

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
19 August 2015
Public Hearing
Regular Meeting
Minutes

The Board of Trustees of the Village of Brewster held a Public Hearing at 7:30 PM followed by a Regular Meeting on 19 August 2015 at Village Hall, 50 Main Street, Brewster, New York 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen
Village Police:

Absent:

Tom Boissonnault

John Del Gardo

Pledge to flag.

Notation of Exits

Public Hearing

Local Law amending Chapter 250-28 of the Village Code amended to include special purpose parking zones as delineated.

Mayor Schoenig motioned to open the Public Hearing, Deputy Mayor Piccini 2nd all in favor 4 to 0.

No public comment.

Mayor Schoenig motioned to close the Public Hearing, Deputy Mayor Piccini 2nd all in favor 4 to 0.

Regular Meeting

Mayor Schoenig motioned to open the Regular Meeting at 7:31 P.M., Trustee Stockburger 2nd all in favor 4 to 0.

1. Monthly Reports

- 1.1. Engineer's Report – John Folchetti delivers the July Engineer's report. Mayor Schoenig asks about Severn Trent Environmental Services final payment status. Clerk Hansen says there has been no final reconciliation as yet. Trustee Bryde asks about DOT TIP public hearing. Engineer Folchetti says Todd Atkinson attended for the village. Trustee Bryde mentions John Folchetti's Wounded Warrior project at Brewster Hill Delicatessen on Saturday August 22nd and commends Mr. Folchetti for doing this important work. Mayor Schoenig motions to accept the engineer's report for July, Trustee Bryde 2nd all in favor 4 to 0. Copy appended to the minutes.
- 1.2. Code Enforcement Report Bill Scorca delivers the July Code Enforcement report. Trustee Bryde says the report looks light for this month. Mr. Scorca mentions there were more inspections than are listed but they have not been entered into the code management application. Mayor Schoenig asks about 494 N. Main (formerly Williams Gas & Service Station) sidewalk replacement status. Mr. Scorca says most likely the sidewalk will need to be rebuilt but we have not seen any plans yet. Trustee Bryde asks about the status of St. Lawrence Church. Mr. Scorca says there are some matters pending in Village Justice court and there are additional permit fees owed for work that was done without a permit. Deputy Mayor Piccini asks about the plan for the parking lot remediation including stormwater runoff control. Mr. Scorca says the remediation plans are unknown at this time. Mayor Schoenig motions to accept the Code Enforcement report for July, Deputy Mayor Piccini 2nd all in favor 4 to 0. Copy appended to the minutes.
- 1.3. Police Report – No report.
- 1.4. Planning Board Report – Rick Stockburger delivers the Planning Board report for July. Deputy Mayor Piccini asks about the roll call vote results as tally was not delineated. Mr. Stockburger says the vote was unanimous. Deputy Mayor Piccini asks about the status of Chapter 263 revisions feedback. Mr. Stockburger says the chairman needs direction by the Board. Trustee Stockburger motions to refer the request to review Chapter 263 Sections 6, 7, 8, & 10 to the Planning Board for their recommendations and comments, Deputy Mayor Piccini 2nd,

all in favor 4 to 0. Mayor Schoenig motions to accept the Planning Board report, Trustee Stockburger 2nd all in favor 4 to 0. Copy appended to the minutes.

- 1.5. Zoning Board of Appeals Report – Richard Ruchala provided a written report of no activity for July. Copy appended to the minutes. Mayor Schoenig motions to accept the Zoning Board report, Trustee Stockburger 2nd all in favor 4 to 0.
 2. DOT Undertaking Permit (PERM 1); Resolution authorizing Mayor to sign – Trustee Stockburger motions to authorize Mayor Schoenig to sign the NYS DOT PERM 1 undertaking, Deputy Mayor Piccini 2nd all in favor 4 to 0.
 3. 1986 Bolens Riding Tractor asset disposal – Mayor Schoenig motions to approve the transfer of the 1986 Bolens Tractor to the Town of Southeast, Deputy Mayor Piccini 2nd all in favor 4 to 0.
 4. Public Hearing date for water rates – Deputy Mayor Piccini asks about the timing for the public hearing. Mayor Schoenig motions to set the public hearing for September 16, 2015 at Village Hall, 50 Main Street, Brewster, NY 10509 at 7:30 P.M. with the purpose of rate revisions being to recoup outside village repair costs by dividing the total including contractual, DPW labor, administration and overhead, Trustee Bryde 2nd all in favor 4 to 0. Mayor Schoenig asks Counsel Molé about the accounting for income and expenses specific to the outside water repairs. Counsel advises the revenues and costs should be tracked by separate accounts or a separate Fund. Treasurer Hansen says he will look into the most appropriate method for accounting.
 5. Deputy Mayor Piccini amends the agenda to inform the audience that the public hearing for extension of the interim development law is set for Village Hall, 50 Main Street, Brewster, NY 10509 at 7:30 P.M. on September 2, 2015.
 6. Trash & Recycling; Bulk pickup; Deputy Mayor Piccini – Suburban Carting arbitrarily put a 4 cubic yard limit on call-in bulk pickup. The Village Board agrees that there is no limitation on size of bulk pick-up in our contract. Deputy Mayor Piccini says there is still middle of the night noise disturbances. Deputy Mayor Piccini says she has personal knowledge that Suburban Carting is causing at least some of the ongoing disturbances. Despite meeting with Suburban Carting and receiving assurances that the pickups will not occur between 10 P.M. and 7 A.M., the violations of our noise ordinance continue. Trustee Stockburger is uncertain as to which company is making the noise when picking up but will contact Suburban Carting again to set up a meeting with an officer of the company. Addition of litter/trash receptacles on Main Street; Trustee Stockburger will speak to DPW Superintendent Crawford to obtain more information on existing unused containers, lids, and liners and discuss possible deployment of additional cans for litter/trash on Main Street. Clerk Hansen says Superintendent Crawford has hired a laborer for Main Street clean-up who will start on Monday and that might alleviate some or most of the problem. Trustee Stockburger would still like to increase the number of receptacles on Main Street and will follow-up with DPW Superintendent Crawford.
 7. Minutes for approval – 05 August 2015 Minutes – Trustee Bryde motions to approve the August 5, 2015 minutes, Deputy Mayor Piccini 2nd all in favor 4 to 0.
 8. Correspondence sent - received for July, 2015 – Trustee Stockburger questions the request for easement handwritten letter. Mayor Schoenig spoke with the resident and directed her to the Town as she is in the Peaceable Hill Water District. Trustee Bryde asks about the “health” parade. There is no current knowledge if the event happened. Trustee Bryde motions to approve the July correspondence sent and received, Trustee Stockburger 2nd all in favor 4 to 0.
 9. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and the issues (Suburban Carting, Verizon Wireless) she had with billing details are being addressed and everything else in order.

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| 9.1. A | General | \$ 22,458.25 |
| 9.2. C | Refuse/Garbage | 17,357.03 |
| 9.3. EN | ENGINEERING FEES ESCROW ACCOUNT | 525.00 |
| 9.4. F | Water | 7,681.46 |
| 9.5. G | Sewer | 20,554.28 |
| 9.6. TA | Trust & Agency | <u>4,079.31</u> |
 - Total Vouchers Payable \$72,655.33
- Mayor Schoenig motions to approve vouchers payable as written, Deputy Mayor Piccini 2nd all in favor 4 to 0.

10. Other Business
 - 10.1. Deputy Mayor Piccini

- 10.1.1. Deputy Mayor Piccini thanks Clerk Hansen for attending the School Board meeting and for posting the results of the formal approval of the Garden Street School to Wells Park playground equipment transfer. Clerk Hansen informed the contractor we are good to go and are awaiting their response.
- 10.1.2. Deputy Mayor Piccini says the VHB billing invoice is for the full amount of the contract which translates to 100% completion of the contract. Deputy Mayor Piccini says VHB has exceeded their contractual obligations and have not billed anything more than the contract pricing. Deputy Mayor Piccini believes we do not need their participation any further but we do have a price if additional meetings are required. Deputy Mayor Piccini motions to approve the payment in full, Trustee Stockburger 2nd all in favor 4 to 0.
- 10.1.3. Deputy Mayor Piccini notes the scheduled August 26, 2015 work session for the zoning revisions. The preliminary and incomplete Urban Renewal Plans has also been distributed to the Board by email for review. Completion of the Urban Renewal Plan is dependent on finalization of the zoning revisions which must be attached to the Urban Renewal Plan before it can be considered complete.
- 10.1.4. Deputy Mayor Piccini motions to set an additional Zoning revisions work session on September 9, 7 P.M. to 8:30 P.M., Mayor Schoenig 2nd all in favor 4 to 0.
- 10.2. Trustee Stockburger
 - 10.2.1. Continuing on the Main Street Trash receptacles, Trustee Stockburger will speak with DPW Superintendent Crawford regarding adding trash/litter bins to Main Street.
- 10.3. Trustee Bryde
 - 10.3.1. Trustee Bryde thanks Clerk Hansen for his help in supervising the workers at Wells Park. One of the workers is on vacation next week and we are looking at the potential for a fill-in.
 - 10.3.2. Trustee Bryde asks about the ramifications of extending the water bill due date by one day. Clerk Hansen said that 5 or less payments were affected.
 - 10.3.3. Trustee Bryde asks for an update on the replacement of water meters throughout the Village. Mayor Schoenig says he intends to speak with DPW Superintendent Crawford on August 20, 2015 to further the planning.
 - 10.3.4. Trustee Bryde asks about the bench rehabilitation. Deputy Mayor Piccini says Mr. Gress had volunteered to provide a report, though Deputy Mayor Piccini had said a written report was not needed, on the requirements for restoration of the benches but so far nothing further has been learned to this point in time.
- 10.4. Mayor Schoenig
 - 10.4.1. Mayor Schoenig asks about the next step with outside water letters. Counsel Molé says he has marked up one version of the letter and expects a total of 2 or 3 separate letters specific to the property address and detailed information by account with 30 days' notice of any action to be taken such as water shut-off.
11. New Business
 - 11.1. Trustee Stockburger
 - 11.1.1. Trustee Stockburger asks if we have funding for additional litter can lids. Clerk Hansen says we do.
 - 11.2. Trustee Bryde
 - 11.2.1. Trustee Bryde asks about the status of the Burke Fuel complaint about parking on N. Main Street obstructing the view of drivers exiting their property. Clerk Hansen says DPW Superintendent Crawford has asked for a copy of the survey to determine ownership of the road shoulder adjacent to the building.
 - 11.3. Mayor Schoenig
 - 11.3.1. Mayor Schoenig motions to adopt Local Law 2 of 2015 amending Chapter 250-28 to include a schedule of special purpose parking zones, Deputy Mayor Piccini 2nd all in favor 4 to 0.
12. Public Comment
 - 12.1. County Legislator Joseph Castellano says the Putnam County Legislature Rules Committee will address the taxi and limousine issue in the near future with the possibility of making the enforcement a county issue. The design is still moving on the Morningthorpe Bridge project. In conjunction with the rebuild of the bridge there are plans to refurbish the ball fields at Veterans Park and NYSEG is replacing the gas main on the bridge. Coordinating the three activities is challenging.
 - 12.2. Rick Stockburger believes we need more trash cans on Main Street because there are cans overflowing on the weekend and by Monday morning the sidewalks are littered. Mr. Stockburger says he has had some dangerous

situations on Oak Street. People were passing him on Oak Street while he was stopped and signaling his turn into the driveway. Mr. Stockburger suggests putting double lines marking the center of the street and additional “no thru traffic” either through local law amendments and or signs.

- 12.3. Deputy Mayor Piccini notes the Wells Street one-way for Sunday mornings only is challenging. It should be one-way all the time or none of the time but the temporary one-way condition is problematic and should be addressed.
- 12.4. Margaret Bruen notes the Village of Brewster Film Festival is coming up and encourages community support. Mayor Schoenig hopes that when Wells Park is finished the Film Festival will use it as a main venue for next year’s festival.
13. Mayor Schoenig motions to enter executive session, Deputy Mayor Piccini 2nd all in favor 4 to 0. Mayor Schoenig motions to exit executive session and resume the regular meeting, Trustee Bryde 2nd all in favor 4 to 0.
14. Mayor Schoenig motions to adjourn, Trustee Bryde 2nd all in favor 4 to 0.

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

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|---|-----------------|--------------|
| 1. <u>GENERAL INFORMATION</u> | | |
| Report No: 8 of 2015 | Date: 8/19/2015 | Contract No: |
| Facility Name: VOB / EPA Stormwater Phase II Regulations | | |

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| 2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including : | |
| a. | Activities completed this month (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village. • Developed new Educational Outreach Materials for Village. |
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| b. | Status of activities in progress this month (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Continue to find Educational Outreach Materials for Village. • Continue to monitor NYSDEC for upcoming changes to permits. |
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| c. | Activities scheduled (attach additional pages as needed): |
| | <ul style="list-style-type: none"> • Await comments from NYSDEC on 2014-2015 Annual Report submitted in May 2015. |
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To James Schoenig, *Mayor*
Christine Piccini, *Trustee, Deputy Mayor*
Mary Bryde, *Trustee*
Teresa Stockburger, *Trustee*
Tom Boissonnault, *Trustee*
Peter Hansen, *Clerk & Treasurer*
Anthony Mole, *Counsel*

Regular Meeting July 28, 2015

Board Members in Attendance:

Tyler Murello
Rick Stockburger
Renee Diaz
George Gaspar

Board Member Absent:

David Kulo, Chair

New Business:

2 Palmer Road – 67.12-1-28. Request for waiver from moratorium considered and approved by roll call vote.

Pending Business:

494 North Main Street – 67.256-1-13. Site plan review by PB centered on the engineer's report. Applicant needs to address the following:

- Details on canopy.
- Sign color – silver is not allowed.
- Details on storm runoff.
- Driveway and sidewalk delineation.
- Delivery coordination and access.
- Parking allows for nine spots, 3 for customers, 2 for employees and 4 for the pumps. Need handicap space(s).
- Striping and marking for entry and egress.
- Thermal runoff.

These items need to be address in the revised site plan for review at the next meeting. SEQR determination will be addressed at next meeting.

Addendum:

Rezoning Coordinates Review. In effort to cancel moratorium, the members requested a complete written package for consideration and to make comments before a final determination (report) that reflects the PB's thoughts.

St. Lawrence O'Toole. Paving does not comply with site plan. Resolution will be needed before C of O is obtained.

David Kulo
Chairman, Planning Board
August 17, 2015

Richard Ruchala
12 Main Street PMB 267
Brewster, NY 10509

Village of Brewster
50 Main Street
Brewster, NY 10509

Aug 14, 2015

To Village Board of Trustees:

There has been no meeting of the Zoning Board of Appeals this month. There were no inquiries.

A handwritten signature in black ink, appearing to read 'R. Ruchala', written in a cursive style.

Richard Ruchala
Zoning Board of Appeals
Chairman