

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
December 19, 2012

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting at 7:30PM on December 19, 2012 at Village Hall, 50 Main Street, Brewster, New York 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Tom Boissonnault, Terri Stockburger, Mary Bryde
Village Engineer: John Folchetti
Village Counsel: Anthony Molé,
Clerk & Treasurer:
Village Police: John Del Gardo

Absent:

Peter Hansen

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd all in favor 5 to 0.

1. Monthly Reports for October & November
 - 1.1. Code Enforcement Report – Joe Hernandez provided the Code Enforcement Report for October & November. Mayor Schoenig motions to accept the October & November Code Enforcement Report, Trustee Stockburger 2nd all in favor 5 to 0. Reports are attached to these minutes.
 - 1.2. Engineer’s Report John Folchetti delivers the Engineer’s Report – Mayor Schoenig motions to accept the Engineer’s Report, Trustee Boissonnault 2nd all in favor 5 to 0. Report is attached to these minutes.
 - 1.2.1. Mayor Schoenig motions to approve the permit process on the old plant closeout, Trustee Bryde 2nd all in favor 5 to 0.
 - 1.3. Police Report - John Del Gardo delivers the October & November Police Reports –
 - 1.3.1. Deputy Mayor Piccini motions to accept the October Police Report, Trustee Bryde 2nd all in favor 5 to 0. Reports are attached to these minutes.
 - 1.3.2. Deputy Mayor Piccini motions to accept the November Police Report, Trustee Boissonnault 2nd all in favor 5 to 0. Reports are attached to these minutes.
 - 1.4. Planning Board Report – Rick Stockburger delivered the Planning Board Report for October and November. Mayor Schoenig motions to accept the October & November Planning Board Report, Deputy Mayor Piccini 2nd all in favor 5 to 0.
 - 1.5. Zoning Board of Appeals Report – Richard Ruchala has no activity to report. Mayor Schoenig motions to accept the October & November ZBA report, Trustee Stockburger 2nd all in favor 5 to 0.
2. Local Law 1 of 2013 – “Flood Damage Prevention” – tabled until January 2nd 2013 meeting.
3. Water Rates – Village rates will remain as currently ratified. Mayor Schoenig questions Counsel on our ability to assess Peaceable Hill Water District for the capital expenditure related to capacity added to the new Village water tank to resolve their water pressure deficiencies as cited by the Health Department. Out of Village water rates remains an open discussion item.
4. Correspondence sent-received for October & November, 2012 – Tabled until January 2nd.
5. Minutes for approval –
 - 5.1. December 3, 2012 Organizational Meeting Minutes- Trustee Bryde motions to approve the December 3, 2012 minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.
 - 5.2. December 5, 2012 – Regular Meeting Minutes Trustee Bryde motions to approve the December 5, 2012 minutes, Trustee Boissonnault 2nd all in favor 5 to 0.
6. Vouchers Payable – Trustee Bryde reviewed the Vouchers Payable and found everything in order.
 - 6.1. A General \$49,350.39

6.2. EN	Professional Fees	315.00
6.3. F	Water	4,797.83
6.4. G	Sewer Operations	119,065.33
6.5. H10	<u>Wastewater Capital Project</u>	<u>534.00</u>
	Total Vouchers Payable	\$174,062.55

Mayor Schoenig motions to approve vouchers payable, Trustee Stockburger 2nd all in favor 4 to 0.

7. Other Business

7.1. Trustee Bryde

7.1.1. Open door on December 6th was well attended. The facility is impressive and should open in January/February time frame.

7.2. Trustee Boissonnault

7.2.1. Any movement on generators for Police or Water? Nothing yet.

7.3. Deputy Mayor Piccini

7.3.1. Is NY Alert operational? Not as of yet.

8. New Business

8.1. Trustee Stockburger

8.1.1. When deploying the holiday flags an employee of the DPW suggested alternate side of the street parking on Main Street during Winter months. This may be discussed at some point.

8.2. Mayor Schoenig

8.2.1. Discussed with the Town of Southeast raising the hourly rate of village police officers for court security to \$27.00 per hour starting January 1, 2013.

8.2.2. Building Inspector – the Town is requesting to go to \$34,000 per year for Code Enforcement agreement.

8.2.3. Trustee Stockburger motions to approve these changes to the Intermunicipal Agreements as detailed above and authorizes the Mayor to sign, Deputy Mayor Piccini 2nd all in favor 5 to 0.

9. Public Comment

9.1. Richard Ruchala asks about the status of the parking garage land and passive recreation park land transfers.

Mayor Schoenig says the transfers are still scheduled to happen but the passive recreation park land will be smaller due to the Wells Brook Retrofit Detention Basin.

10. Deputy Mayor Piccini motions to go into Executive Session to discuss legal issues, Mayor Schoenig 2nd, no action is expected to be taken when resuming the regular meeting, all in favor 5 to 0.

11. Mayor Schoenig motions come out of Executive Session, resume the regular meeting and adjourn, Deputy Mayor Piccini 2nd all in favor 5 to 0.

October 2012 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

SUMMARY REPORT

BUILDING FEES =	\$3,005
PROPERTY REGISTRATION =	\$145
<u>SAFETY INSPECTION =</u>	<u>\$425</u>
TOTAL FOR OCTOBER =	\$3,575

PERMITS: 10

INSPECTIONS:

OPERATING PERMIT	0
TENANT CO	1
TOTAL COs, CCs	7
MONTHLY INSPECTIONS	26
PROPERTY REGISTRATION	4

PROPERTY REGISTRATION
PENDING 15

APPEARANCE TICKETS ISSUED 9

ORDERS TO REMEDY:

TOTAL ISSUED 14

STOP WORK ORDERS:

TOTAL ISSUED 0

VIOLATIONS:

TOTAL ISSUED	12
RESOLVED	4

November 2012 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

SUMMARY REPORT

BUILDING FEES =	\$899
PROPERTY REGISTRATION =	\$35
<u>SAFETY INSPECTION =</u>	<u>\$400</u>
TOTAL FOR NOVEMBER =	\$1,334

PERMITS: 5

INSPECTIONS:

OPERATING PERMIT	0
TENANT CO	1
TOTAL COs, CCs	5
MONTHLY INSPECTIONS	29

PROPERTY REGISTRATION

PENDING 9

APPEARANCE TICKETS ISSUED 8

ORDERS TO REMEDY:

TOTAL ISSUED 6

STOP WORK ORDERS:

TOTAL ISSUED 0

VIOLATIONS:

TOTAL ISSUED 6

RESOLVED 8

1. <u>GENERAL INFORMATION</u>		
Report No:	12 of 2012	Date: 12/19/2012
Contract No:		
Facility Name: VOB / WASTEWATER TREATMENT PLANT		
2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineers Contract and Scope of Work including:)		
a. Activities completed this month (attach additional pages as needed)		
<ul style="list-style-type: none"> • Plant flows averaged 121,000 for the month of October and 109,000 for the month of November 		
<ul style="list-style-type: none"> • Repairs to the Carmel Avenue Pump Station generator are complete. 		
b. Status of activities in progress this month (attach additional pages as needed):		
<ul style="list-style-type: none"> • 1 Equalization Pump & 1 Primary Sludge Pump are out of service. Recommend we replace now. 		
<ul style="list-style-type: none"> • Continue adjusting and evaluating sludge thickening process. 		
<ul style="list-style-type: none"> • RBC No. 1 was placed back in service on 10/11/12. 		
<ul style="list-style-type: none"> • STES will evaluate CMF Units 1 and 3 and make recommendations for additional membrane module purchase/replacement. 		
<ul style="list-style-type: none"> • STES and JRFA are evaluating recommendations for updating the Chemical Bulk Storage system at the WWTP made by CJS Engineering. 		
c. Activities scheduled (attach additional pages as needed):		
<ul style="list-style-type: none"> • Implement aerobic digestion of sludge in Equalization Tank chamber to reduce the volume of sludge transported off site 		
<ul style="list-style-type: none"> • Continue ordering equipment and materials for scheduled preventive and corrective maintenance work. 		
<ul style="list-style-type: none"> • Investigate the installation of a gravity pipe system to direct additional balance water (secondary effluent) to the thickener to improve sludge thickening operation 		
<ul style="list-style-type: none"> • JRFA & STES to investigate possible equipment retrofits and operational modifications to reduce peak electrical power demand. 		
<ul style="list-style-type: none"> • Continue grease trap inspections per recommendations from our prior report. 		

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 12 of 2012	Date: 12/19/2012	Contract No:
Facility Name: VOB / SAFTEA LU SIDEWALK		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:)	
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Discussion with NYSDOT on September 26th on select review comments and followed up with a teleconference on November 28th.
b.	Status of activities in progress this month (attach additional pages as needed):
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Met with NYSDOT representatives during the week of January 21, 2013 to further discuss report items that we have been working since Nov 28th. • Resubmit Engineering Report to NYSDOT once SEQRA and Public Comment is complete • Begin design of SAFTEA-LU Project upon NYSDOT Engineer Report approval • Need to schedule a public hearing, required by DOT, in January & February to get comments from village residents and to start SEQRA.

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

OCTOBER 2012

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
RE: Monthly Report October 2012

TICKETS

Uniform Traffic Tickets:	88
Parking Tickets:	93
Local Ordinance:	4
DOT Tickets:	61

TOTAL TICKETS	243
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TAXI INSPECTION	47
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ARRESTS

Villani	2	VTL 512
Oddo	1	VTL-512
Perro	1	VTL-512
Peiffer	1	VTL-512

TOTAL ARRESTS	5
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SECURITY VISITS PATROL

Sewer:	181
Water Tank:	165
Well Field:	104

SECURITY VISITS	450
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FOOT PATROL HOURS

Main Street:	68
M.T.A Station:	85
Residential:	42

TOTAL HOURS	195
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Administration:	12
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911 CALLS	53
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Walk in-Pickup Compls	23
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Court Hours Village	18
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Court Hours S.E.	73
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911 Calls Outside Village	9
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VEHICLE

Repairs:	\$189
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MILEAGE

7K-245	1689
7K-246	1400
7K-243	370
DWI	529

Mileage Total:	3988
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Fuel:	529
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PARKING ENFORCEMENT

P.E.O Stockburger -	Hours:	32
	Tickets:	37

P.E.O. GIANGUZZI -	Hours:	0
	Tickets:	0

(Officers in-station with reports)

(Security Detail) 2 Officers

(Security Detail) 2 Officers

911 DISPATCHED CALLS – 53

AIDED CASE – 8
EDP – 6
D.O.A. – 1
VEHICLE ACCIDENT – 11
ASSAULT – 1
LARGE FIGHT – 1
LARCENY – 1
ATTEMPTED BURGLARY – 1
CRIMINAL CONTEMPT - 1
DISPUTE – 2
DOMESTIC DISPUTE - 3
911 HANG UP – 1
FIRE ALARM – 4
HARASSMENT – 1
NOISE COMPLAINT – 1
CRIMINAL MISCHIEF – 2
DISORDLEY PERSON – 2
SHOTS FIRED – 1
HIT AND RUN – 1
OPEN DOOR – 1
DEAD CAT – 1
DISABLE VEHICLE – 1
LOCKOUT – 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

OCTOBER 2012

STOP SIGN – 6

SPEED – 5

CELL PHONE - 12

SEAT BELT – 2

D.O.T. TRUCK ENFORCEMENT – 62

VTL ARRESTS – 5

ONE WAY – 3

RED LIGHT – 5

TOTAL – 100

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT**

NOVEMBER 2012

**POLICE CHIEF
John Del Gardo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
FROM: Police Chief John Del Gardo
RE: Monthly Report November 2012

TICKETS

Uniform Traffic Tickets:	81
Parking Tickets:	84
Local Ordinance:	0
DOT Tickets:	17

TOTAL TICKETS	182
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TAXI INSPECTION	36
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ARRESTS

Peiffer	PL 145
Peiffer	VTL-511

TOTAL ARRESTS	2
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SECURITY VISITS PATROL

Sewer:	156
Water Tank:	143
Well Field:	92

SECURITY VISITS	391
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FOOT PATROL HOURS

Main Street:	68
M.T.A Station:	100
Residential:	25

TOTAL HOURS	193
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Administration:	21
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911 CALLS	62
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Walk in-Pickup Compls	30
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Court Hours Village	14
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Court Hours S.E.	46
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911 Calls Outside Village	6
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VEHICLE

Repairs:	\$458
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MILEAGE

7K-245	1347
7K-246	982
7K-243	630
DWI	529

Mileage Total:	2959
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Fuel:	395
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PARKING ENFORCEMENT

P.E.O Stockburger -	Hours:	38.5
	Tickets:	21

P.E.O. GIANGUZZI -	Hours:	0
	Tickets:	0

(Officers in-station with reports)

(Security Detail) 2 Officers

(Security Detail) 2 Officers

911 DISPATCHED CALLS – 62

AIDED CASE – 15
EDP – 6
VEHICLE ACCIDENT – 8
ASSAULT – 1
DISPUTE – 8
LARCENY – 1
CRIMINAL TRESPASS – 1
911 HANG UP – 4
HOLDUP ALARM – 1
BUILDING FIRE – 2
FIRE ALARM – 3
TRANSFORMER FIRE – 1
WIRES DOWN – 2
STOLEN VEHICLE – 1
SUSPICIOUS VEHICLE – 1
INTOX MALE – 1
BOLO – 1
OPEN DOOR – 1
BLOCKED DRIVEWAY – 1
RABID RACCOON – 1
WELFARE CHECK – 1
LOST MOTORIST – 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT

NOVEMBER 2012

STOP SIGN – 10

SPEED – 7

CELL PHONE - 17

SEAT BELT – 3

D.O.T. TRUCK ENFORCEMENT – 17

VTL ARRESTS – 1

ONE WAY – 1

RED LIGHT – 1

TOTAL – 56

Village of Brewster Planning Board
David P. Kulo Jr.
Chairman

To James Schoenig, *Mayor*
Christine Piccini, *Trustee, Deputy Mayor*
Mary Bryde, *Trustee*
Teresa Stockburger, *Trustee*
Tom Boissonnault, *Trustee*
Peter Hansen, *Clerk & Treasurer*
Anthony Mole, *Counsel*

Regular Meeting October 23, 2012

Concept Plans:

162 Main Street. Bob Dumont, owner of the Bowl Company, is considering change of use for a tea room at these premises, and took the opportunity to discuss with the VPB what this would entail.

35 Main Street. James Nixon provided preliminary plan to change a vacant second floor office to a one bedroom apartment. He had already been granted a variance from Zoning and already in compliance with regard to parking. The VPB considered waiving part or all site plan requirements pursuant to Section 263.21 (r - 1) of the Village Code.

55 East Main Street. *Cache Restaurant.* Mr. Nixon was present and the VPB members asked for details on the façade, including the awning, roof tiles, and window size (compliant with code). The final improvements, the board insisted, can express originality while harmonious with the surrounding buildings. Site plans requirements would not be waived due to the visibility of this property. Public Hearing would be set.

Regular Meeting November 27, 2012

Public Hearing for 55 East Main Street rescinded since applicant did not distribute notifications required under Code, Sec. 263-21 (q). Date changed to January 8, 2013.

Owner of property at 31 Center Street was present under the recommendation of Joseph Szilagy for front yard parking violation and sought to legalize the parking as is. The view of the VPB is that authority does not lie here, however, observed the owner could be compliant with Code by moving the parking/driveway 12 feet to the right, remaining within the property. and replacing the lawn. Owner was concerned about the costs of relocation and restoration and felt short changed as property was purchased in the 1980s as is.

Addendum: Date for December Planning Board meeting and public hearing will be January 8, 2013, as agreed by the VPB.

David Kulo
Chairman, Planning Board
November 28, 2012