

## Village of Brewster Comprehensive Plan Update - Tentative Schedule of Tasks

Responsibility	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	
<b>Task 1</b>	<b>Board of Trustees</b>	SEQR - Board of Trustees to Intent to Declare Lead Agency/ Circulate Notice for Comp Plan, GEIS & Zoning with Full EAF																	
<b>Task 2</b>	<b>Comp Plan Committee</b>	Define Scope of Comp Plan Update. Include GSS, what about rest of Village? Existing Comp Plan existing conditions chapters review and update by Committee																	
	<b>Board of Trustees</b>					Define and create Urban Renewal Area - starts after Covington Marketing study report finalized.													
<b>Task 3</b>	<b>Board of Trustees</b>	Envision Brewster Marketing Campaign. Flyers, Surveys, Online, Contact Stakeholders.																	
<b>Task 4</b>	<b>Covington Development LLC</b>	Market Feasibility Study. Define scope of study and incorporate Covington Vision																	
<b>Task 5</b>	<b>Consultant to be hired</b>	Existing inventory study and report																	
<b>Task 6</b>	<b>PPF - Joe Czajka</b>	Demographics and Statistics update report																	
<b>Task 7</b>	<b>PACE - Tiffany Zezula</b>		Public Outreach and charrettes																
<b>Task 8</b>	<b>PACE - Tiffany Zezula</b>				Report on Public Input														
<b>Task 9</b>	<b>Barbara Barosa</b>				Draft Comp Plan and Draft GEIS prepared by County Planner														
<b>Task 10</b>	<b>Board of Trustees</b>									Public hearings on Draft Comp Plan/ GEIS									
<b>Task 11</b>	<b>Barbara Barosa</b>										Final GEIS prepared then issued by Village								
<b>Task 12</b>	<b>Consultant to be hired</b>										Zoning Ordinance Update Preparation & Adoption								
<b>Task 13</b>	<b>Board of Trustees</b>										Final Comp Plan prepared & adopted								
<b>Task 14</b>	<b>Board of Trustees</b>													Declare Board of Trustees Urban Renewal Agency					
<b>Task 15</b>	<b>Consultant to be hired</b>		Write Urban Renewal Plan																
<b>Task 16</b>	<b>TBD</b>	Reviews and approvals as needed																	
<b>Task 17</b>	<b>Board of Trustees</b>																	Release Building Moratorium	

\* This schedule is tentative and may be subject to change.