

VILLAGE OF BREWSTER
BOARD OF TRUSTEES
21 MARCH 2018
7:30 P.M.
REGULAR MEETING
MINUTES

The Board of Trustees of the Village of Brewster held a regular meeting at 7:30 PM on March 21, 2018 at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor and Trustee:
Trustees; Mary Bryde, Tom Boissonnault, George Gaspar
Village Engineer:
Village Counsel: Anthony Molé
Clerk & Treasurer: Peter Hansen
Police Chief:

Absent:

Christine Piccini
Todd Atkinson
John Del Gardo

Pledge to flag.

Notation of Exits

Regular Meeting

Mayor Schoenig motions to open the regular meeting, Trustee Bryde 2nd all in favor 4 to 0.

1. VFW Memorial Day parade application – Art Hanley representing VFW Post 672. Mayor Schoenig motions to approve the May 28, 2018 Memorial Day Parade Permit application, assembly at the North Main Street Fire Department at approximately 10:30 and marching to Veteran’s Park and ending at approximately 12:00, waiving all fees, Trustee Gaspar 2nd all in favor 4 to 0.
2. DPW Report – Domenic Consentino. The new truck chassis is in New York State and we are expecting a late April delivery. Trustee Bryde thanks the DPW for the excellent job keeping the roads clear of snow and ice. Mayor Schoenig motions to accept the DPW report, Trustee Bryde 2nd all in favor 4 to 0.
3. Monthly Reports
 - 3.1. Code Enforcement Report – Bill Scorca delivers the February Code Enforcement report. Trustee Bryde asks about the inspections numbers. Mr. Scorca says there were more than the four inspections listed. Clerk Hansen says the report only captures inspections entered in the Code Enforcement application, other inspections are conducted that are not entered into the computer. Mayor Schoenig asks about problems with mattresses with the latest bulk pickup. Mr. Scorca says we had a couple and they were addressed. The 4 Oak Street property is for sale and we are receiving numerous questions by prospective buyers. Old Getty Station permits are expired and need to be renewed. Durkin building still needs a plan to bring it to completion. Former “Casino Street” property on N. Main Street should probably have some signs posted for “no dumping, fines will be levied.” Mayor Schoenig motions to accept the February Code Enforcement report, Trust Bryde 2nd all in favor 4 to 0. Copy of the report is attached to these minutes.
 - 3.2. Planning Board Report – Rick Lowell absent.
 - 3.3. Engineer’s Report – Mr. Atkinson absent
 - 3.4. Police Report – Chief Del Gardo absent
 - 3.5. Zoning Board of Appeals Report – Todd Gianguzzi provided a report of no activity for February. Mayor Schoenig motions to accept the ZBA report of no activity, Trustee Boissonnault 2nd all in favor 4 to 0. Copy of the report is attached to these minutes.
4. Tonetta Headwall Capital Project resolution – Mayor Schoenig motions to approve Resolution No. 032118-1 as written, Trustee Boissonnault 2nd all in favor 4 to 0. Resolution attached to these minutes.
5. Police vehicle swap (even exchange) - Mt. Pleasant Police Department 2011 Ford Crown Victoria to be exchanged at no cost with Brewster Police Department 2007 Chevrolet Tahoe K-9 car. Mayor Schoenig says the Village will not be taking another K-9 and Mt. Pleasant is looking for a K-9 car. The Crown Victoria is in better condition and has fewer miles than the Tahoe. Mayor Schoenig motions to approve the exchange of the vehicles, Trustee Bryde 2nd all in favor 4 to 0.

6. Police AWD Utility vehicle award to Van Bortel Ford who was the lowest price compliant bidder under OGS state bid \$36,795.22 – Mayor Schoenig motions to award Van Bortel Ford the bid for the new Police vehicle at \$36,795.22, Trustee Boissonnault 2nd all in favor 4 to 0.
7. Authorize loan applications
 - 7.1. Tompkins Mahopac in the amount to \$36,795.22 and authorize Mayor to sign – Trustee Boissonnault motions to authorize the Mayor to sign the application, Trustee Gaspar 2nd all in favor 4 to 0.
 - 7.2. Tompkins Mahopac for previously approved (November 8, 2017) new 2018 truck purchase in the amount up to \$76,173 and authorize Mayor to sign. Trustee Gaspar motions to authorize the Mayor to sign the loan application, Trustee Bryde 2nd all in favor 4 to 0.
8. Remote Deposit authorization with Village official bank Tompkins Mahopac. Mayor Schoenig motions to authorize, Trustee Bryde 2nd all in favor 4 to 0.
9. SWAP (Safe Water Infrastructure Action Program) letters of endorsement Mayor Schoenig motions to sign and send the letters to each of our representatives; Assemblyman Byrne and Senator Murphy, Trustee Bryde 2nd all in favor 4 to 0.
10. Online payments – with Tompkins Mahopac and their partners. Mayor Schoenig motions to proceed with the plan to implement credit card payments with actual transaction fee to be paid by bill-payer for credit card use, Trustee Gaspar 2nd all in favor 4 to 0.
11. Submit Preliminary Budget, schedule work sessions and or public hearing. Mayor Schoenig motions to set and publicly notice work sessions on March 28, 2018 and March 29, 2018 at 7:30pm start time each night at Village Hall, 50 Main Street, Brewster, NY 10509 for budget, Trustee Bryde 2nd all in favor 4 to 0. Mayor Schoenig motions to schedule and publicly notice the Budget Public Hearing April 11, 2018 7:30 PM at Village Hall 50 Main, Trustee Bryde 2nd all in favor 4 to 0.
12. Search for Change, SBL No. 67.25-1-19, Performance bond release of \$19,529.02 – Mayor Schoenig verifies with Counsel Molé that the Engineer is satisfied that all conditions have been met and motions to release the performance bond, Trustee Gaspar 2nd all in favor 4 to 0.
13. Local Laws 2 & 3 for 2018 (re-adopting Local Laws 4 & 5 of 2017) Mayor Schoenig motions to re-adopt the locals laws 4&5 of 2017 as 2&3 of 2018 to satisfy NYS Department of State – no changes to content, Trustee Bryde 2nd all in favor 4 to 0.
14. Comcast Franchise Agreement renewal – assignment. Mayor Schoenig asks George Gaspar to work with Counsel Molé to negotiate a new Franchise Agreement. One of the goals should be to obtain another free drop at the 25 Marvin Avenue location, Wells Park and look into public Wi-Fi service.
15. Correspondence sent & received for February – Trustee Bryde asks about the letter regarding changing a private road to a public road. Mayor Schoenig notes it is not practical as the road is a driveway and does not meet the standards for a public street and the Village will not spend taxpayer money on private roads. Trustee Gaspar questions the assertion that there are 11 people in a 6 bedroom house on that private road. Clerk Hansen says our Code Enforcement has been in those houses and there were no illegal or overcrowding conditions observed. Trustee Bryde asks about the death certificate for the department of probation. Clerk Hansen says the Village did provide a copy as requested. Mayor Schoenig motions to accept correspondence sent received for February, Trustee Bryde 2nd all in favor 4 to 0.
16. Minutes for approval;
 - 16.1. February 21, 2018 – Trustee Bryde motions to approve the February 21, 2018 minutes, Trustee Gaspar 2nd all in favor 4 to 0.
17. Vouchers Payable – March 7, 2018 – Trustee Bryde reviewed the vouchers and found everything in order.

17.1.	A - GENERAL FUND	\$11,266.16
17.2.	C – REFUSE & GARBAGE	385.45
17.3.	EN - ENGINEERING FEES ESCROW	810.00
17.4.	F - WATER FUND	5,543.67
17.5.	G - SEWER FUND	151,246.42
17.6.	H63 - TONETTA BROOK MARVIN AVE HEADWALL	3,347.18
17.7.	T - TRUST & AGENCY	2,599.72
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Total Vouchers Payable		\$175,198.60

Mayor Schoenig motions to approve the vouchers payable as written, Trustee Bryde 2nd all in favor 4 to 0.

18.	Vouchers Payable March 21, 2018 Deputy Mayor Piccini reviewed the vouchers and found everything in order.	
18.1.	A - GENERAL FUND	29,008.82
18.2.	C - REFUSE & GARBAGE	19,149.78
18.3.	F - WATER FUND	6,585.28
18.4.	G - SEWER FUND	5,611.81
18.5.	T - TRUST & AGENCY	5,018.24

Total Vouchers Payable \$65,373.93

Mayor Schoenig motions to approve the vouchers payable as written, Trustee Boissonnault 2nd all in favor 4 to 0.

19. Other Business

19.1. Trustee Bryde attended the grand opening of Moonlight Café with Clerk Hansen and a number of local, Town, County and Chamber of Commerce officials. Trustee Bryde mentions the employee handbook was approved by the Board and asks if we have heard anything back from Paychex yet. Clerk Hansen says there has been no response yet. Trustee Bryde mentions the last issue of Village Matters was rushed and she was disappointed and distressed that the edits needed that she found were not all implemented as it had already gone to the printer. Trustee Bryde thanks Mayor Schoenig for setting up a meeting with Suburban Carting as other residents have expressed that the carter has no reason to listen to a resident as the contract is negotiated by the Village. Trustee Bryde mentions that the clock is fixed. Clerk Hansen says the service tech is recommending a new controller and clock movement to help prevent future problems. Trustee Bryde mentions she will attend the Little League parade which is on the same weekend as Earth Day cleanup. Trustee Bryde says the annual CAP luncheon is coming up in April.

20. New Business

- 20.1. Trustee Gaspar mentions the Planning, Zoning, and Board of Trustees training seminars are scheduled and is working with PACE Land Use Law Center.
- 20.2. Trustee Bryde asks if Mayor Schoenig attended the State of the County address. Mayor Schoenig said he did attend. Mayor Schoenig will try to make a shared services meeting with the County and other municipalities. The County says they are looking at three areas; Tax Assessor, Animal control, and payroll services. The Village already shares the Town Tax Assessor and Animal Control. Payroll services remain to be seen as to how that might work and whether it will actually save money. Clerk Hansen mentions the court translator is going up in price and is required for every arraignment. Mayor Schoenig says this might be something the County could help with as a shared service.
- 20.3. Trustee Boissonnault attended a County Legislative Committee meeting regarding the Wells Park connection to the Bike trail. The cost is estimated to be \$120,000. Everyone at the meeting expressed excitement at the prospect of connecting Wells Park to the Maybrook Bikeway. Trustee Boissonnault said the Board has agreed to sponsor the Little League team again this year with their personal funds.
- 20.4. Mayor Schoenig says that Peaceable Hill Water District might be online with their water system on or about November 1, 2018 and we should calculate the impact on our 2019 budget. Clerk Hansen said he will do so.
- 20.5. Mayor Schoenig motions to appoint Margaret Foxmore to the Zoning Board of Appeals, Trustee Gaspar 2nd all in favor 4 to 0.
- 20.6. Trustee Bryde mentions she saw media items advertising a Music Festival in Wells Park on June 9th with a rain date on the 10th. Clerk Hansen says this event is one where they want to serve alcohol and someone representing the event is scheduled to appear before the Board at our April 4, 2018 meeting to discuss in further detail.

21. Public Comment

- 21.1. Town Councilman John Lord, liaison to the Village Board, asks about the urban renewal project status. Mayor Schoenig says we are waiting for the land transfer agreement with NYC DEP for one parcel. Mr. Lord asks what the following step after the land transfer will be. Mayor Schoenig says the developer will begin land acquisitions and move on with the project from there.
- 21.2. Mayor Schoenig asks about a list of appraisers for the 208 Main Street property. Counsel says he will provide a list. Mayor Schoenig says we would also need to price out a build-out for the Marvin Avenue property and both properties may need to undergo zoning review.

22. Mayor Schoenig motions to adjourn, Trustee Gaspar 2nd all in favor 4 to 0.

February, 2018 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

FEBRUARY 2018 SUMMARY REPORT

BUILDING FEES =	\$10,050
SAFETY INSPECTION =	4,905
<u>PROPERTY REGISTRATION:</u>	<u>0</u>
TOTAL FOR FEBRUARY =	\$14,955

PERMITS: 14

TOTAL COs, CCs: 11

INSPECTIONS 4

PROPERTY REGISTRATION PENDING:

ZBA Report:

February 26, 2018

Attention: Peter Hansen & Village Trustees

Reference: February ZBA Activity

Please be advised that there were no meetings pertaining to the ZBA in February.

Best Regards,

Todd Gianguzzi ZBA, Chairman

No Police Report

No Engineer's Report

No Planning Board Report

VILLAGE OF BREWSTER

County of Putnam, State of New York

RESOLUTION No. 032118-1

AUTHORIZATION OF MARVIN AVENUE HEAD WALL RECONSTRUCTION PROJECT

INTRODUCED BY: MAYOR SCHOENIG

SECONDED BY: TRUSTEE GASPAR

DATE OF CONSIDERATION/ADOPTION: March 21, 2018

WHEREAS, the head wall, which is to protect the inlet to the culverts conveying Tonetta Brook under Marvin Avenue in the Village of Brewster, is in a state of progressive failure, and

WHEREAS, in order to address the failure of the existing head wall, the Board of Trustees of the Village of Brewster has designed a project for the construction of a new cast in place concrete head wall on Marvin Avenue for the Tonetta Brook Crossing, which will include an extension of the existing concrete piping conveyance system under Marvin Avenue, a new head wall with wing walls on the north side of the crossing and bypass piping during construction, in accordance with the project details as developed by the Village's engineering consultants, J. Robert Folchetti & Associates, LLC (hereinafter referred to as "the project"), and

WHEREAS, the estimated cost of the project is Three Hundred Ten Thousand Dollars (\$310,000.00), and

WHEREAS, the Board of Trustees approved a grant application to the Dormitory Authority of the State of New York ("DASNY") for funding in the amount of One Hundred Thousand Dollars (\$100,000.00) toward the cost of the project, and

WHEREAS, the Board of Trustees anticipates receiving funds for the project as follows: One Hundred Thousand Dollars (\$100,000.00) through a grant from DASNY, multi-modal funds of approximately Ninety Six Thousand Dollars (\$96,000.00), and the balance of the

project to be funded through the New York State Consolidated Local Street and Highway Improvement Program (“CHIPS”), and

WHEREAS, the project is contingent upon receiving the aforementioned funding for the cost of the project, and

WHEREAS, the project will be subject to permits to be obtained from the New York State Department of Environmental Conservation (“DEC”), the New York City Department of Environmental Protection (DEP”) and the U.S. Army Corps of Engineers, and

WHEREAS, in accordance with Article 8 of the Environmental Conservation Law (the State Environmental Quality Review Act) and 6 NYCRR Part 617 of the implementing regulations the action under consideration constitutes a TYPE II action and therefore requires no further review under 6 NYCRR Part 617;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Brewster hereby finds and determines that the aforementioned capital project is in the best interest of the health, safety and general welfare of the community and in accordance therewith hereby authorizes the project, and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Brewster hereby establishes a capital project to fund the construction of a new cast in place concrete head wall on Marvin Avenue for the Tonetta Brook Crossing, as set forth herein, subject to the funding as set forth herein, and subject to obtaining all necessary permits for the project, and hereby authorizes the Village Clerk and the Village engineering consultants to seek funding from other agencies for this matter, and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Brewster hereby authorizes the expenditure of funds in relation to the project subject to the receipt of funding as set forth herein, and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Brewster hereby authorizes the Mayor to execute any and all documents necessary to give effect to this resolution on behalf of the Village of Brewster.

Mayor Schoenig: AYE

Trustee Boissonnault: AYE

Trustee Piccini: ABSENT

Trustee Gaspar: AYE

Trustee Bryde: AYE

VOTE: RESOLUTION CARRIED BY A VOTE OF 4 TO 0

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

I, PETER BREWSTER HANSEN, Village Clerk of the Village of Brewster, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Board of Trustees of the Village of Brewster at a meeting of said Board on March __, 2018.

DATED: March 21, 2018



PETER BREWSTER HANSEN, Village Clerk