

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
May 21, 2014
Regular Meeting
Draft Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30 PM on May 21, 2014 at Village Hall, 50 Main Street, Brewster, New York 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen
Village Police: John Del Gardo

Absent:

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the Regular Meeting, Trustee Stockburger 2nd all in favor 5 to 0.

1. Towing dispute – Robin Tedeschi speaks about her version of a parking incident which occurred on Sunday May 18, 2014, the day of the Cycling Classic, and resulted in a tow and ticket. Village Counsel Molé advises this is a matter for the courts to decide before the Village might consider any action. This Village Board of Trustees can't act on this matter and should not entertain the matter tonight. Once the court part of the matter is settled further discussion can ensue.
2. Water billing dispute – Lydia Niores speaks about her dispute with the April water bill. The bill was extremely high and caused her to call to complain and the Village took action by having DPW personnel check the meter for variance. Meter was tested on site and DPW workers determined it was off by 7 gallons per 50 or 15% (the installed recorded 7 more gallons than the test meter). Ms. Niores was not happy about the 15% reduction and felt it should be reduced by a greater amount. The Clerk asked the DPW to send the meter for professional testing. The results showed the meter to be accurate (within manufacturer's specifications). Mayor Schoenig asked how the test meter was connected in the building when the DPW ran the test. Clerk advises that the test meter was connected to a hose spigot in the laundry room. Since the water was not cut off in the building there was potential for additional water to run through the house meter without registering on the test meter – this could have made the house meter register more water than the test meter. The Board will consider the request for adjustment after Ms. Niores provides a written justification/appeal. Ms. Niores asks the Board to remove her from the relevel list as all bills except the April, 2014 water bill (in dispute) are paid in full. The Board will address the relevel of the current April water bill when it comes up on this agenda.
3. Monthly Reports
 - 3.1. Code Enforcement Report – Joe Hernandez delivers the April, 2014 Code Enforcement Report. Mayor Schoenig motions to accept the April Code Enforcement Report, Trustee Bryde 2nd all in favor 5 to 0. Copy attached to these minutes.
 - 3.2. Engineer's Report – John Folchetti delivers the April Engineer's Report. Trustee Bryde asked Mr. Folchetti if Railroad Avenue would be open for the Memorial Day Parade on Monday May 26th. Mr. Folchetti said arrangements had been made and the NPD & VFW informed that the construction will not interfere with the parade and all excavations will be brought to grade level before the end of work on Friday May 23rd. Mayor Schoenig motions to accept the April Engineer's Report, Trustee Bryde 2nd all in favor 5 to 0. Copy attached to these minutes.
 - 3.2.1. Declare Lead Agency for B.O.S. Land Development Annexation. Trustee Stockburger motions to declare Village of Brewster lead agency for this Unlisted Action, Trustee Boissonnault 2nd all in favor 5 to 0.
 - 3.2.2. MS4 annual report posted, we have solicited public comments since April 17th – in excess of the required 30 days. Deputy Mayor Piccini motions to accept the MS4 report, Trustee Stockburger 2nd all in favor 5 to 0.

- 3.3. Police Report – John Del Gardo delivers the April Police Report. Mayor Schoenig asks if there were any 911 calls in the Town. Chief Del Gardo says there were two. Trustee Bryde asks if the burglary were in the Village, yes, some vandalism, some property theft. Trustee Bryde asks if the domestic dispute was simply broken up or was it more involved. Chief Del Gardo usually it is simply broken up but it can be an arrest if any violence took place. Trustee Bryde asks about the indecent exposure – Chief Del Gardo says it was between two buildings not on the street. Trustee Bryde asks about the Cycling Event. Chief Del Gardo says our end was solid. We were well prepared and the event organizer was very pleased with our involvement. Trustee Bryde saw that the traffic on Route 6 was backed up considerably. Chief Del Gardo says that the delay was for seat belts enforcement which involves all agencies statewide. Trustee Boissonnault asks if we have any limitation in our code on buses parking overnight on the Village streets. Chief Del Gardo says he is not aware of anything on the books. Mayor Schoenig asks if we have a quote for the new police cars. Chief Del Gardo says we do and Clerk Hansen received a competitive interest rate from Mahopac National Bank and will be able to finance them as we finance the DPW trucks. Trustee Bryde asks about the young officer on duty at the Cycling Event. Chief Del Gardo says we sponsored him for the academy but we have no obligation to hire him. We will provide some training and he will be on the payroll for those training hours. Trustee Boissonnault asks about the 24 hour coverage and supervision. Chief Del Gardo says he and Officer Villani will work out the supervisory coverage. Trustee Bryde asks if the Bull & Barrel has disputes often. Chief Del Gardo says it has disputes now and then but it is not a major source of activity. Mayor Schoenig motions to accept the April Police Report, Trustee Boissonnault 2nd all in favor 5 to 0. Copy attached to these minutes.
- 3.4. Planning Board Report – Mr. Kulo was not in attendance but delivered a written Planning Board report for April. Mayor Schoenig motions to accept the April Planning Board report, Trustee Boissonnault 2nd all in favor 5 to 0. Copy attached to these minutes.
- 3.5. Zoning Board of Appeals Report – Mayor Schoenig motions to accept the ZBA report for April & May of 2014, Trustee Stockburger 2nd all in favor 5 to 0. Copy attached to these minutes.
4. Unpaid water, sewer & refuse for relevy on June 1, 2014 tax bill – Trustee Boissonnault motions to approve the relevies of the listed arrears and authorizes a tax warrant be prepared to include the budgeted tax levy and relevies, Trustee Bryde 2nd all in favor 5 to 0.
5. PACE letter of support for Cleaner Greener Communities Grant Application – Trustee Stockburger motions to authorize the Mayor to sign the letter of support for the PACE grant application, Trustee Boissonnault 2nd all in favor 5 to 0. Copy attached to these minutes.
6. WCC training – use of Village meeting room – Trustee Stockburger motions to authorize Westchester Community College to use the Village of Brewster Meeting Room at 50 Main St. for their proposed job training program for the Village of Brewster and provide a certificate of insurance. All scheduling will avoid conflicts with evening meetings of the Court and Village Boards, Trustee Bryde 2nd all in favor 5 to 0.
7. Comprehensive Plan next steps - Deputy Mayor Piccini motions to release public engagement report email with links for review and approval as most recently revised sent to distribution post all three public engagement report Trustee Stockburger 2nd all in favor 5 to 0. Deputy Mayor Piccini motions to accept the PACE reports received on the Mid Hudson Regional Economic Development Council , Trustee Boissonnault 2nd all in favor 5 to 0. Deputy Mayor Piccini motions to add committee members to the Comprehensive Plan Committee; Barbara Barosa, Meghan Taylor, Larry Nadal, Harold Lepler, and Don Rossi; Counsel Molé and John Folchetti are designated as consultants to the committee; Athena Arvan is designated as the Secretary to the committee, Mayor Schoenig 2nd all in favor 5 to 0. Comprehensive Plan Committee suggested meeting dates: June 11, 2014, July 9, 2014, August 13, 2014 and September 10, 2014 all from 7PM to 8:30PM at 50 Main Street Brewster NY 10509 Board of Trustee work session, Trustee Stockburger 2nd all in favor 5 to 0.
8. Eagle Scout proclamation – invitation to ceremony at 3 PM on June 8, 2014 at the Brewster Volunteer Fire Department at 501 N. Main Street, Brewster, NY, 10509. Eagle Scout project: constructed a reflection area for the firefighters, dedicated to the members of the fire department who are also veterans. The area is located at the fire department's substation at Rt. 312 and N. Brewster Road. It consists of a paver stone circle, three benches, a plaque, a staircase, and a gravel path connecting the staircase and the area. Mayor Schoenig motions to approve the proclamation recognizing Andrew Gordon for his Eagle Scout achievement and for the thoughtful project constructed, Trustee Stockburger 2nd all in favor 5 to 0.
9. EOHWC – resolution authorizing participation and payment of Village of Brewster annual share (\$36.46) - Mayor Schoenig motions to approve the EOHWC resolution as written, Deputy Mayor Piccini 2nd all in favor 5 to 0. Resolution No. 052114-1 approved as written.

10. Summer Hours – Deputy Mayor Piccini motions to approve summer hours in accordance with the Town of Southeast calendar dates, starting the Tuesday after Memorial Day; Village Office, Court & DPW will report to work ½ hour early each day and leave 2 ½ hours early on Fridays. Normal hours to resume the day after Labor Day. Trustee Stockburger 2nd all in favor 5 to 0.
11. Minutes for approval – May 7, 2014 – Trustee Bryde motions to accept the May 7, 2014 minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.
12. Correspondence sent - received for April, 2014 – Trustee Bryde motions to accept the Correspondence Sent & received for April, Deputy Mayor Piccini 2nd all in favor 5 to 0.
12. Vouchers Payable – Trustee Bryde reviewed the Vouchers Payable and found everything in order.

12.1. A	General	\$2,760.73
12.2. C	Refuse/Garbage	16,770.22
12.3. EN	Engineering & Professional Fees	885.00
12.4. F	Water	311,582.23
12.5. G	Sewer	22,621.25
12.6. H62	Tonetta Brook Retrofit	<u>15,260.24</u>
Total Vouchers Payable		\$369,879.67

Mayor Schoenig motions to approve Vouchers Payable, Trustee Boissonnault 2nd all in favor 5 to 0.
13. Other Business
 - 13.1. Trustee Stockburger thanks Rick Stockburger and Jack Gress for hanging the baskets along Main Street. Baskets need to be watered Monday, Wednesday and Friday each week.
 - 13.2. Trustee Bryde, Mayor Schoenig and Trustee Boissonnault attended the Eagle Scout presentation for Christopher Zazero at the Elks Club. Trustee Bryde noted that it was a very nice event.
 - 13.3. Trustee Bryde will attend the Women of Distinction award ceremony for June Offermann on May 29, 2014 at Village Barrone.
 - 13.4. Trustee Boissonnault wants to pursue “cleaning up after your dog” signage. Trustee Boissonnault asks if we can buy signage. Mayor Schoenig will check with Putnam County Highway’s Fred Pena and see if their department can make our signs. Trustee Boissonnault will provide some suggested wording for the signs and Deputy Mayor Piccini suggests making any changes to our local law that might be necessary to enforce the statute. Trustee Boissonnault asks if we can make an official announcement on our 24 hour police schedule. Counsel advises typically there should be no communication related to police schedules. However, a general announcement is okay. All local law enforcement agencies will be notified of the change.
 - 13.5. Mayor Schoenig explains that Wells Park is moving forward. Some time is being donated for park maintenance. Grants are due on June 16, 2014. A lease must be drafted and available for submittal with the Grant. Staffing is not mandatory and remains undecided at this time. The Board of Trustees consensus is to continue negotiating a lease agreement.
14. New Business
 - 14.1. Mayor Schoenig will double check on the wreath for Memorial Day to make sure it is available as requested.
 - 14.2. Trustee Bryde will attend Flag Day at the Elks on Saturday June 14, 2014.
 - 14.3. Trustee Boissonnault – The Wells Estate puts their recycling on Wells Street and this has been a problem for years. Trustee Boissonnault wants to direct that recycling be designated to each property owner’s land where their normal garbage pickup is, not on Wells Street. Need to send a letter of notification and speak with the carting company. They do the same with Bulk pickup.
15. Public Comment
 - 15.1. Rick Stockburger suggests placing PO for cars. Mayor Schoenig motions to authorize placement of a purchase order for two new police cars, Trustee Stockburger 2nd all in favor 5 to 0.
16. Mayor Schoenig motions to enter executive session to discuss personnel, Deputy Mayor Piccini 2nd all in favor 5 to 0.
17. Mayor Schoenig motions to come out of executive session and resume the regular meeting Deputy Mayor Piccini 2nd all in favor 5 to 0.
18. Deputy Mayor Piccini motions to authorize the termination of the services of Part-time Code Enforcement Officer Joseph Szilagyi by Mayor Schoenig effective immediately and provide him with two weeks’ severance pay, Trustee Stockburger 2nd all in favor 5 to 0.
19. Mayor Schoenig motions to adjourn, Trustee Stockburger 2nd all in favor 5 to 0.

April, 2014 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

APRIL, 2014 SUMMARY REPORT

BUILDING FEES =	\$1,155
PROPERTY REGISTRATION =	330
SAFETY INSPECTION =	<u>765</u>
TOTAL FOR APRIL =	\$2,250

PERMITS: 7

INSPECTIONS: 16
(Property Reg, Property Maintenance, Fir

TOTAL COs, CCs: 7

APPEARANCE TICKETS ISSUED: 23

ORDERS TO REMEDY: 37

PROPERTY REGISTRATION PENDING: 5

STOP WORK ORDER: 1

B.O.S. LAND DEVELOPMENT, CORP.

154 CHERRY HILL RD. CARMEL, N.Y. 10512

(845) 277-1858 PHONE/FAX

(914) 906-2691 OR (914) 299-5868 CELL

equityptnr@aol.com

Date: 4/8/14

To: Peter Brewster Hansen – Village of Brewster Clerk & Treasurer.

From: Christopher J. Sobieski – C.E.O.

Re: Proposed Site Development for vacant land located at 61 Allview Avenue, now located in the town of Southeast, N.Y., per Tax Map # 67.12-1-28.

The existing parcel of property now comprises an area of (17.090 Acres) of vacant land, and is known as 61 Allview Avenue, now located in the town of Southeast, N.Y. and known as Tax Map # 67.12-1-28. As per the proposed survey easement map prepared by Terry Bergendorff Collins, dated 02/04/14, we are proposing to dedicate an area of approximately (1.0 Acre) to the Town of Southeast for expansion of their Highway Department storage area, and request an easement from the Town that leads from Palmer Rd. for access into our property. We would then request to annex the remaining (16.090 Acres) into the Village of Brewster, N.Y. As per the site plan C-110, dated 04/10/14 by Putnam Engineering, PLLC, of this remaining (16.090 Acre) area we propose to develop approximately (5.0 Acres) for the erection of a new single (4) story +/- 60' in height and +/- 64,000 S.F. office building, which is comprised of +/- 16,000 S.F. per floor. Once this parcel of property has been annexed into the Village of Brewster, we will be requesting that it becomes included in both the Sewer and Water districts so that it can utilize these existing services (Please refer to SK-1 proposed Water & Sewer connection, dated 04/07/14, by Putnam Engineering, PLLC).

The proposed size of this building was based upon the B-1 parking regulations as per the Village of Brewster, N.Y., which requires (1) parking space for every 200 S.F. of floor space at the 1st. Fl. areas and (1) parking space for every 400S.F. of floor space at the upper floors. Using this calculation we arrived at 200 parking spaces (we are proposing to provide 201 parking spaces), which will include a parking area of (34) spaces below the building and the remaining (167) spaces on the surrounding ground area. The parking will be comprised of asphalt access roads, combined with both pervious and non- pervious parking areas.

cc: Paul Lynch, P.E - Putnam Engineering, PLLC.

1. GENERAL INFORMATION		
Report No: 5 of 2014	Date: 5/21/2014	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2. ENGINEERS STATUS OF PROJECT (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :	
a. Activities completed this month (attach additional pages as needed):	
	<ul style="list-style-type: none"> • No comments were received on the NYSDEC Annual Report • Annual Report approved on May 13, 2014 • Annual Report submitted to NYSDEC on May 14, 2014 • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the amount of sand cleaned up throughout the Village
b. Status of activities in progress this month (attach additional pages as needed):	
	<ul style="list-style-type: none"> • Develop new Educational Outreach Materials for distribution by the Village
c. Activities scheduled (attach additional pages as needed):	

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

APRIL 2014

**POLICE CHIEF
John Del Gardo**

TO: Mayor James Schoenig - Board of Trustees
 FROM: Police Chief John Del Gardo
 RE: Monthly Report April 2014

TICKETS	
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Uniform Traffic Tickets:	162
Parking Tickets:	85
Local Ordinance:	3

TOTAL TICKETS	250
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TAXI INSPECTION	34
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ARRESTS	
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Peiffer	VTL	1212
Peiffer	Arrest Warrant	
Romano	VTL	512
Caban	VTL	512
Oddo	VTL	511-512

TOTAL ARRESTS	5
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SECURITY VISITS PATROL	
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Sewer:	117
Water Tank:	103
Well Field:	60

SECURITY VISITS	280
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FOOT PATROL	HOURS
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Main Street:	85
M.T.A Station:	62
Residential:	21

TOTAL HOURS	168
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Administration:	23
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911 CALLS	41
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Walk in-Pickup Compls	28
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Assists:	20
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Court Hours	Village	24
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Court Hours	S.E.	81
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VEHICLE	REPAIRS
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	\$1,378
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MILEAGE	
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7K-245	1066
7K-246	2510
1065	950

Mileage Total:	4526
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Fuel:	497
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PEO Stockburger	Tickets:	16
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	Hours:	33
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PEO Gianguzzi	Tickets:	20
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	Hours:	7
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(Security Detail) 2 Officers

(Security Detail) 2 Officers

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

APRIL 2014

STOP SIGN – 11

SPEED – 4

CELL PHONE - 37

SEAT BELT – 2

D.O.T. TRUCK ENFORCEMENT – 57

VTL ARRESTS – 4

RED LIGHT – 2

FAIL TO YIELD PEDESTRIAN - 1

TOTAL – 118

Village of Brewster Planning Board
David P. Kulo Jr.
Chairman

To James Schoenig, *Mayor*
Christine Piccini, *Trustee, Deputy Mayor*
Mary Bryde, *Trustee*
Teresa Stockburger, *Trustee*
Tom Boissonnault, *Trustee*
Peter Hansen, *Clerk & Treasurer*
Anthony Mole, *Counsel*

Regular Meeting April 22, 2014

Board Members in Attendance:

David Kulo, Chair
Renee Diaz
Tyler Murello
Mark Anderson

Board Member Absent:

Rick Stockburger

Public Hearing

876 Rte. 22 67.36-2-19 – There was no public comment and the applicant or any of its representatives were not present. There were questions raised by counsel and PB members if the applicant's EAF declaring the project as Type 2 action was appropriate considering the size and scope of the project. This would fit as an Unlisted Action. But without the applicant present, this matter would have to be discussed at a later time and public hearing would be held over.

New Business:

Saint Lawrence O'Toole Parish – 67.26-2-15(16) This project described by the architect includes renovations to the interior of the church and expansion of assembly space and interior access to the gym next door. There was also lighting plans that would improve aesthetics and be projecting light down

The PB members were satisfied with the planned improvements and recommended unanimously to waive the moratorium.

Pending Business:

El Dorado Bar application. No representative has submitted a revised or completed application for the PB to consider. Therefore, the PB has taken no position on the application.

David Kulo
Chairman, Planning Board
May 20, 2014

Village of Brewster Zoning Board Report

Richard Ruchala

Chairman

TO:

James Schoenig, Mayor

Christine Piccini, Trustee, Deputy Mayor

Mary Bryde, Trustee

Teresa Stockburger, Trustee

Tom Boissonnault, Trustee

Peter Hansen, Clerk & Treasurer

Anthony Mole, Counsel

To whom it may concern:

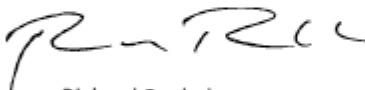
The Zoning Board of Appeals met on April 14, 2014 and approved variances for Advanced Auto Parts. The applicant was granted an 8' variance for the monument sign. In addition the applicant was granted relief from Village Code 199-7(C) with respect to the wall sign and the monument sign.

No other business was conducted by the ZBA in April.

In May no business has been conducted. St Lawrence is scheduling a meeting for June 9th, 2014.

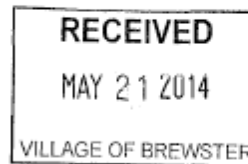
Please consider this the ZBA report for both April and May, 2014.

Best Regards,



Richard Ruchala

ZBA, Chairman



1 pm B Jewell