

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
15 April 2015
Budget Public Hearing & Regular Meeting
Minutes

The Board of Trustees of the Village of Brewster is holding a Public Hearing on the 2016 Tentative Budget at 7:30 PM, followed by a Regular Meeting at 7:31 PM or as soon thereafter as time permits, on 15 April 2015 at Village Hall, 50 Main Street, Brewster, New York 10509.

Attendees:

Mayor:

Deputy Mayor and Trustee: Christine Piccini

Trustees; Tom Boissonnault, Mary Bryde

Village Engineer:

Village Counsel: Anthony Molé,

Clerk & Treasurer: Peter Hansen

Village Police: John Del Gardo

Absent:

James Schoenig

Terri Stockburger

John Folchetti

Pledge to flag.

Notation of Exits

Public Hearing - 2015-2016 Tentative Budget

The Board of Trustees of the VILLAGE OF BREWSTER is holding Budget Public Hearing & Regular Meeting on WEDNESDAY APRIL 15, 2015, 7:30 PM at Village Hall, 50 Main Street, Brewster, N.Y. to take and hear comments on the 2015-2016 Tentative Budget as proposed by the Board of Trustees. The Budget Public Hearing may be continued as may be directed by the Board of Trustees at the April 15, 2015 Public Hearing but not beyond April 20, 2015. A copy of the tentative budget is currently available for review by the public at the office of the Village Clerk and online at www.brewstervillage-ny.gov and by law, at least five (5) days prior to the public hearing. All persons wishing to be heard on the question of the adoption of the tentative budget will be provided an opportunity, as time permits.

Current Budget Compensation

Mayor: \$15,600.00

Trustee: \$ 4,653.50

Tentative Budget Compensation

Mayor: \$15,600.00 (+ \$0.00)

Trustee: \$ 4,653.50 (+\$0.00)

Deputy Mayor Piccini motions to open the public hearing on the 2016 budget, Trustee Bryde 2nd all in favor 3 to 0.

Jack Gress is very disappointed that it looks like the fund balance is cut in half and possibly up to \$64,000.

Mr. Gress asks a question relating to the Parks and Recreation budget line regarding how the \$7,400 revenue amount was reasoned. Trustee Boissonnault says it was based on the Town of Southeast fees charged for event rentals at an hourly rate.

Mr. Gress asks if the expenses of \$12,900 are for all personnel estimated to be needed for the park. Village Treasurer Hansen says it is for the two part-time seasonal employees anticipated.

Mr. Gress noticed that fines increased from \$370,000 to \$415,000 but the state share went down from \$170,000 to \$160,000. Treasurer Hansen says the numbers are based on current year performance and projected out for next year.

Mr. Gress asks if the increase in fines is due to the 24 hour patrol that began on June 1st. Treasurer Hansen says we believe that is a factor.

Mr. Gress asks if the urban renewal expenditures are captured and asks if grant monies are factored into the budget.

Treasurer Hansen says the budget line for Urban Renewal has grown to \$132,000 and there is additional money set aside in the Engineer and Attorney lines for their role in the process. Mr. Gress asks if that will cover all the costs.

Treasurer Hansen says we believe so. Treasurer Hansen says the grant money awarded in fiscal 2015 but not yet received will appear on the financials as an account receivable rather than carrying the revenue as a line item into next

year's budget. The work has been done and the grant reimbursements applied for. We are just waiting to see if they will be received before May 31st. If not, a receivable is the preferred way to handle the monies due as they did appear as revenue lines on the 2015 budget.

Mr. Gress asks about the fund balance on the assessment mil rate sheet and if the water is included in this number. Treasurer Hansen says the money set aside to balance the budget in the general fund is a contribution from fund balance to limit any tax increase. The water fund balance is as described in the financial reports which are also available online. The 2014 annual financial report identifies the water fund balance as "assigned unappropriated fund balance." The money is assigned for the capital reserve and is not being appropriated for balancing the budget. Mr. Gress asks if we have used any of that money for capital expenditures. Treasurer Hansen says no, we have not.

No other public comment.

Deputy Mayor Piccini motions to close the public hearing on the budget, Trustee Bryde 2nd all in favor 3 to 0.

Regular Meeting

Deputy Mayor Piccini motions to open the regular meeting, Trustee Boissonnault 2nd all in favor 3 to 0.

1. Monthly Reports

1.1. Police Report – Chief Del Gardo delivers the Police report for March. Deputy Mayor Piccini asks about the 911 calls outside the Village, Chief Del Gardo said there were nine 911 calls, two we responded as backup, the others as primary. Trustee Bryde asked about shots fired was that inside the Village, Chief Del Gardo says an emotionally disturbed person made a substantial disruption but there were no shots fired. Trustee Bryde asks if all 6 vehicle accidents were all in the village. Chief Del Gardo says yes the accidents were all in the village. Trustee Bryde asked about the four intoxicated persons and whether they were all inside the Village as well, Chief Del Gardo says the calls came in as intoxicated but only two were intoxicated, the other two were disorderly and all four were within Village limits. Trustee Bryde asked about the five stop sign violations, Chief Del Gardo says the weather was good, people are following the law. Deputy Mayor Piccini asks about the NYS DOT truck stops, Chief Del Gardo says they are not yet scheduled and hopes to get them going in May. Trustee Bryde asks about texting as it seems to be a statewide problem and increased enforcement objective, Chief Del Gardo says that two or three of the cell phone violations were for texting and the balance for using the cell phone without a hands free device. Trustee Bryde notes the terrorist notice that was sent out earlier in April, Chief Del Gardo says that due to the Passover and Easter holidays increased patrol and scrutiny was applied by all agencies in the New York area. Trustee Bryde asked if there were any issues, Chief Del Gardo said that everything was fine, no incidents.

Trustee Bryde motions to accept the monthly Police report for March, Trustee Boissonnault 2nd all in favor 3 to 0.

1.2. Code Enforcement Report – Bill Scorca delivers the Code Enforcement report for March. Trustee Bryde asks about the repetitive listings in both February and March. 1. wood burning stove, Mr. Scorca says it was resolved. 2. Oak Street 3rd floor occupancy. Mr. Scorca says there was a transfer of ownership and the contact appears to be responsive, 3. 56 Marvin Ave. excessive outside storage, Mr. Scorca says there is action pending in court.

Trustee Boissonnault motions to accept the monthly Code Enforcement report for March, Trustee Bryde 2nd all in favor 3 to 0.

1.3. Engineer's Report- Village Engineer Folchetti absent – report to be delivered at May 20th meeting.

1.4. Planning Board Report – Rick Stockburger delivers the Planning Board report for March.

Trustee Bryde motions to accept the monthly Planning Board report for March, Trustee Boissonnault 2nd all in favor 3 to 0.

1.5. Zoning Board of Appeals Report – Jack Gress delivers the ZBA report for March – no meetings.

Trustee Boissonnault motions to accept the monthly ZBA report for March, Trustee Bryde 2nd all in favor 3 to 0.

2. FY 2016 Budget – Trustee Boissonnault asks DPW Superintendent Dan Crawford to tell us about the asphalt compactor proposed for purchase in the 2016 budget. Mr. Crawford says our pavement repair is limited to simple patches. The Compactor would give us the opportunity to do larger and better repairs that last longer. Deputy Mayor Piccini asks about the life expectancy of the compactor. Mr. Crawford does not know off-hand. Trustee Boissonnault also mentions the addition of equipment to effectively cut the asphalt to make better street repairs. Trustee Bryde motions to table the budget question until later in the agenda, Boissonnault 2nd all in favor 3 to 0.

Trustee Bryde asks about the bicycle signs, it's on the list but is not a high priority given the current workload and being understaffed. Trustee Boissonnault asks about the state of the water system outside village boundaries. Mr. Crawford says the situation is awful and we have to protect our water system and make the repairs. Recouping the monies spent is outside his purview but he encourages the Board of Trustees to keep pressure on the Town of Southeast to establish water districts so we do not have to continue and maintain these pipes outside Village boundaries.

3. Minutes for approval – 1 April 2015 Minutes – Trustee Bryde motions to approve the April 1, 2015 minutes, Trustee Boissonnault 2nd all in favor 5 to 0.
4. Correspondence sent - received for March, 2015 – Trustee Bryde motions to accept Correspondence sent & received for March 2015, Trustee Boissonnault 2nd all in favor 5 to 0.
5. Vouchers Payable – Deputy Mayor Piccini reviewed the vouchers and found everything in order.

5.1.	A	General	\$34,107.87
5.2.	C	Refuse/Garbage	17,900.21
5.3.	EN	Engineering Fees Escrow	1,170.00
5.4.	F	Water	11,406.42
5.5.	G	Sewer	26,299.57
5.6.	H10	Waste Water Treatment Capital	2,820.00
5.7.	TA	Trust & Agency	<u>4,079.31</u>

Total Vouchers Payable \$97,783.38

Deputy Mayor Piccini motions to approve the Vouchers Payable as written, Trustee Boissonnault 2nd all in favor 5 to 0.

6. Other Business

- 6.1. Village Counsel suggests extending the written comment period for the Comprehensive Plan Update and the Draft Generic Environmental Impact Statement until May 8, 2015. Deputy Mayor Piccini motions to extend the written comment period for the Comprehensive Plan Update and the Draft Generic Environmental Impact Statement until May 8, 2015, Trustee Boissonnault 2nd all in favor 3 to 0.
- 6.2. Deputy Mayor Piccini
 - 6.2.1. PACE Land Use Law Center's John Nolan's provided comments on the Comprehensive Plan Update which will be dealt with at the end of the comment period. A preliminary draft of the urban renewal plan is being reviewed by Counsel. The Zoning update is still a work in progress.
- 6.3. Trustee Bryde
 - 6.3.1. Trustee Bryde asked about the NYPF Conference – Rick Stockburger says the conference was attended by Jack Gress, Richard Ruchala, George Gaspar, Tyler Murello, Terri Stockburger and himself. Numerous topics yielded some useful information and the sessions were deemed worthwhile. Jack Gress reiterated the usefulness of the Conference and believes it made him a better Zoning Board of Appeals member. Trustee Bryde asks about the networking aspect. Mr. Gress says yes the networking is very worthwhile.
 - 6.3.2. Trustee Bryde asked if the flower baskets were ordered. Deputy Mayor Piccini says she worked with Trustee Stockburger and Rick Stockburger says the order was placed.
 - 6.3.3. Trustee Bryde asked about the "no wheels on the sidewalks" signs which was discussed earlier with DPW Superintendent Dan Crawford. Sign locations have been tentatively identified and Mr. Crawford has added it to his forecasted workload even if only one or two are installed at a time over an extended period.
 - 6.3.4. Trustee Bryde asked about the Westchester Community College workforce training program. Clerk Hansen says the flyers are out but is not aware of any responses as yet.
 - 6.3.5. Trustee Bryde notes the Little League opening day parade and event is at 10AM on Saturday April 18, 2015.
 - 6.3.6. Trustee Bryde reminds the Board and public that the Putnam Community Action Program annual luncheon is Thursday April 16, 2015.
 - 6.3.7. Trustee Bryde reminds everyone that the Woman of Distinction named by the Village and the Town is Judy Callahan. Trustee Bryde will attend ceremony. Deputy Mayor Piccini and Trustee Boissonnault indicated they would attend if possible.
- 6.4. Trustee Boissonnault
 - 6.4.1. Trustee Boissonnault says Wells Park is still very wet.

6.4.2. Trustee Boissonnault would like to take the front gates down but there may still be issues with security. Trustee Boissonnault asks if we can replace the gate with a chain. Village Counsel Molé says as long as it is clearly marked and visible. Counsel Molé asks if permission is needed from the town. Trustee Boissonnault will check into the particulars before proceeding.

7. New Business

7.1. Trustee Bryde

7.1.1. Trustee Bryde asked about designating the Village as a Purple Heart Village as we were informed is under consideration by the Town of Southeast.

7.1.2. Trustee Bryde noted the "Row of Honor" kick-off breakfast letter and event notice from Mary Ellen Odell. May 16th to be held at the VFW in Carmel.

7.2. Trustee Boissonnault

7.2.1. Trustee Boissonnault says the Girl Scouts asked if they could use Wells Park for a car wash. Counsel Molé advises the board approve each request, establish a process including fees, and require an insurance certificate. Counsel Molé will draft a hold harmless agreement and insurance requirements, and provide to the board for approval.

7.3. Deputy Mayor Piccini

7.3.1. Mr. Nolan asked for an endorsement letter for proposed HUD changes and the consensus among Board members that unless the deadline is extended we will be unable to respond.

8. 2016 Budget previously tabled as agenda item 2 – Deputy Mayor Piccini motions to approve the 2016 budget, Trustee Bryde 2nd all in favor 3 to 0.

9. Public Comment

9.1. Rick Stockburger notes that Election Commissioner Cathy Croft called to confirm he was still the emergency contact. Mr. Stockburger provided "no wheels on sidewalk" sign locations to Dan Crawford.

9.2. Jack Gress has provided the certificate of insurance for hanging baskets and bracket reconditioning.

9.3. Jack Gress met with John Pilner and Barbara Barosa at Putnam County Planning to discuss Bike Path access slope. Trustee Boissonnault advised Mr. Gress that we are in possession of detailed topographical maps regarding the access point.

10. Trustee Bryde motions to adjourn, Trustee Boissonnault 2nd all in favor 3 to 0.

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

MARCH 2015

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
 FROM: Police Chief John Del Gardo
 RE: Monthly Report March - 2015

TICKETS	
Uniform Traffic Tickets:	50
Parking Tickets:	111
Code Tickets	3
TOTAL TICKETS	164
TAXI INSPECTION	
	48
ARRESTS	
	2
C BAUMGARDT VTL 511	1
RAMOS ASSAULT 3	1
TOTAL ARRESTS	2
SECURITY VISITS PATROL	
Sewer Plant	266
Water Tank:	240
Well Field:	28
TOTAL VISITS	534
FOOT PATROL HOURS	
Main Street:	65
M.T.A Station:	67
Residential:	17
TOTAL HOURS	149
911 CALLS	
	72
Walk in / Pickup Compls	
	30
Court Hours S.E.	84
Court Hours Village	40

VEHICLE REPAIRS	
	\$0
MILEAGE TOTAL	
	5848
Total Fuel	
	728

PEO Stockburger	Tickets:	40
	Hours:	37
PEO Giangguzi	Tickets:	0
	Hours:	0

(Security Detail) 2 Officers
 (Security Detail) 2 Officers

911 DISPATCHED CALLS – 72

SHOTS FIRED - 1
AIDED CASE – 14
VEHICLE ACCIDENT – 6
911 HANG UP – 4
DISPUTE – 10
ALARM - 10
LOOSE DOG - 3
LOCK OUT - 2
SUSPICIOUS PERSON - 4
WELFARE CHECK - 2
DISORDERLY INTOX PERSON - 4
BOLO- 2
RABID RACCOON- 1
HARASSMENT - 3
WATER LEAK - 2
DOA - 2
ASSIST SP/SHERIFF - 2

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

MARCH 2015

CELL PHONE - 8

SEAT BELTS - 4

SPEEDS-1

STOP SIGN - 5

D.O.T. TRUCK ENFORCEMENT-0

VTL ARRESTS-1

RED LIGHT-2

FAIL TO YIELD PEDESTRIAN - 0

SCHOOL BUS-0

TOTAL-21

March, 2015 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

MARCH 2015 SUMMARY REPORT

BUILDING FEES =	\$2,150
PROPERTY REGISTRATION	0
SAFETY INSPECTION =	750
TOTAL FOR MARCH =	\$2,900

PERMITS: 8

INSPECTIONS: 7
(Property Reg, Property Maintenance)

TOTAL COs, CCs: 8

APPEARANCE TICKETS: 9

ORDERS TO REMEDY: 5

STOP WORK ORDER: 0

Village of Brewster Planning Board
David P. Kulo Jr.
Chairman

To James Schoenig, *Mayor*
Christine Piccini, *Trustee, Deputy Mayor*
Mary Bryde, *Trustee*
Teresa Stockburger, *Trustee*
Tom Boissonnault, *Trustee*
Peter Hansen, *Clerk & Treasurer*
Anthony Mole, *Counsel*

Regular Meeting March 24, 2015

Board Members in Attendance:

David Kulo, Chair
Renee Diaz
George Gaspar

Board Member Absent:

Tyler Murello
Rick Stockburger

Pending Business:

- **40 Prospect Street** – Continued discussion on parking expansion from adjacent St. Lawrence O’Toole parish. There were many recommendations cited on the engineers report. Some of these were discussed with the three members of the PB present. The applicant will address the recommendations at the next meeting, with the benefit of the entire board present.

New Business:

None.

David Kulo
Chairman, Planning Board
April 15, 2015

Richard Ruchala
12 Main Street Pmb # 267
Brewster, NY 10509

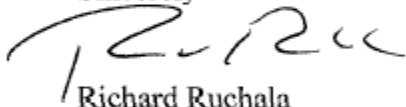
April 15, 2015

Village of Brewster
50 Main Street
Brewster, NY 10509

To The Village Board of Trustees:

In the month of March no meeting was held and there was no activity.

Sincerely

A handwritten signature in black ink, appearing to read 'R. Ruchala', written over a horizontal line.

Richard Ruchala
Chairman ZBA