

Village of Brewster
Board of Trustees
May 4, 2016
7:30pm
Regular Meeting
Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting on May 4, 2016 at 7:30pm at Village Hall, 50 Main Street, Brewster, NY 10509.

Attendees:

Mayor: James Schoenig
Deputy Mayor: Christine Piccini
Trustees: Mary Bryde, Erin Meagher
Village Counsel: Anthony Mole
Minutes: Athena Arvan

Absent:

Trustee: Tom Boissonnault
Village Engineer: John Folchetti
Clerk & Treasurer: Peter Hansen

Meeting was called to order at 7:30pm and the Pledge of Allegiance was recited.

Regular Meeting

Motion to open the meeting was made by Mayor Schoenig and seconded by Trustee Meagher, with all in favor 4 to 0.

- Suburban Carting – Fall bulk pick-up – Mr. Herb Malach from Suburban Carting was present to respond to questions. Mr. Malach wonders who asked him to attend earlier meeting because he didn't receive any invitation or he would have been in attendance. Trustee Meagher said she called his office four times and Herb said the best way to reach him is always through email. Trustee Bryde reiterated that future email correspondence should copy the entire Board of Trustees. It was determined that the call-in process for Fall bulk pick up was not successful and that the process would return to the one-time designated Fall bulk pick-up date. The flexible Fall bulk pick-up program also wasn't successful and it was resolved to return to the one-time Fall bulk pick-up schedule. Therefore, there will be one scheduled, designated Fall bulk pick-up date.
 - All complaints on pick-up times have stopped; regular starting time is 7am.
 - Deputy Mayor Piccini asked if bulk pick-up could take place on Monday instead of Wednesday as there had been complaints about having garbage on the streets between the weekend and Wednesday. Mr. Malach responded that this was not possible as there was not sufficient capacity on the vehicle.
1. Coalition for a Better Brewster: Farmers' Market, Founders Day, Wells Park –
- Update was provided by Jack Gress, President of the Coalition for a Better Brewster. Mr. Gress' presentation is attached.
 - Highlights:
 - Mr. Mark Anderson will fill the vacancy produced by the resignation of Ms. Meagher; he will also serve as Secretary.

- Ms. Laurie Manning will now hold the positions of Treasurer and Chairperson for the Founder's Day Committee.
- Mr. Gress thanked the Village Board for waiving all fees for the Farmers' Market to be held at Wells Park.
- Farmers' Market opens at 9am; vendors arrive between 6-8:30am.
- While the Coalition is a Not-for-Profit, it will promote the following at the Farmers' Market to draw a larger attendance:
 - ✓ Music at the Farmers' Market on Saturday
 - ✓ Distribution of reusable tote bags
 - ✓ Possibility of having clowns, face painting and sand art to encourage families to attend with their children.
 - ✓ The Farmers' Market website will be updated, as will the Facebook page; signs with directions to Wells Park will be posted.

Founder's Day

- The 25th Annual Founders Day will be held on September 18, 2016.
- Slogan for 2016 will be: It's Where You Want to Be!
- The 2015 Treasury Report shows a slight increase in funds over 2014.
- The Coalition is requesting a waiver of all fees to hold Founders' Day on Main St., Brewster.
- Melissa from Hudson Valley Cerebral Palsy is working with the Coalition to host their annual road race on Founders' Day.
- Ms. Manning is preparing letters and vendor applications to be distributed to prospective participants.
- Ms. Manning will also be preparing an article for the Village's June newsletter.
- Founders' Day website and Facebook pages will also be updated and linked to other social media.
- Local businesses/vendors will be promoted with a post featuring their storefronts, merchandise or pamphlets.
- Certificates of Insurance will be obtained naming the VOB as the additionally insured and a signed Hold Harmless Agreement for the VOB will also be obtained.
- Mr. Gress wondered which application should be filled out for the permit to hold Founders Day as we now have three possible applications; Open Air, Street Closing, and Parade. Mr. Gress said he would wait for Clerk Hansen to return to the office and discuss it with him. Deputy Mayor Piccini told Mr. Gress that he didn't have to refrain from moving forward with an application at this time, and that the Board would put the discussion on the next agenda.

Wells Park

- The Coalition for a Better Brewster will be making a donation of \$350 to the Wells Park Recreation Department to set up a picnic table with a brass label in memory of Historian, Denis Castelli.

3. Summer Hours

Summer hours will begin the Tuesday after Memorial Day and continue until the day after Labor Day. Village Office, Court and DPW will report to work one half hour earlier each day and leave two and a half hours early on Fridays. Motion to implement these summer hours made by Mayor Schoenig. This was seconded by Deputy Mayor Piccini and passed unanimously 4 to 0.

4. Employee policy update

- Village Counsel Mole advised the Board that in Section 3 of the Employee Handbook, they should

make a motion to remove the references to an *introductory period for benefits*.

- Motion to waive this *introductory language* throughout Section 3 made by Mayor Schoenig. This was seconded by Deputy Mayor Piccini and passed unanimously 4 to 0.
- Deputy Mayor Piccini reminded the Board that acceptance of a retirement clause that was discussed at last month's meeting does not have to be acted on at any point. Clerk Hansen investigated and since the Village does not have full-time police, this clause doesn't apply to the Village.

5. Wells Park policies

- Trustee Boissonnault has the lead on Wells Park Policies (rules and regulations and signage). Signs will be posted in the park and the parking lot area. Signage to include: No smoking or vaping; no pets except service animals. This is an amendment that needs to be added to the list of Rules and Regulations.
- Deputy Mayor Piccini made a motion to amend the list to include no smoking or vaping on any of the Wells Park grounds and parking lot. This was seconded by Trustee Bryde and passed unanimously 4 to 0.
- There was a discussion about how to process applications. It was decided that Trustee Boissonnault could approve applications. Waivers wouldn't be considered at this time. It was decided that only requests for alcohol usage at an event, would require VOB Board approval.

6. Urban Renewal Plan (URP)

- Mr. Mole and Deputy Mayor Piccini had a conference call with John Nolan. Mr. Nolan brought up the following for consideration:
 - Consider including more detail re: what is anticipated to happen in the sub-areas, even though the Board doesn't know specifically what will be developed in those areas at this time. However, less specificity would allow more flexibility on what could be approved.
 - Add a reference to what services would be available within a walkable area, particularly because this is a transit oriented development.
 - Clarification in Article XII in defining which entity would be approving/waiving proposals, VOB or the Urban Renewal Agency (URA). Mr. Mole's thought that it would be the VOB Board, since many of the trustees are in the URA, but more particularly because it meets more frequently.
 - Further identification of the role of the current preferred developer and the ability of any other private developers to do projects in the urban renewal area or outside the sub-areas. This should be done in concert with the Land Acquisition Development Agreement.
- Mr. Mole will be meeting with a rep from NYCOM for further guidance and any needed state involvement or approvals. Mr. Mole agreed that he would provide suggestions in response to Mr. Nolan's recommendations and would provide this to the Board prior to the next meeting.
- This topic should be on the agenda for the next VOB Trustee meeting on May 18, 2016.

7. Newspaper Status

- Mayor Schoenig to follow up on Titles for the Newspaper. Approval of the newspaper name and content will be on the May 18, 2016 agenda.
- VOB board members, and others, to provide articles for upcoming newspaper. Upcoming events should also be included.

8. Wells Park Grand Opening

- Grand Opening to be held Sunday, May 15, 2016.

- Deputy Mayor Piccini said it was suggested to hold and promote a contest to write positive reviews about the VOB on the FaceBook Page: Village of Brewster, NY, with the five best comments to be read on opening day.
- It was suggested that the VOB should get their events posted on the Putnam County events calendar, which should also be reviewed to try and avoid conflicting events.

9. Minutes for approval

Trustee Bryde made a motion to approve the minutes from the April 20, 2016 Village Board meeting. This was seconded by Deputy Mayor Piccini and passed unanimously 4 to 0.

10. Vouchers Payable - Trustee Bryde reviewed the vouchers and found everything in order.

10.1 A - GENERAL FUND	\$2,156.56
10.2 C - REFUSE & GARBAGE	90.98
10.3 F - WATER FUND	24,321.71
10.4 G - SEWER FUND	43,194.76
<hr/>	
Total Vouchers Payable	\$69,764.01

Mayor Schoenig made a motion to approve vouchers payable as written. This was seconded by Trustee Bryde and passed unanimously 4 to 0.

11. Other Business

- Deputy Mayor Piccini mentioned the shortage of parking in winter continues to be an issue. The information provided to the resident who complained thanked us but said it does nothing to alleviate the conditions in winter-time.
- Deputy Mayor Piccini says the fee schedule may need to be amended and perhaps a local law may need to be amended. Counsel Molé will look into that aspect. Mayor Schoenig stated that the fee schedule needs to be amended to address a second violation to allow for the pulling of a license, if necessary.
- Deputy Mayor Piccini acknowledged that Rick Stockburger sent an email to the Board summarizing his thoughts on a few topics from the Planning Conference he recently attended.
- Deputy Mayor Piccini reported discussions held at the Town of Southeast meeting.
 - Amended fee schedule
 - Granting of special permit to Brewster Ford to move forward with variances they need.
 - Waived rules to accept a petition to obtain a special permit to build a mausoleum on someone's property; public hearing to be held on May 19, 2016.
 - Misc. public comments
- Trustee Bryde asked Trustee Meagher about a listing for those who attended the Village clean-up. Trustee Meagher said she has a listing of registrants. Mayor Schoenig asked Trustee Meagher said if she sent it to DPW Superintendent Crawford for his MS-4 records. Trustee Meagher said she has provided the list to Dan Crawford.
- Trustee Piccini asked about the silt clean-up report from the street sweeper as that tonnage needs to be included in the MS-4 report as well.
- Trustee Meagher advised that the discussion about big belly trash cans continues. The analysis won't be completed for another month, to month and a half.
- Trustee Bryde reported that Tom Smith was not able to attend the moving wall ceremony on May 2, 2016 with Senator Murphy.
- Trustee Bryde said that another notice was received for the Flag Day ceremonies will be held at the Elks Club on June 14, 2016.

- Trustee Bryde reminds all that the next Team Brewster meeting will be held on May 5, 2016.
- Mayor Schoenig reported that the plantings at Wells Park have been completed thanks to a team of volunteers.

12. New Business

- Deputy Mayor Piccini reported that NY Metropolitan Transportation Council is holding public workshops across the region. There will be a meeting on May 18, 2016 at 3pm and 6pm at Cornerstone Park. Subject will be who gets funding.
- Deputy Mayor Piccini said that an agreement between the County and Fireball Production Company, who will be filming in Putnam County, is being finalized. The VOB is cooperating with the County regarding police, support that may be needed. No further action required.
- Deputy Mayor Piccini reported an item before the Village Planning Board re: maintenance of a private road. Mr. Stockburger reported that Mr. Murello was advised that it is a private road and he would have to maintain it...
- Deputy Mayor Piccini said the Board received a note from Senator Murphy re: Consolidated Funding Act. The Village will have to look into this further.
- Deputy Mayor Piccini said 8 Golden Falcons Tattoo Co. at 52 Main St. will be having a grand opening on June 4, 2016.
- Trustee Bryde suggested that Mr. Frank Kortright's name be added to the Team Brewster list.
- Trustee Meagher reported that plants for the hanging flower baskets have arrived from the Brewster Carmel Garden Club fundraiser. Total cost for flowers is \$346.
- Trustee Bryde said Senator Terrence Murphy distributed a mailing looking for nominations for Woman of Distinction. Entry deadline is May 13, 2016. VOB needs to consider a nominee.

13. Public Comment

- Ms. Peggy Bruen, resident in Brewster Village for a year, wanted to know if there was anything that the Board could do about the men who loiter on her street soliciting work.
- Mayor Schoenig responded that the situation is better than before but that there are limitations on legal remedies. The police monitor the situation daily and have issued tickets to those cars that have blocked traffic or created an unsafe condition when stopping to pick up alleged day laborers. The Police will also respond to property owners' complaints if people are trespassing.
- Jack Gress asked who the donation should be made out to for the proposed honorary picnic table. Mayor Schoenig said to make it out to the Village of Brewster.
- Jack Gress asked who he should coordinate with to have the farmers market sign added to the Wells Park sign. Mayor Schoenig said to coordinate with Tom Boissonnault.
- Ms. Manning brought to the Board's attention that those who want to use the bike trail may start parking at Wells Park. This could pose a problem on the days the Farmers' Market is being held at the park. The Board may have to consider gating the entrance. In addition, it was noted that Wells Park is the only location with public restrooms. Also, since the bike trail circumvents Wells Park and many walkers have their dogs with them, there may be an influx of dogs in the park, as well. This will have to be addressed. Mayor Schoenig said that there are no dogs allowed in Wells Park and currently there is no access to the bike and hike trail from Wells Park so this shouldn't have any immediate impact on Wells Park.

14. Executive Session – None

15. Adjournment

Mayor Schoenig made a motion to adjourn. This was seconded by Trustee Bryde and passed unanimously 4 to 0. Meeting adjourned at 9:10 pm.