

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
1 April 2015
REGULAR MEETING
Draft Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting April 1, 2015 at 7:30 PM at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Mary Bryde, Tom Boissonnault, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen

Absent:

Pledge to flag.

Notation of Exits

Regular Meeting

1. Memorial Day Parade Permit application – Mayor Schoenig motions to approve the Memorial Day Parade Permit assembling between 9:30 and 10:30 May 25th waiving all fees, the parade starts at the Firehouse at 10:30 and ends at Veterans Field at 11:30 AM where the ceremony will take place, Trustee Bryde 2nd all in favor 5 to 0.
2. Budget report Year to Date FY 2015 – The budget report is as reported in previous meetings. The snow & ice removal budget will overrun but there should be enough funds in other snow & ice budget lines to cover most if not all of the overrun. Contingency can cover the rest. Additionally, the Comprehensive Plan and Urban renewal expenses will overrun and the likelihood of receiving our grant reimbursements before the end of the fiscal year is slim. The vast majority of other budget lines are as planned but as we near our year end a list of recommended budget transfers will be prepared for board approval.
3. Putnam County Real Property Services Contract for Tax Roll – Trustee Stockburger motions to authorize the Mayor to sign the tax preparation contract with Putnam County Real Property Services, Deputy Mayor Piccini 2nd all in favor 5 to 0.
4. FY 2016 Tentative Budget discussion
 - 4.1. Deputy Mayor Piccini motions to schedule the 2016 Budget Public Hearing for April 15, 2015 at 7:30PM at Village Hall 50 Main Street, Brewster, NY 10509 Trustee Boissonnault 2nd all in favor 5 to 0. Deputy Mayor Piccini confirms there are funds allocated for the purchase of bicycle racks. Mayor Schoenig notes the Building department revenues are higher than they have been in years past and commends the building department for their enforcement diligence. Deputy Mayor Piccini asks if the summary tax assessment and MIL rate sheet will change. The Clerk says there is a slight change as revenues are up for Wells Park and Appropriated Fund balance will decrease by a like amount. The Tentative Budget with these changes will be available in the Clerk’s office and on our website.
5. Minutes for approval;
 - 5.1. March 18, 2015 Regular Meeting – Trustee Bryde motions to approve the March 18th minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.
6. Vouchers Payable - Trustee Bryde reviewed the vouchers and found everything in order.

6.1. A - GENERAL FUND	\$4,356.27
6.2. C - REFUSE & GARBAGE	127.13
6.3. EN – ENGINEERING FEES ESCROW	356.25
6.4. F - WATER FUND	9,015.56
6.5. G - SEWER FUND	48,640.51
6.6. T - TRUST & AGENCY	1,949.16
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Total Vouchers Payable	\$64,444.88
- Mayor Schoenig motions to approve vouchers payable as written, Trustee Stockburger 2nd all in favor 5 to 0.
7. Other Business
 - 7.1. Deputy Mayor Piccini

7.1.1. Deputy Mayor Piccini contacted VHB and received information that the preliminary zoning code could be in our hands by the end of this week (April 3rd) but cautions that the holidays might interfere with that schedule. In addition to VHB working on the zoning code revisions, Barbara Barosa will continue to be involved with that effort. Deputy Mayor Piccini picked up the pedestrian friendly signs this week. The signs are intended to warn people using international symbols not to ride wheels on the sidewalks. This would include roller blading, skate board, bicycles, and any other wheeled conveyances. The signs will be mounted as soon as DPW can arrange it. Sixteen signs are on hand. Trustee Bryde asked where the signs would be located. Mayor Schoenig said they would be strategically located along the Main Street corridor. Deputy Mayor Piccini says the flower selection activity will be rescheduled between Trustee Stockburger and herself in the near future. Deputy Mayor Piccini notes the press release and notice of the public hearings for the comprehensive plan revisions and draft generic environmental impact statement

7.2. Trustee Stockburger

7.2.1. Trustee Stockburger says we have received a flagpole and it is installed in front of 50 Main Street. Some minor modifications might be needed and we will review prior to ordering additional poles.

7.3. Trustee Bryde

7.3.1. Trustee Bryde asks about the letter regarding consolidation of Police services. Did Mayor Schoenig attend? Mayor Schoenig said he did attend and Carmel says they do not plan to eliminate their police department. Mayor Schoenig noted the cost to residents of the entire county would rise if Carmel eliminated their PD. There seems to be a consensus to do a county-wide study as long as it does not cost county taxpayers any funds in addition to the grant money.

7.3.2. Trustee Bryde asked if Mayor Schoenig followed up with Senator Murphy. Mayor Schoenig is waiting for a call back from Senator Murphy's office to meet and discuss Carmel Avenue Bridge and other items of interest.

7.3.3. Trustee Bryde asks about the Westchester Community College Foundation class update. Clerk Hansen says a flyer is almost ready for distribution with the first class scheduled for April 26th. The cost of the class is \$3.25 for the entirety of the 12 sessions.

7.3.4. Trustee Bryde notes the Little League parade and annual opening celebration is April 18th.

7.4. Trustee Boissonnault

7.4.1. Trustee Boissonnault spoke with Jane Cypher of the Garden Club. She would like to be involved in Wells Park in an advisory level. Their ability to help with donated services is not on the table as they are fully occupied and unable to take on additional commitments. Trustee Bryde asked if Jack Duncan returned his call. Trustee Boissonnault said not yet.

7.5. Mayor Schoenig

7.5.1. Mayor Schoenig said Putnam County Director of Tourism, Libby Pataki, has offered her full support with Wells Park. Trustee Bryde asked if the cycling classic is scheduled again this year. Mayor Schoenig said the event is not going to occur.

8. New Business

8.1. Deputy Mayor Piccini said the Mayor's Redevelopment Roundtable was attended by herself, Counsel Molé and Clerk Hansen. Meghan Taylor, Regional Director, Mid-Hudson Regional Officer, Empire State Development was the featured speaker and advised the group of the upcoming Consolidated Funding Applications and the importance of inter-municipal cooperation and collaboration.

8.2. Trustee Bryde

8.2.1. Trustee Bryde asked about the Municipal Street Lighting forum. Trustee Stockburger said she planned to attend.

8.2.2. Trustee Bryde reminds everyone about Team Brewster tomorrow at 10AM

8.3. Trustee Boissonnault

8.3.1. Trustee Boissonnault notes that street lighting appears to be lacking in some areas of the Village. Clerk Hansen advises that he speak with Kathleen Abels, our NYSEG community liaison, regarding adding lights to our streets.

8.3.2. Trustee Boissonnault and the Board of Trustees received an email from Rick Stockburger saying that the Ellen Avenue private parking lot raised their price to \$10 per day and suggests advertising our rates are lower. Clerk to look into advertising that our lots are not full and are at a better price.

8.4. Mayor Schoenig

- 8.4.1. Mayor Schoenig requests authorization to send a letter supporting the County Grant Application to study Police department consolidations. Mayor Schoenig motions to send letter supporting county grant, trustee Stockburger, 2nd all in favor 5 to 0.
- 8.4.2. Mayor Schoenig asks for authorization to purchase a wreath for Memorial Day. Trustee Stockburger motions to purchase the Memorial Day wreath, Trustee Boissonnault 2nd all in favor 5 to 0.
- 8.5. Trustee Stockburger motions to authorize Professor Nolan to review draft comp plan chapters, Trustee Boissonnault 2nd all in favor 5 to 0.
9. Public Comment –
 - 9.1. Rick Stockburger notes the land by the Carmel Avenue Bridge is publicly owned by NYS DOT regarding signage.
 - 9.2. Jack Gress notes the Farmers' Market is doing very well and has six contracts in hand with more to come.
10. Mayor Schoenig motions to enter Executive Session to discuss contractual matters and litigation, Trustee Bryde 2nd all in favor 5 to 0.
11. Mayor Schoenig motions to exit Executive Session, resume the regular meeting, and adjourn, Trustee Bryde 2nd all in favor 5 to 0.