

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
June 6, 2012
REGULAR MEETING

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting on June 6, 2012 at 7:30 PM at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees; Tom Boissonnault, Mary Bryde, Terri Stockburger
Village Engineer: John Folchetti
Village Counsel: Anthony Molé,
Clerk & Treasurer: Peter Hansen

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the regular meeting, Trustee Stockburger 2nd all in favor 5 to 0.

Regular Meeting

1. Retrofits, Green Lot – John Folchetti.
 - 1.1. Mr. Folchetti explains that the East of Hudson Watershed Corporation will construct, own and maintain the retrofits. Once design is complete the Village will be out of the contract loop.
 - 1.2. Retrofit soil characterization costs totaled \$51,420 and requests the change order under the terms of the existing contract with the village. The net result is no change order will take effect until the EOHWC approves the change order. Deputy Mayor Piccini motions to approve the change order, Trustee Stockburger 2nd all in favor 5 to 0.
 - 1.3. Wastewater flow on the parking garage structure has changed and Engineer can't resubmit application for deed transfer without some guidelines. Board members Piccini and Boissonnault will form a committee to discuss alternative configurations for the site to recommend to the rest of the Board and direct Mr. Folchetti on the submittal.
2. Farmers' Market Signs – KC Andersen asks for permission for signage (6 signs) Train Station, Main and Peaceable, 22 in both directions at Main, two others to be determined. No action taken.
3. Summer Hours
 - 3.1. Whereas, beginning June 25, 2012 the office and DPW staff will arrive at work one-half hour earlier each day of the week and leave work two and one-half hours earlier on Fridays commencing on the Friday before July 4th Holiday (June 29, 2012) and ending on the Friday before Labor Day (August 31, 2012). The Village Hall office is not to close any earlier than 1:30 p.m. with alternating coverage for the front desk. Mayor Schoenig motions, Trustee Stockburger 2nd all in favor 5 to 0.
4. Budget Report – Preliminary Fund balances at the end of FY 2012 are:
 - 4.1. General Fund: \$229,000
 - 4.2. Water Fund: \$25,000
 - 4.3. Sewer Fund: \$199,000

2012 Preliminary performance to plan – not all expenditures are recorded for the fiscal year

A Revenues:	96.67% of plan
A Expenditures:	92.88% of plan
F Revenues:	101.36% of plan
F Expenditures:	96.13% of plan

G Revenues: 96.15% of plan

G Expenditures: 95.40% of plan

5. FBS Contract – motions to approve the language changes as detailed by Counsel, Deputy Mayor Piccini motions to authorize Mayor Schoenig to sign the contract language as proposed by Counsel, Trustee Stockburger 2nd all in favor 5 to 0. Trustee Bryde asks about contract start date, unknown at this juncture. Trustee Bryde asks if there are regular updates on performance and there will be.
6. May 16, 2012 Minutes for Approval – Trustee Bryde motions to approve May 16, 2012 minutes, Deputy Mayor Piccini 2nd all in favor 5 to 0.

Trustee Bryde reviewed the vouchers and found everything in order.

7. Vouchers Payable FY 12

7.1. A General	\$28,786.84
7.2. F Water	9,156.81
7.3. G Sewer	43,254.29
7.4. H10 Wastewater Treatment Capital	356.00

Total Vouchers Payable FY 12 \$81,553.94

Mayor Schoenig motions to approve Vouchers Payable for Fiscal Year 2012 in the amount of \$81,553.94, Deputy Mayor Piccini 2nd all in favor 5 to 0.

8. Vouchers Payable FY 13

8.1. A General	\$11,262.01
8.2. F Water	6,985.94
8.3. G Sewer	6,133.60
8.4. H61 Wells Brook Retrofit	86,670.40
8.5. H62 Tonetta Brook Retrofit	30,293.09
8.6. TA Trust & Agency	9,070.25

Total Vouchers Payable FY 13 \$150,415.29

Mayor Schoenig motions to approve Vouchers Payable for Fiscal Year 2013 in the amount of \$150,415.29, Trustee Boissonnault 2nd all in favor 5 to 0.

9. Other Business

9.1. Deputy Mayor Piccini

9.1.1. We had training on the 23rd and 30th from the NY Planning Federation Planning Board members all completed their training for the year and Keith Greene of the ZBA completed his training for the year. The other members of the ZBA will have to obtain their annual training on their own.

9.1.2. Next step is to look at the Comprehensive Plan, probably not until the fall. We should also work on completing the vision we started. Then consider potential formations of the committee/board for the Comprehensive Plan renewal. During the interim we should pursue community input on the process thinking about surveys or charrettes (a charrette is an intensive workshop in which various stakeholders and experts are brought together to address a particular design issue).

9.2. Trustee Stockburger

9.2.1. Flower planters are hung

9.2.2. Brackets for banners are here

9.2.3. Banners should be delivered soon

9.3. Trustee Bryde

9.3.1. Thanks Deputy Mayor Piccini for arranging the training

9.3.2. The Mayor and Trustee Bryde attend the Eagle Scout event for James Duncan and found it very impressive.

9.3.3. Trustee Bryde was honored to present the wreath at the Memorial Day event.

9.4. Trustee Boissonnault

9.4.1. Sidewalks west of the Carmel Avenue Bridge are in need of renovation, especially the approach to the bridge sidewalk area.

9.4.2. Kent Nursery provided the planters and flower baskets and should be ready in the next couple of days.

9.4.3. Recommends painting the barrier green.

9.5. Counsel provides an update on the car title transfer. Recommends requesting the owner to sign the vehicle over.

10. New Business

10.1. Trustee Stockburger wants to order new trash can lids. Will provide details to Clerk and he will order.

10.2. Trustee Bryde asks about the County IMA meeting. Trustee Stockburger says it was primarily about highway agreements between big town and county highway departments.

10.3. Trustee Bryde brought up Bob Dumont's request to place a sign at the corner of Oak & Main. He should consult the Code Enforcement Officers as a first step – Clerk will advise.

10.4. Trustee Boissonnault asks about mowing the grass on vacant properties. One particular property is neglected and we are having trouble identifying ownership because of foreclosure proceedings. Counsel & Clerk offer to help identify ownership and contact information.

10.5. Mayor Schoenig asks the Board of Trustees to appoint John Del Gardo as Chief of Department effective immediately, Trustee Stockburger 2nd all in favor 5 to 0.

10.6. Chief Carmine Drogo informed the Board of Trustees he will be retiring. The Board and audience applauded his service and dedication to the Village of Brewster and wished him well in his future endeavors.

11. Public Comment - None

12. Mayor Schoenig motions to go into Executive Session to discuss potential litigation and not take action afterward, Deputy Mayor Piccini 2nd all in favor 5 to 0. Mayor Schoenig motions to come out of Executive Session resume the regular meeting and adjourn, Trustee Boissonnault 2nd all in favor 5 to 0.

13. Adjourn