

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
6 FEBRUARY 2019
7:30 P.M.
PUBLIC HEARING & REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a public hearing at 7:30 PM followed by a regular meeting at 7:31 PM, on February 6, 2019 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee: Christine Piccini
Trustees: Mary Bryde, Tom Boissonnault, George Gaspar
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Deputy Clerk-Treasurer: Michelle Chiudina

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the meeting and call the public hearing to order, Trustee Bryde 2nd all in favor 5 to 0.

Public Hearing

Amended Fine Schedule

Mayor Schoenig explains that the basic reason for amending the fine schedule is to increase parking fines. There is also some clean up to remove fines controlled by the State from our fine schedule. Mayor Schoenig calls for comments.

The Board of Trustees of the Village of Brewster is holding a Public Hearing for the purpose of obtaining public input in regard to amending the Vehicle and Traffic Fine Schedule.

No public comment.

Mayor Schoenig closes the public hearing, Trustee Gaspar 2nd all in favor 5 to 0.

Mayor Schoenig motions to open the regular meeting, Deputy Mayor Piccini 2nd all in favor 5 to 0.

Regular Meeting

1. 111 Main Street Parking – Rosendo Martinez says the lack of parking on Main Street is a hardship. He has lived there for 15 years and there were never any “no parking” signs. Mayor Schoenig says our Village Code prohibits parking on Main Street from Wilkes eastward and DOT removed the signs when they worked on the road. Clerk Hansen says he received some new information today that NYS DOT will stripe the right edge of the travel lane and if there is enough room for parking we may modify our code.
2. Water and Sewer Repayment agreement, Account 18 – Deputy Mayor Piccini motions to authorize the Mayor to sign the repayment agreement for Account 18, Trustee Bryde 2nd all in favor 5 to 0.
3. DPW Report – Domenic Consentino delivers the DPW report – The “Speed Limit Strictly Enforced” sign on Railroad Avenue paid for by Gary White came in and is ready to be put up. This would be the only sign affected in the Village and paid for from contributions, not taxpayer funds. Counsel Molé is looking into the status of the Putnam Terrace extension which is not an improved road and not on the Village inventory or under our maintenance. Mr. Consentino says Peaceable Hill water district is on their water system now and we are waiting to hear back from the County Health Department before final disconnection can be made. Trustee Boissonnault asks about pothole repair. Mr. Consentino says the cold patch is expensive and only a very temporary fix – falling apart very quickly. Mayor Schoenig says when the hot-mix plants open up again we will have to look into managing some major pavement repairs done right. Clerk Hansen says we need to ask the state or other government entities for assistance because with the tax cap and cut in AIM funding is severely handicapping our ability to maintain basic services on streets and roads. Mayor Schoenig motions to accept the DPW report, Trustee Boissonnault 2nd all in favor 5 to 0.
4. Parade/Assembly Permits –
 - 4.1. June 8, 2019 Cultural Arts Coalition Music Festival at Wells Park – Judy Marano talks about the music festival for June 8 at Wells Park. Shuttle for parking at Tri-State lot and only shuttle people from that one stop. Ms.

Marano would like a alcohol beverage control license again this year with the same parameters as last year, stop an hour before the end of the event, Trustee Gaspar motions to authorize Mayor Schoenig to sign the Property Owner consent section of the alcohol beverage control license, Deputy Mayor Piccini 2nd all in favor 5 to 0. Ms. Marano asks if they can put out signs at Wells Park and around the Village for the event. Trustee Boissonnault says there will be no vaping allowed, service dogs only – no other animals, and signs advertising the event posted in the Village will be allowed. Ms. Marano asks for a larger dumpster to handle the excessive garbage and will need help cleaning up the garbage at the end of the day. They will also need volunteers for parking, to monitor the bathrooms, portable toilets, etc. Trustee Boissonnault motions to authorize the Music Festival on June 8th with a rain date of June 9th from 9 AM to 6 PM, waiving all fees, Deputy Mayor Piccini 2nd all in favor 5 to 0. Volunteers will be the responsibility of the Coalition but the Village Board will also spread the word.

4.2. September 8, 2019 Cultural Arts Coalition Fall Festival on Main Street – Margaret Carey discusses the Fall Festival scheduled for September 8, 2019 from One (1) Main St. to Wilkes Street along both sides of Main Street, Deputy Mayor Piccini motions to approve the Fall Festival, waive the fees, make available Police and DPW, and work with NYS DOT to authorize the closure of Main Street with detours for the day; Trustee Gaspar 2nd all in favor 5 to 0. Mayor Schoenig presented a proclamation to Margaret Carey for the outstanding work she did putting together and presenting the first annual Cultural Arts Coalition Fall Festival on Main Street. Mayor Schoenig says the lead time was a concern to everyone but the outcome was a huge success and both she and Judy Marano deserve accolades for their contribution toward making Brewster a better place. Ms. Marano received her proclamation on October 17, 2018 but Ms. Carey was unable to attend. However late this proclamation might be it is well deserved and we want to thank Ms. Carey for the determination and exceptional results she produced along with Ms. Marano in such a short time. We are looking forward to another great event this year. The audience spontaneously applauded along with the Board of Trustees. Well wishes and thanks could be heard from all quarters.

5. Return the 2018-2019 Wholly unpaid Taxes to County – Treasurer Hansen offers the list of wholly unpaid taxes including 11% penalty for approval to return to Putnam County for payment. Mayor Schoenig commented that the total returns of unpaid taxes appears smaller than usual. Clerk Hansen says our extra efforts at receivable collections has resulted in all bills being paid more promptly and a reduction of unpaid taxes is a benefit of those efforts. Mayor Schoenig motions to return the wholly unpaid taxes as listed in the amount of \$51,903.15 including the 11% penalties, Trustee Gaspar 2nd all in favor 5 to 0.
6. Amended Fine Schedule – Consideration for Adoption – Mayor Schoenig motions to adopt Resolution No. 020619-1 as written adopting the revisions to the Village of Brewster Vehicle and Traffic Fine Schedule, Trustee Bryde 2nd all in favor 5 to 0.
7. Village Financial Update – Treasurer Hansen provides an update to the status of the expenditures to date as relates to the budgeted amounts.

Currently there are budget shortfalls projected:

- > Auditor (multiple conversations with state auditor and worked on other accounting questions)
- > Clerk-Treasurer (State Auditor journal entry)
- > Engineering Fees (208 Main Street)
- > Marvin Ave. Lab Bldg. (County occupying)
- > NYC DEP Lease & Contract payments (making up arrears to enable land swap)
- > Parks personnel expense

Approaching budget in:

- > Police contractual: A, F, G all above the 90th percentile

There are many accounts that are below forecast at present and should provide more than ample resources to cover any shortfalls as the budget year progresses. Clerk Hansen will be preparing a list of budget transfers as the 2020 budget is prepared.

8. Minutes for approval;
 - 8.1. January 16, 2019 Regular Meeting Minutes – Trustee Bryde motions to approve the January 16, 2019 Minutes, Trustee Gaspar 2nd all in favor 5 to 0.
9. Vouchers Payable – Trustee Bryde reviewed the vouchers and found everything in order.

9.1. A -	General Fund	\$14,261.27
9.2. C –	Refuse & Garbage	691.70
9.3. EN -	Engineering Fees Escrow	3,645.00

9.4. F -	Water Fund	7,460.05
9.5. G -	Sewer Fund	60,572.83
9.6. H63	Tonetta Brook Marvin Ave	5,605.50
9.7. T -	Trust & Agency	2,981.45
<hr/>		
9.8. Total Vouchers Payable		\$95,217.80

Mayor Schoenig motions to approve Vouchers Payable as written, Deputy Mayor Piccini 2nd all in favor 5 to 0.

10. Other Business

10.1. Deputy Mayor Piccini says a local community member is volunteering to write for Village Matters and we are evaluating the possibility. Village Matters articles are due to the committee today, February 6, 2019. Deputy Mayor Piccini reminds us we discussed commercial vehicles on public streets in residential districts overnight are currently not allowed and asked if we were planning to expand that to other Zoning districts. Deputy Mayor Piccini asks about the Comcast franchise agreement status. Counsel Molé says the agreement is pretty well worked out but we need some finalized language.

10.2. Trustee Bryde asks if there is any resolution about the parking meter situation on Park Street. Mayor Schoenig says it is still under discussion. Trustee Bryde said she is still working on the Women of Distinction wall for Village Hall and asked Judy Callahan to stop by Village Hall and have Clerk Hansen take a picture. Melissa Kamin also needs to have a photo taken for the honor wall.

11. New Business – no new business

12. Public Comment

12.1. Rich of the 50 Main Street residence asks if the bus stop and exit driveway in front of 50 Main Street can have the potholes filled in. Mayor Schoenig says as soon as the weather cooperates.

13. Executive Session Possible – Mayor Schoenig motions to go into executive session to discuss contractual matters, Trustee Bryde 2nd all in favor 5 to 0.

14. Mayor Schoenig motions to adjourn, Trustee Gaspar 2nd all in favor 5 to 0.