor Schoenig said nothing could be further from the truth. Mayor Schoenig asked if Mr. Tofte could shed any light on this misinformation. Mr. Tofte said that two individuals, not both of whom are Trustees, said the Village was moving forward with the road relocation at the Carmel Avenue Bridge and the Revitalization Plans without any input or involvement by the Fire Department. Mr. Tofte said he is aware that Chief Clair has met with Mayor Schoenig and Deputy Mayor Piccini to review the height of the buildings and relocation of overhead power lines as they relate to revitalization concept plans. Mayor Schoenig said the Fire Department was involved since day one and as the bridge replacement moves along the Fire Department will indeed be in the loop as it is an integral component of their response capacity as it borders the fire station property. Trustee Bryde said this is disappointing to hear. Mayor Schoenig says the Trustee who conveyed this unreliable information should not open her mouth when she doesn't know what she is talking about. Mr. Tofte agreed and thanked the Mayor for keeping the Fire Department in the loop.
2. Lab building update – Clerk Hansen said commercial realtor Jennifer Maher provided a marketing report of 2 showings and 4 calls so far on the Lab building. Additionally, Clerk Hansen says the Putnam Community Action Partnership (PCAP) is interested in the lab space and applying for grants as a partner with the Village on the CFA process to see if there is money available for relocation and retrofit. Deputy Mayor Piccini asked why she is looking for a new location. Judy Callahan said the space at 121 Main is tight and whenever there is a secondary program they have to seek out a location outside of the main office. There is also the upside of having additional space for those who seek shelter in the winter and somewhere to go after the churches turn them out at 6:30 A.M. Mayor Schoenig says whatever happens the relocation, retrofit, and ongoing expenses cannot cost the village taxpayer a dime. Mrs. Callahan says if the decision to pursue a grant does not have to happen in this round of CFA then we could revisit the subject again next year if the board is willing to consider this use of the space. The Board expressed agreement without dissent that we could pursue this application and use of space with PCAP.
3. B.O.S. Annexed property – Village Counsel Molé explains the letter from DEP stating they had an issue with the proposed access to the property. Counsel Molé says since B.O.S. first approached the annexation and proposed

project the Palmer Road access was the only one under consideration and annexation was approved based on the Palmer road entrance. Counsel Molé says the letter before the board was written based on this premise in advance of the proposed DEP meeting. Counsel Molé says authorization for the Mayor to sign the letter might be helpful prior to a face-to-face meeting with DEP later next week. Village Counsel says there are other access points, Allview Ave. is one, and additional property could be purchased for more access points but the Palmer Road is the least disruptive to the watershed and the local residents. Deputy Mayor Piccini authorizes the Mayor to sign the letter as written, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.

4. Minutes for approval;

4.1. May 18, 2016 Regular Meeting – Trustee Bryde motions to approve the May 18, 2016 minutes, Trustee Boissonnault 2<sup>nd</sup> all in favor 5 to 0.

5. Vouchers Payable

**FY 2016** – Trustee Bryde reviewed the vouchers and found everything in order.

5.1. A - GENERAL FUND	\$71.99
5.2. F - WATER FUND	122.95

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Total Vouchers Payable FY 2016 \$194.94

Mayor Schoenig motions to approve the FY 2016 vouchers payable as written, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.

**FY 2017** – Trustee Bryde reviewed the vouchers and found everything in order.

5.3. A - GENERAL FUND	\$12,751.39
5.4. C – REFUSE & GARBAGE	17,269.92
5.5. F - WATER FUND	9,251.75
5.6. G - SEWER FUND	21,598.12
5.7. TA - TRUST & AGENCY	4,932.46

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Total Vouchers Payable FY 2017 \$65,803.64

Mayor Schoenig motions to approve the FY 2017 vouchers payable as written, Deputy Mayor 2<sup>nd</sup> all in favor 5 to 0.

6. Other Business

6.1. Urban Renewal Progress Report – Deputy Mayor Piccini says the framework of an Urban Renewal Agency (URA) is one item that needs to be addressed. Village Counsel Molé says that establishment of a URA, perhaps with approval from NYS, prior to appointing members is the next step. Village Counsel Molé says that 3 to 5 members is appropriate keeping the final complement with an odd number to avoid tie votes. Village Counsel Molé says Members and Chair of the URA are appointed by the Mayor. Village Counsel Molé also suggested getting Bond Counsel involved again prior to establishing the URA regarding bonding, financing, etc. Village Counsel Molé said a Land Acquisition and Developer Agreement (LADA) is also one of the next steps in the process. Deputy Mayor Piccini says she is continuing to work with Counsel Molé toward achieving these goals.

6.2. Deputy Mayor Piccini says the “Village Matters” newspaper was delivered and received many compliments. Deputy Mayor Piccini said there were also some reports of non-delivery and we are addressing that issue. Trustee Bryde said she went up to the Post Office and spoke with a supervisor there to apprise them of the reported missed deliveries. The Postal supervisor will follow up and review the discrepancy with each postal route carrier. Clerk Hansen says there are extra papers available currently in the lobby of Village Hall at 50 Main Street. Clerk Hansen says he will also try to place some papers at local locations with their permission such as; the Brewster Library, The Bagel Shop, and Bob’s Diner. Trustee Bryde asks Trustee Meagher why she didn’t write something for the paper. Trustee Meagher says she did write the sanitation information. Deputy Mayor Piccini corrects that assertion, stating that the information was provided by the Village Clerk and that nothing was submitted by Trustee Meagher. Trustee Meagher says she will write something for the next edition. Trustee Bryde said she was disappointed that Trustee Meagher did not submit an article for the inaugural issue of the newspaper.

6.3. Deputy Mayor Piccini attended the Town of Southeast meeting. There was a presentation from Mark Rosa of Putnam County regarding the Morningthorpe Bridge replacement and eventual Prospect Hill Road bridge replacement. Deputy Mayor Piccini suggested to Mr. Rosa that he come to a Village meeting and discuss the plans with the Village Board and public. Deputy Mayor Piccini says construction of Morningthorpe Bridge is expected to start in the spring of 2017.

- 6.4. Trustee Meagher says that the flower baskets are hanging thanks to the Stockburgers and Jack Gress. Trustee Meagher was not able to participate.
- 6.5. Trustee Meagher says she will be following up with Engineer Todd Atkinson about sidewalks in front of 20 Main Street to see if something can be done. Mayor Schoenig reminds Trustee Meagher that the section of sidewalk is already on the plans for replacement with the Route 6 Sidewalks project also known as SAFETEA-LU for the federal funds provided under that grant title.
- 6.6. Trustee Bryde spoke about the Community That Cares Coalition which is currently targeting high school and middle school children to help them make good choices and avoid bad choices. Trustee Bryde says there is a sign campaign and suggests a sign be placed in Wells Park where some kids hang out. Trustee Bryde says the message or messages are not yet established. Trustee Bryde also asked for Chief Del Gardo's input on other central locations that might reach the target age group. Chief Del Gardo suggests that another viable location is Markel Park and perhaps a Town representative could follow up on that. Deputy Mayor Piccini suggests the sign messages should be reviewed before approving sign locations. Trustee Bryde agrees that the Board will be involved in approving any signs/messages that go up in the Village.
- 6.7. Trustee Bryde says the Memorial Day ceremony at VFW Post 672 was very good and it was unfortunate that the parade was canceled.
- 6.8. Trustee Bryde asked Mayor Schoenig about the Woman of Distinction status. Mayor Schoenig as we agreed at the last meeting that Melissa Kamin would be our nominee for Woman of Distinction this year and said her information was sent to Senator Murphy's office last week.
- 6.9. Trustee Bryde said that the annual Flag Day Ceremony at the Elks is scheduled for June 14, 2016.
- 6.10. Trustee Bryde reminded everyone that Team Brewster is set for tomorrow morning
- 6.11. Trustee Boissonnault says we are ready to begin purchasing picnic tables, install barbecue grills, signage, and fencing. Mayor Schoenig says an additional chain can be strung across the opening at the second access point to keep vehicles out of the park area and limit them to the parking lot. Trustee Boissonnault said he was approached by a movie night sponsor who wants to run the concession for his particular evening and asked if any of the Trustees had a problem with that. No opposition was expressed. Trustee Bryde says Wells Park turned out very nice and seems to be a popular venue for families. Trustee Boissonnault also said he discussed a parking lot layout with Engineer John Folchetti and there should be a response shortly on suggested ways to stripe the parking lot.

## 7. New Business

- 7.1. Trustee Meagher says the power outage caused a number of people to spill out onto the streets and they had nowhere to go.
- 7.2. Clerk Hansen said speaking of the power outage there was a significant glitch in the computer system that forced us to restore from the Wednesday night backup since the Thursday night's backup was in progress when the power failed for an extended period and the backup file was corrupted. There will be a proposal to help prevent this from happening again though money was not budgeted.
- 7.3. Mayor Schoenig asks Trustee Meagher for the email she sent to reporter David Propper for his article on the Urban Renewal Plan approval that was published in the Putnam Examiner. Trustee Meagher said she would provide the email.
- 7.4. Mayor Schoenig asked Village Counsel if we can appoint someone from Planning or Zoning to sit on the Urban Renewal Agency. Counsel Molé said that anyone can be appointed. Mayor Schoenig reminds Trustee Meagher that she recused herself from voting on the Urban Renewal Plan and that necessitates finding an alternative appointee for the Urban Renewal Agency.

## 8. Public Comment

- 8.1. Peggy Bruen complements the Village Board on the newspaper. She found it very informative and well done. Miss Bruen says there are some property maintenance issues on Marvin Avenue at a property that appears to be uninhabited but may be undergoing renovations. Clerk Hansen asked for a street number so he could have code enforcement follow up. Miss Bruen also said that the mature clovers in the Retrofits are very beautiful.
- 8.2. Rick Stockburger suggests translating sanitation information into Spanish for the next newspaper. Deputy Mayor Piccini said she already has that as an action item for the next edition of "Village Matters."
- 8.3. Trustee Meagher asks about the progress on the Wells Park pavilion vandalism investigation. Mayor Schoenig says the investigation is ongoing.

## 9. Mayor Schoenig motions to adjourn, Deputy Mayor Piccini 2<sup>nd</sup> all in favor 5 to 0.